



# MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION

MEETING MINUTES: September 22, 2005  
MHSLA Executive Board Meeting  
10:00 a.m.  
Secretary : Yvonne N. Boudreau

## General Business Meeting

Names represented in **bold** indicate attendance

**Officers:** President – Jennifer Barlow, President-Elect –Arlene Weismantel, Secretary - Yvonne Boudreau, Treasurer – Marilyn Dow, Archivist - Maureen Watson, Immediate Past-President – Joan Emahiser.

**Standing Committee Chairs:** Audit - Patty Scholl, **Bylaws** - Mary Hanson, Education- Valeria Long, Local Arrangements – Barb Platts, Conference Planning Committee - Arlene Weismantel, Membership - Susan Kendall, Nominating, Misa Mi, Publications - Arlene Weismantel, Research – Allison Grodzinski, Resource Sharing - Sandy Swanson, Technology - Michael Simmons.

**Regional Group Reps:** ERHSLA - Doris Blauet, GMR - Barbara Platts, MDMLG – Alternate Diane Balint, MMHSL- John Coffey, NMHSLA/UPHSLC – Barbara Platts, WMHSLA – Alternate Brett Powers, 2007 Conference Local Arrangements Rep – Mary Fitzpatrick

All Motions are indicated in **bold** and **blue color**

Topic:	Conclusions/Recommendations/Actions:
1. Call to Order Jennifer Barlow	<b>Jennifer Barlow called the 2005 MHSLA General Business Meeting to order at 10:30am at the Crystal Mountain Conference Center located in Thompsonville, Michigan.</b>  <b>Teleconferencing has been an excellent mode of communication. Hopefully, the use of teleconferencing will increase and continue in the future.</b>

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<p><b>2. Review of the Standing Rules</b></p> <p>Mary Hanson</p>	<p>Bylaws Chair, Mary Hanson reviewed the Standing Rules and asked Members to use the Voting Paddles when voting.</p>
<p><b>3. President's Remarks</b></p> <p>Jennifer Barlow</p>	<p>Jennifer welcomed all those in attendance to CAMP MHSLA and extended appreciation to the LAC and the Education Committee.</p> <p>Jennifer thanked the Membership for the opportunity of her "tour of duty" as the President. Jennifer encouraged future participation in the organization by the Members.</p> <p>Jennifer submitted the following Board Decisions for the year of her reign as President.</p> <p style="text-align: center;"><b><u>SUMMARY OF EXECUTIVE BOARD DECISIONS 2004-2005</u></b></p> <ol style="list-style-type: none"><li>1. The Board developed a procedure manual for Board positions. The manual is now available on the MHSLA web site in the "Members Only" area.</li><li>2. The Board established a permanent mailing address for MHSLA, care of the Michigan Library Consortium in Lansing.</li><li>3. Board meetings were moved to the Michigan Library Consortium headquarters.</li><li>4. The Board authorized the Publications Chair to produce two issues of <i>MHSLA News</i> in PDF format rather than print, and to survey members for feedback on this format change.</li><li>5. The Board decided to bring <i>MHSLA News</i> out from behind the "Members Only" area in our web site, and open it up for free access on the Internet.</li><li>6. The Board agreed to provide funds for libraries hosting Medical Library Association teleconferences. Three libraries receiving GMR grants for teleconference registration will be reimbursed by MHSLA for</li></ol>

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**telecommunications costs. A fourth library will receive reimbursement from MHSLA for both registration and telecommunications costs.**

- 7. The Board revised the guidelines for MHSLA's Librarian of the Year award.**
- 8. The Board revised its guidelines for conducting business via email.**
- 9. The Board reviewed quotes for professional auditing services and decided to stay with our volunteer auditing process for the time being.**
- 10. 2005 MHSLA conference rates were set at a break-even level.**
- 11. The schedule for rotation of conference sites around the state was revised. ERHSLA will host the 2007 conference. MDMLG will co-host the 2008 conference, along with the Midwest Chapter, Medical Library Association.**
- 12. The Board authorized an exhibit award application to the GMR for exhibiting at the Michigan Library Association annual conference in Grand Rapids. The Board also approved additional exhibit expenditures beyond what is covered by the GMR award.**
- 13. The current Group Purchasing Committee was reorganized as a subcommittee of the Resource Sharing Committee.**
- 14. The Board directed the President to follow up persistently with Stat!Ref group purchase participants who did not renew their institutional MHSLA memberships.**
- 15. The Board authorized the Treasurer to renew our certificate of deposit at an increased level for a better interest rate.**

