

MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION
29TH ANNUAL EDUCATIONAL CONFERENCE
GENERAL BUSINESS MEETING

October 17, 2002
Campus Inn, Ann Arbor, MI

MINUTES

1. Call to order

The meeting was called to order by President, Mike Simmons at 10:40 am.

2. Standing rules/voting paddles

Standing rules were read by Mary Hanson, Parliamentarian.

3. Minutes of the 28th Annual Business Meeting

Mary Jo Wyles moved and Betty Marshall seconded a motion to approve the Minutes of the 28th Annual Business Meeting. The motion was carried.

4. Review of Executive Board Decisions 2001/2002

Mike Simmons reported that the Executive Board Decisions for 2001/2002 were in the Conference Packets and called for any questions from members. There were no comments or questions.

5. Treasurer's report

Cathy Eames reported that the Treasurer's report was on the Web site and that copies were available at the Registration table. She stated that the current balance was \$37,264.64. Harvey Brenneise moved and Doris Blauet seconded a motion to accept the Treasurer's report as given. The motion was passed.

6. Archivist's report

Maureen Watson called for submission of archives from the membership. She reported that there was a poster displaying the past leaders of MHSLA.

7. Committee reports:

Standing committees:

Technology:

Harvey Brenneise reported that the Committee was working on several projects. He indicated that StatRef was up for renewal and that pricing was being negotiated. He said that the Committee would be looking into special accommodations for small hospitals to participate in StatRef.

Harvey announced that MHSLA had received a grant for eleven libraries to be funded for Ariel, and included in this grant was \$50,000 for electronic books. He stated that the Committee would continue looking into solving problems with firewalls.

AdHoc Committee on Grants and Consortial Purchases:

Harvey Brennise reported that this Committee had been negotiating contracts for sharing resources with Swets Blackwell. He indicated that the service would not be available until the 2004 renewal season.

Doris Blauet called for members to indicate if they would join such a project. A majority of the MHSLA members present indicated they would be interested.

Harvey stated that Committee members had visited Ohiolink to evaluate their methods of sharing resources and handling contracts. He indicated that Ohiolink deals directly with the publishers. In MHSLA's case, Swets would do that for us.

Mike Simmons called for members to participate in discussions regarding such issues on the Web site. He indicated that feedback from membership is welcomed and would help the Board in making its decisions.

Audit:

Mary Fitzpatrick reported for Lea Ann McGaugh that the Annual report was on the Web site and that Lea Ann would be stepping down as chair.

Collection Development & Document Delivery Committees:

Sandra Swanson reported that the Committee had published the MISHULS List using SERHOLD data. She called for members to update their holdings records before November 1, 2002, so that another list could be published.

Sandy also reported on the annual statistical report for Document Delivery services. She called for members to prepare their statistics for the next report.

Sandy reported that the Committees had a Poster and that members could acquire information on EFTS (Electronic Funds Transfer Services) and Freeshare services at the Poster.

Conference Planning

Mike Simmons thanked the Committee chairs for a great conference.

Alexia Estabrook thanked Committee chairs.

Education

Diane LeBar reported that the Committee had assembled a strong program for the Conference, and a Support Staff workshop held in Mt. Clemens to accommodate the northern groups.

Diane stated that the Committee had hoped to take advantage of U of M's classrooms, but scheduling could not be made before the fall; too late to make arrangements for the Conference.

Diane called for attendees to complete evaluation forms to help the Committees in future programming.

Diane reported that three scholarships had been awarded. The student awards went to Kristin Hitchcock from U of M and Jill Reyers from Wayne State. Audrey Bondar from Henry Ford Hospital was awarded the member scholarship.

Mike Simmons called for members to submit their conference evaluations.

Local Arrangements

Joan Emahiser thanked the committee members.

Membership

John Coffey reported that his report was on the Web site. He stated that there were 154 memberships; 95 institutional; 46 personal; 13 personal/institutional.

