

## **Minutes of Librarian's Meeting, October 27, 2020 (Zoom meeting; Votes via chat)**

**Attending:** Heather Symon Bassett, Melinda Isler, Stacy Anderson, Leah Monger, David Scott, Jason Bentley, Ann Breitenwischer, Mari Kermit-Canfield, Elise Bohn, Ben Boss, Dejah Rubel

**Absent:** Ali Konieczny, Paul Kammerdiner, Fran Rosen

### **Call to Order (Isler)**

The meeting was called to order at 11 am by Melinda.

### **Approval of Minutes (Bassett)**

The 9/22/20 minutes were approved as presented.

### **Dean's Update (Bentley)**

See the attached 'October 27, 2020 Dean's Update' [Revised from what was sent on 10/26/20 to include a more precise description of the heatmap in the 'FLITE Occupancy & Operational Hours' section].

Considering FLITE use this fall semester and a University Housing estimate for a decrease in on campus students after Thanksgiving, librarians were in favor of recommending an adjustment to hours following Thanksgiving and transitioning to fully virtual services after finals for the remaining portion of the semester. Jason will verify all classes meeting in FLITE plan on remote course delivery after Thanksgiving and will inquire with Ferris IT about laptop and/or other technology availability for students for late semester projects. He will share the recommendation with Provost Fleischman for consideration.

### **SmartSearch-Broaden Availability Status in Brief Results (Rubel)**

The librarians voted in favor of enabling a feature in SmartSearch that would broaden an item's availability information in the brief results display. Dejah demonstrated the feature and indicated some potentially confusing item statuses could be suppressed.

### **SmartSearch eservices (Rubel)**

Dejah inquired about the group's preference to include EBSCO and/or Unpaywall as additional options under the 'How to Get It' portion of the SmartSearch full result display when no full text is available for an item. Dejah will send additional information to consider and request a follow up meeting at some point before the end of the semester to discuss this feature further.

### **Updated Study Rooms Report (Scott)**

Dave shared that work being done to refresh study rooms will include whiteboards being taken down, walls being painted where they hung and replacing some table edges. Third floor and some first floor study rooms will be refreshed and Physical Plant will provide time and cost estimates for the project.

### **Other (All)**

Concerning the upcoming election, Jason noted the availability of a [Vote 2020 Election Guide](#) developed by the KCAD Library and a [Government Documents Internet Guide](#) (see Voting and Election Information tab) available through FLITE.

The meeting adjourned at 12 pm.

Submitted by: Heather Symon Bassett

To Be Approved November 2020

# FERRIS STATE UNIVERSITY

FERRIS FORWARD

October 27, 2020  
Dean's Update

## New Online Giving Opportunities

We will now benefit from two new online giving links to help support FLITE Collections and FLITE User Experience funding. Thank you to Mr. David Scott and Josie VanAvery for their work with University Advancement and Marketing to make this possible.

## FLITE Enhancements

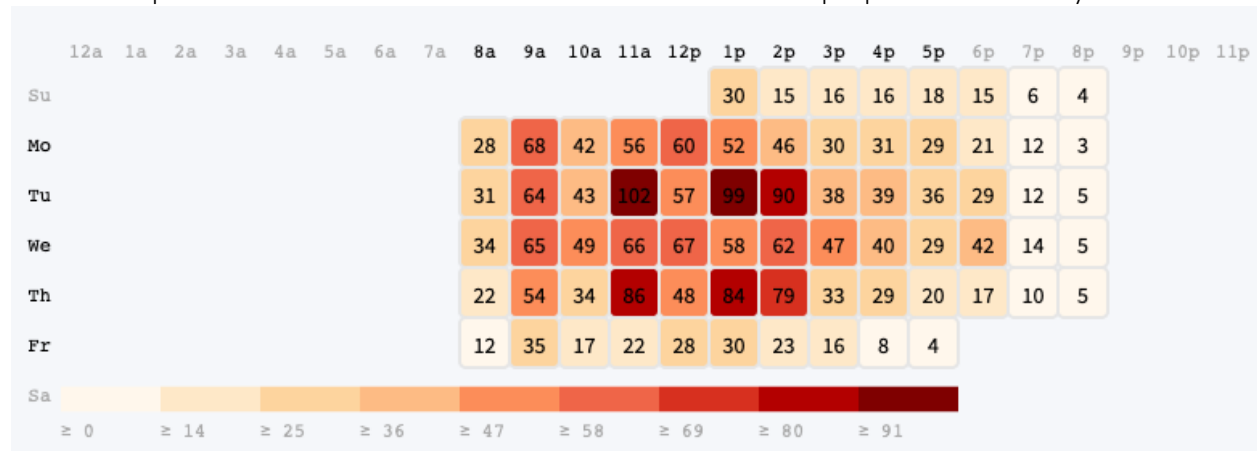
Progress continues in FLITE through two new projects. The first, the Simplex Project, involves an upgrade to the audio system throughout the facility. Completion of this project helps support the safety of all who enjoy learning and working in FLITE. The second, the Study Room Enhancement Project, will see 10 study rooms refreshed. Special thanks to Ms. Josie VanAvery and Mr. David Scott for their work with Physical Plant to help make these projects possible.

## Budget

As a result of the first review of budgetary items, FLITE will receive \$182,773 in returned funding. This funding reflects a recovery of 70% of the funding request. A continuation discussion will occur in the next week to review additional budgetary items including personnel lines.

## FLITE Occupancy & Operational Hours

The heatmap below illustrates the nine-week median number of unique patrons in FLITE by hour.



Given these numbers and estimates from University Housing for a two-thirds (67%) decrease in on-campus residence hall students following Thanksgiving, might we consider making a recommendation for adjustment to FLITE's hours? Any recommendation will require review/approval beyond that of the Dean.

Additional Questions and Feedback for Jason