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<p>3. Approval of the Minutes</p> <p>Yvonne Boudreau</p>	<p>Yvonne Boudreau asked the Membership for corrections to the Minutes for the 2004 General Business Meeting. Carol Gilbert suggested that the location of the last General Business Meeting be added to the Minutes.</p> <p>Mike Simmons Motioned that the Minutes be approved upon completion of the fore stated corrections. Doris Blauet seconded the Motion. Motion carried.</p>
<p>4. Archivist's Report</p> <p>Maureen Watson</p>	<p style="text-align: center;"><b><u>Archivist's Annual Report 2005</u></b></p> <p>New acid-free folders, photo albums and photo boxes have been purchased for the archives. The collection is now stored in 21 acid-free boxes. A memory stick was purchased to be used for taking electronic pictures at MHLA annual meetings.</p> <p>Once again a poster is being presented at the annual meeting using information from the archives. This year the poster is titled, "Minute by Minute: MHSLA Secretaries," and recognizes the individuals who have served as secretaries over the years.</p> <p>A tentative agreement has been made with the Ferris State University Archives to accept the MHSLA Archives and store them. This agreement would allow for access to all but the latest 5 years of records and be renewable every ten years. Access would be restricted, except for the official MHSLA Archivist, to on-site viewing during hours the Ferris archives are open. MHSLA would still be responsible for purchasing archival supplies for the collection. Hopefully the agreement will be finalized in the next few months.</p> <p>I would like to remind everyone to send any pictures or documents from their MHSLA-related meetings or events to the archives.</p> <p>Respectfully submitted,</p> <p>Maureen Watson Archivist</p>

**5. Treasurer's  
Report**

**Marilyn Dow**

**Treasurer's Annual Report**

**09-01-2004 to 08-31-2005**

**INCOME**

**Membership 2005 \$2,580.00**

**Continuing education class for support staff \$195.00**

**Conference 2004**

**Vendors \$4,000.00**

**Registration \$11,980.00**

**Conference 2005**

**Vendors \$7,500.00**

**Registration \$15,080.00**

**Income total \$41,335.00**

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**EXPENSES**

**Board expenses    \$3,128.03**

**Conference 2004 Expenses    \$25,889.00**

**Conference 2005**

**Opening reception presentation    \$225.00**

**Mailing    \$247.76**

**Transportation    \$770.00**

**Local arrangements supplies    \$51.92**

**Plaque    \$53.50**

**Registration refunds    \$375.00**

**Bay Support and Marketing    \$206.47**

**Copy Shop    \$37.15**

**Jen Tees    \$450.00**

**MLA Conference 10/16/2006**

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	<p><b>Conference 10/2006      \$700.00</b></p> <p><b>Expenses total                      \$32,133.83</b></p> <p><b><u>Other debit items</u></b></p> <p><b>transfer from checking to CD    \$3,552.50</b></p> <p><b>Total Debit                              \$35,686.33</b></p> <p><b>Total income less expenses      \$5,648.67</b></p> <p><b>Respectfully submitted,</b></p> <p><b>Marilyn Dow</b></p> <p><b>MHSLA Treasurer</b></p>
<p><b>6. Review of Committee Reports</b></p> <p><b>Audit</b></p> <p><b>Patty Scholl</b></p>	<p><b>The Board looked into hiring an accounting firm in order to “Audit the Books”. Jennifer stated that this would be very expensive and, at the advise of our lawyer, was told “if it is not broken, don’t fix it”.</b></p> <p><b>An internal Audit for 2005 was conducted with no discrepancies found. It was determined that an outside audit was not necessary.</b></p>
<p><b>Bylaws Committee</b></p> <p><b>Mary Hanson</b></p>	<p><b>Mary Hanson reviewed the proposed MHSLA Bylaws changes for the fiscal year. A vote to approve the proposed changes as written will be called under the New Business section of the meeting.</b></p>

**Bylaws Committee**  
**Annual Report, 2005**

**COMMITTEE:**

**Mary A. Hanson, Chair**  
**Leslie M. Behm**  
**Lea Ann McGaugh**  
**Deb Porter**

**Committee business was conducted by phone, e-mail, and in person.**

**The changes proposed to the Bylaws in 2004 were approved at the Annual Meeting, and those revisions were incorporated into the Bylaws.**

**Several more changes have been distributed to the general membership for discussion and voting at the Annual Meeting in September 2005. They are:**

- 1) striking the last clause to eliminate confusion concerning the composition of the Executive Board.**

**ARTICLE V. Officers**

**Section 1. Election and terms of Officers**

**The Association shall have four elected officers; President, President-Elect, Secretary, and Treasurer. The elected officers of the Association are also the officers of the Executive Board, ~~hereinafter referred to as the Board.~~**

**All subsequent occurrences of “Board” rather than “Executive Board” would then be changed to Executive Board.**



2) clarifying the voting status of the Nominating Committee chair;

**ARTICLE VI. Executive Board**

**Section 1. Composition**

A. The management of MHSLA is vested as an Executive Board composed of the elected officers, the area group representatives, appointed officers, the Immediate Past President, and chairs of the standing, ad hoc, and *special Committees such as the Nominating Committee.*

B. The appointed officers and chairs of standing, ad hoc and *special* committees are without a vote.

**ARTICLE VIII. Elections.**

**Section 1. Nominating Committee**

A. The Nominating Committee shall consist of three members.

B. Each Area Group shall submit a name to be included on the ballot. An Area Group that does not submit a name will not be included on the ballot.