Nominating

Ken Nelson reported election results as follows:

President Elect – Joan Emahiser

Treasurer- Janet Zimmerman

Nominating Committee:

Chair: Barbara Platts

Marilyn Kostrzewski

Sheila Bryant

Publications

Arlene Weismantal reported that thanks to the AdHoc Web Page Committee, the web site has been revised. She stated that the Web

site had been moved to the NNLM/GMR web site. She reported that the Committee published three issues of the MHSLA News, which are on the site in PDF format.

Research

Ellen O'Donnell reported that the Committee had conducted a survey of physicians to determine influence of the Library on recruitment and retention. She stated that the poster had been presented at the Midwest Chapter meeting and would be presented at MLA. She directed members to view the poster at today's sessions. She also reported that the information would be used to write a paper for submission to the *Journal of the Medical Library Association*.

8. Local area reports:

ERSHLA:

Cheryl Putnam reported that next year's conference will be in Frankenmuth. She presented the invitation to the 30th Annual Conference, October 15-17, 2003 at the Bavarian Inn Lodge. She stated that the theme would be "Pearls of Wisdom."

MDMLG:

Joan Emahiser reported that the group had been working on the Conference planning and that a summary of the report was on the Web site.

M-MHSL:

Sheila Bryant reported that the group had met four times and sponsored an OVID training seminar in September.

UPHSLA:

Linda Winslow reported that members of their support staff had attended the PubMed workshop. She also stated that the group would be working on grants next year.

WMHSLA:

Dick Perrin reported that their group had hosted a satellite session, on PDAs and sponsored a presentation on Access Michigan.

NMHSLG

Barb Platts reported that the group had participated in a program called "On the road". She stated that support staff had attended the PubMed class at CMU, and sponsored the PDA satellite broadcast.

Barb also reported that Munson had received a grant for digital libraries.

9. Bylaws report and revisions

In accordance with the Bylaws, the members of MHSLA received thirty (30) days written notice of the following proposed changes to the MHSLA Bylaws:

The portions that are underlined will be deleted; those in bold Italics will be added.

I. Resource Sharing

The Document Delivery and Collection Development Committees have suggested merging those committees into a Resource Sharing Committee. The duties of those committees have been combined and are highlighted below. Document Delivery and Collection Development would be deleted from the list of Standing Committees in Article VII, and Resource Sharing would be inserted in alphabetical order. The other standing committees would then be renumbered.

Article VII. Committees

Section 1. Standing Committees

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...

D. Designation and Charge

- 1. Audit Committee
- 2. Bylaws Committee

Collection Development Committee

a. The Collection Development Committee shall maintain sample collection development policies and guidelines for writing such policies.

b. The Collection Development Committee shall periodically evaluate journal titles which are only owned by charging libraries to develop possible resource sharing strategies.

3. Conference Committee ...

Document Delivery Committee

a. The Document Delivery Committee shall be responsible for coordinating the MHSLA sponsored state-wide union list of serials.

1) The Document Delivery Committee shall act as a liaison between the Executive Board, contributors, and the producer of the list.

2) The Document Delivery Committee shall recommend

guidelines for becoming a contributor, for updating holdings, and for withdrawal from the list.

3) The Document Delivery Committee shall work with the producer to recommend a price structure for the union list products.

b. The Document Delivery Committee shall be responsible for developing guidelines for interacting with ILL networks and guidelines for ILL arrangements between statewide health science libraries.

1) The Document Delivery Committee shall collect and analyze statistical data on statewide interlibrary loan activity.

2) The Document Delivery Committee shall recommend the mechanism for handling any complaints about the use of the network and shall recommend procedures for this as needed.

4. Education Committee

5. Membership Committee

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6. Publications Committee

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7. Research Committee

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8. *Resource Sharing Committee*

a. The Resource Sharing Committee shall provide information pertaining to policies and guidelines relating to interlibrary loan, collection development, and document delivery.

b. The Resource Sharing Committee shall keep MHSLA members apprised of changes in the national interlibrary loan networks, e.g., OCLC or DOCLINE.

c. The Resource Sharing Committee shall produce union lists and other resource sharing tools.

d. The Resource Sharing Committee shall collect and distribute data pertinent to resource sharing activity among member libraries.

e. The Resource Sharing Committee shall cooperate with other MHSLA committees on projects pertinent to resource sharing, such as data collection or group purchasing projects.

