

Minutes of Librarian's Meeting, August 28, 2020 (Zoom meeting; Votes via chat)

Attending: Heather Symon Bassett, Melinda Isler, Stacy Anderson, Leah Monger, David Scott, Fran Rosen, Jason Bentley, Ann Breitenwischer, Mari Kermit-Canfield, Elise Bohn

Absent: Ali Konieczny, Paul Kammerdiner, Dejah Rubel

Call to Order (Isler)

The meeting was called to order at 10:05 am by Melinda.

Approval of Minutes (Bassett)

The 6/23/20 minutes were approved unanimously.

Dean's Update (Bentley)

Please refer to the Dean's Update - August 28, 2020 (see attached).

Room Bookings (Scott)

Due to the limited number of study rooms available in the fall semester, Dave inquired if the group was in favor of limiting bookings. After some discussion, the librarians voted (eight votes in favor; one abstention) to limit study room bookings to two hours per session, four sessions per day and five sessions per week (10 hrs.)

Process for Policy Changes for COVID (Isler)

All were agreeable to a trying a process for COVID policy changes in which librarians are sent new policy changes via email for a forty-eight hour period of review, followed by a vote. It is part of library faculty's responsibilities to have input for policy changes and approved changes will inform website content.

Reading Room as Silent Study (Monger)

It was suggested FLITE's second floor Reading Room (FLITE 240) be designated this fall for silent study with the third floor being unavailable for the fall semester, which was unanimously accepted by vote.

Confirm the move of CLEP Books (Rosen)

It was requested that the move of CLEP books be noted for the record. CLEP books will be moved to the third floor of FLITE as previously discussed and Ali has created a [CLEP guide](#) for reference, which also notes alternate resources.

Other (All)

Fran indicated that she sent an update to everyone regarding Kanopy collection details for the 2020/2021 Academic Year. That email included a list of licenses as well (refer to 8/26/20 'Description of Kanopy Collection for the 2020-2021 Academic Year' email).

Leah shared that Rodney was able to hire two students for security with work study fund availability, which offers additional security coverage and staffing flexibility.

Jason stated that FLITE may have the opportunity to host a Chowbotics vending machine for making fresh salads, offering students a healthy food option and has inquired further regarding that option.

The meeting adjourned at 11:05 am

Submitted by: Heather Symon Bassett

Approved September 22, 2020

FERRIS STATE UNIVERSITY

FERRIS FORWARD

Dean's Update – August 28, 2020

With Appreciation

Thank you for the many communications with ideas, resources and encouragement the past few months as we navigated changing circumstances and an evolving plan to support a healthy re-entry and our continuation of services in ways that will support the teaching and learning needs of faculty colleagues and our students.

AY 2021 Budget

For the upcoming year, academic areas continue to proceed through a review of budget discussions with Provost Fleischman. A meeting about FLITE's budget and our needs going forward is upcoming and will involve discussion of key priorities including FLITE personnel.

U.S. Department of Education TRIO-SSS Grant

Thank you for the time and assistance a number of you provided in the creation of Ferris State University's application to the U.S. Department of Education for a TRIO Student Support Services grant earlier this year. I am pleased we created an outstanding program model and application. Although we generated a solid application and the reviewer feedback was complementary, we did not receive funding in this current cycle. The U.S. Department of Education received 1,732 applications. The cut score was 109 points which included points for prior experience (being a current grant recipient). Our application received a score of 101 points and no points for prior experience. Below are the specific scores we received for each section of our application.

Need for the Project	22 of 24 possible pts.
Objectives	8 of 8 possible pts.
Plan of Operation	29 of 30 possible pts.
Institutional Commitment	15 of 16 possible pts.
Quality of Personnel	9 of 9 possible pts.
Budget	5 of 5 possible pts.
Evaluation	8 of 8 possible pts.
<u>Quality of Project Design</u>	<u>5 of 5 possible pts.</u>
TOTAL	101 of 105 possible pts.

While I am disappointed at this news, I am confident in our ability to draw upon this experience and create new, competitive grant applications during the coming year and in the next TRIO-SSS application cycle.

Rumor Control

On occasion, I receive various inquiries concerning topics or questions swirling around campus. I would welcome knowing your questions and either providing clarification or tracking down an answer.

Respectfully submitted.
Dr. Jason Bentley, Interim Dean of FLITE