C. Each member shall vote for three (3) candidates. The three nominees with the highest number of votes shall comprise the committee. The nominee with the highest number of votes shall be the chair. *The Chair of the Nominating Committee shall not have a vote on the Executive Board.*

Respectfully submitted,  
Mary A. Hanson, M.S.L., A.H.I.P.

<p><b>Conference Planning Committee</b></p> <p><b>Arlene Weismantel</b></p>	<p style="text-align: center;"><b><u>Conference Planning Committee</u></b> <b><u>Annual Report 2005</u></b></p> <p>I consulted with several previous President-Elects upon assuming this position. In their role as the Conference Planning Chair, most previous President-Elects felt as though Conference plans were well underway by the time they took office and that they had no ability to change the direction of the Conference they were supposedly responsible for. The President-Elect has one concrete task related to Conference planning, that of producing a budget and determining conference rates. This task does not allow for significantly altering expenses should they be determined to be excessive or inappropriate, as contractual agreements with speakers and hotels have already been made.</p> <p>I would recommend that this be acknowledged in the Procedure Manual for the President-Elect and that the President-Elect take a greater role in overseeing the conference for the following year. The President-Elect could then make sure that conference planning gets off to a strong start and would be able to address potential problems before commitments have been made with conference venues. MHSLA needs to acknowledge that procuring a facility and speakers needs to take place two years in advance, not one, especially in major metropolitan areas.</p> <p><b>As President Elect, Jennifer submitted the following information:</b></p> <p><b>Board Members and Meetings for 2006</b></p> <p><b>The following people have accepted positions as appointed committee chairpersons:</b></p> <ul style="list-style-type: none"><li>• <b>Audit: Joan Emahiser</b></li><li>• <b>Bylaws: Mary Hanson</b></li><li>• <b>Education: Yvonne Boudreau</b></li></ul>

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	<ul style="list-style-type: none"><li>• <b>Local Arrangements:</b> Michael Simmons</li><li>• <b>Membership:</b> Susan Kendall</li><li>• <b>Publications:</b> Arlene Weismantel</li><li>• <b>Research:</b> Alison Grodzinski</li><li>• <b>Resource Sharing:</b> Undetermined</li><li>• <b>Technology:</b> Valeria Long</li></ul> <p style="text-align: center;"><b>2006 MHSLA Board Meeting Schedule</b></p> <p>The conference room at MLC has been reserved from 10:00-1:00 on the following dates.</p> <ul style="list-style-type: none"><li>• <b>Tuesday, January 17, 2006</b></li><li>• <b>Tuesday, March 21, 2006</b></li><li>• <b>Tuesday, May 16, 2006</b></li><li>• <b>Tuesday, July 18, 2006</b></li><li>• <b>Tuesday, September 19, 2006</b></li><li>• <b>Tuesday, November 21, 2006</b></li></ul>
<p><b>Local Arrangements Committee</b></p> <p><b>Barb Platts</b></p>	<p style="text-align: center;"><b><u>Local Arrangements Committee</u></b> <b><u>Annual Report</u></b></p> <p>Members of the MHSLA Local Arrangements Committee were Chris Allen, Yvonne Boudreau, Jim Brody, Sherri Dittman, Anne Foster, Gail Jones, Liz Messing, Kay Muller, Barbara Platts, and Susan Wischman.</p> <p><b><u>Conference Theme</u></b> The conference theme and logo were designed to have an up-north outdoor appeal with a focus on technology.</p> <p><b><u>Lodging &amp; Accommodations</u></b> Crystal Mountain Resort in Thompsonville, Michigan, was selected as the location for the 2005 MHSLA Conference.</p> <p><b><u>Speakers</u></b></p>

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An opening speaker and a closing speaker provided keynote-speaking engagements to open and close the conference.

### Activities

An Opening Reception and Special Event were planned for the conference. The Opening Reception was held at the top of Crystal Mountain and the Special Event was held offsite.

### Conference Participants

- 75 registered attendees not including exhibitors
- 2 cancellations
- 9 registrants paid the \$50 late fee
- 14 exhibitors/17 people exhibiting
- 6 new member applications
- 57 attendees registered for the Special Event, 51 attended
- 65 attendees signed up for the Opening Reception, 67 attended
- 10 posters were presented
- 3 contributed papers were presented

### CE Courses:

- 30 attendees signed up for the full day CE/Recreating Services
- 13 attendees signed up for the 1/2 day morning session/Copyright
- 28 attendees signed up for the 1/2 day afternoon session/EBM

### Evaluation Forms

Exhibitor evaluation forms were developed and given to exhibitors to solicit feedback for future planning.