10. Technology Committee

Mary Hanson moved and Betty Marshall seconded a motion to approve this change to the Bylaws. The motion was carried.

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II. State Council Representative

All references to the MHSLA State Council Representative would be deleted. The State Council was dissolved in 1994, but the Bylaws were never amended to reflect that. So, the following would be deleted:

Article V. Officers

Section 4. Appointed Officers ...

C. MHSLA State Council Representative

1. The MHSLA State Council Representative shall be appointed by the President for two (2) years and shall be an ex-officio member of the Board.

2. The MHSLA State Council Representative shall be knowledgeable about document delivery and shall also serve as a regular or ex-officio member of the Document Delivery Committee.

Mary Hanson moved and Doris Blauet seconded the motion to approve this change to the Bylaws. The motion was carried.

III. Institutional Membership

The benefits of Institutional Membership have been reviewed and the following changes suggested.

Article III. Membership

Section 3. Rights and Privileges

A. Personal members

B. Institutional members are eligible:

1. To one vote for the designated institutional representative
2. To have the designated institutional representative appointed to committees
3. To receive the newsletter and Membership Directory and {a copy of the Technology Directory and Hospital Survey} ***all special reports and directories*** when published
4. To participate in {DOCLINE without additional MHSLA fees} ***consortial agreements negotiated by MHSLA***
5. To receive reduced conference rates for the designated institutional representative

Mary Hanson moved and Joan Emahiser seconded a motion to approve this change to the Bylaws. The motion was carried.

Mary reported that the Bylaws Committee would be reviewing the entire document for revisions.

Mike Simmons stated that MHSLA was entering into new technological and consortial issues that need to be addressed by the bylaws.

10. State Librarian Report:

Christie Brandeu presented a report on State Library services. She stated that the philosophy of the State Library was to provide online information resources for everyone in Michigan. She reported that Access Michigan would now be called Michigan E-Library (or MEL). She reported that 10,000 books were already online and that thanks to an NLM grant, an additional \$50,000 worth of books would also be added.

Christie also listed several valuable pages on the site including:

- Ancestry.com, a library of geneology
- MI Authors and Illustrated
- Learn a test
- Gale Group

Christie also stated that the site had received several awards and had been recognized for accessibility in *PCMagazine*.

Christie stated that an 83 librarian team would be assembled to evaluate the databases provided by MEL, and indicated that the Virtual Catalog project was slated for 2003. This project would include 25 million unique resources from existing regional catalogs.

3. GMR Report:

Ruth Holtz distributed handouts for funding opportunities and what's new at the GMR. She reported that October was National Medical Librarians Month and that the theme was "take a byte out of medical misinformation." Ruth reported that there were 935 network members including consumer health resources like Public libraries (393). She stated that there was a new version of DOCLINE which supports EFTS.

Ruth reported on enhancements to DOCLINE including "linkout" and "DocMed."

Ruth stated that CME credits were available for teaching PubMed and that there was a new tutorial in Spanish.

She recommended that medical libraries partner with public libraries to develop grant applications for consumer health information resources. She indicated that now was a good time to apply for grants of you serve special populations or minorities. She said that money is also available for consumer health, technological improvement, information outreach, exhibits, professional development and training.

4. Old Business

None.

5. New Business

Joan Emahiser reported that the B.Y.O.B. project was a success. She stated that those bags that were not used at this conference would be donated to homeless shelters.

6. Outgoing and incoming presidential remarks

Alexia Estabrook presented Mike Simmons with a plaque in appreciation for his service as President.

Alexia called for participation of members to serve as committee members, officers, speakers and to host workshops and write for the newsletter. She directed members to attend the posters and review ways in which they could participate.

7. Adjournment

There being no further business to discuss, the meeting was adjourned at 12:10pm.

Respectfully submitted,

Judy Barnes,
Secretary