Submitted by:

Barbara Platts  
Local Arrangements Committee  
Conference Planning Committee

<p>Education Committee</p> <p>Valeria Long</p>	<p style="text-align: center;"><b><u>Michigan Health Sciences Libraries Association Education Committee</u></b> <b><u>Annual Report</u></b></p> <p>The members of the MHSLA Education Committee for 2004-2005 were Chris Allen, Sheila Bryant, Cathy Eames, Janice Heather, Valeria Long (chair), Ellen O'Donnell, and Brett Powers.</p> <p>The committee met on December 8, 2004 to plan programming for the 2005 conference. All other committee business was conducted via e-mail and telephone.</p> <p><b><u>Support Staff Class</u></b> On May 11, 2005, a support staff class was held at the Michigan Library Consortium. Entitled MeL Overview. With an emphasis on Health Resources, the class was taught by Sandy Swanson. Fifteen people registered for the class, and thirteen attended. Thanks to Chris Allen and Brett Powers for coordinating this well-received workshop.</p> <p><b><u>Annual Education Conference</u></b> The bulk of the committee's efforts involved programming for the 2005 annual education conference, Camp MHSLA: E-Ventures in Learning, September 21—23. Evaluations from the 2004 conference and input from education committee members were considered when selecting continuing education courses and concurrent sessions.</p> <p>The following CE courses were offered on September 21: MLA CE 2004, Recreating Services with New Technologies: Service Strategies for the Millennium, Stephen Abram (6 hours); MLA CE 6611, Teaching Evidence-Based Practice Resources, Jan Glover, Janene Batten (4 hours); and MLA CE 4021, Copyright and Electronic Licensing Issues: A Legal Primer, Marilu Goodyear (4 hours).</p> <p>The September 22 keynote address, Michigan 2010: Public Health Issues in Michigan was delivered by Jean Chabut, Chief Administrative Officer for the Michigan Department of Public Health. Concurrent sessions on that day were Link Resolvers 101, An Overview: Tools and Tips for Implementation in the Hospital Setting, presented by Leslie Burke; Innovations in Personal Information Management—State of the Art Implications for Health Care Professionals and Librarians, presented by Craig Mulder; and GMR</p>
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	<p>Update, presented by Tammy Mays. On September 23, Vince Cornellier presented a closing keynote, <b>Information as Energy—from Dewey Decimal to Quantum: Is the Librarian the Motherboard?</b> Ten posters were presented during the morning. In the afternoon, concurrent sessions included three presented papers and a session entitled <b>From Fido to Mickey: Animals as Human Helpers</b>, by Shelia Bryant and Valeria Long.</p> <p>Three scholarships to the 2005 conference were awarded. Bonnie Fortin and Jill Turner, both students in the Wayne State University MLIS program, received the student scholarships, and Jessica Rush of Ferris State University received the member scholarship. There were no applicants from the University of Michigan for the student scholarships this year.</p> <p>The Education Committee would like to acknowledge the Conference Planning Committee members and the Local Arrangements Committee for their exceptional help and support during this past year.</p> <p>Respectfully submitted, Valeria Long, chair</p>
<p><b>Membership Committee</b></p> <p><b>Susan Kendall</b></p>	<p style="text-align: center;"><b><u>Membership Committee</u></b></p> <p style="text-align: center;"><b><u>Annual Report</u></b></p> <p>Susan Kendall, Chair John Coffey</p> <p>Memberships in MHSLA for 2005 as of Sept 12, 2005:</p> <p>76 institutional memberships trend: 69 (2003), 77 (2004)</p> <p>100 personal memberships trend: 104(2003), 92 (2004)</p>

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	<p>(1 nonpaying membership for serials librarian, Library of Michigan, to receive and archive our newsletter) (of the above, 12 people serve as both institutional representative and have a personal membership as well.)</p> <p>76 institutional memberships x \$45 = \$3,420          99 personal memberships x \$15 = <u>\$1,485</u>          total received = \$4,905</p> <p>This total received should match the total received by the treasurer for membership dues.</p>
<p><b>Nominating Committee</b></p> <p><b>Misa Mi</b></p>	<p style="text-align: center;"><b><u>Nominating Committee</u></b></p> <p style="text-align: center;"><b><u>Annual Report</u></b></p> <p><b><u>Committee Members:</u></b>          Misa Mi, Chair          John Coffey          Mary Hanson</p> <p>The Nominating Committee conferred by telephone and e-mail to develop a slate of potential candidates for the offices of President-Elect and Secretary. Local Area Representatives were contacted for candidates for the Nominating Committee.</p> <p>On May 24, the Committee presented the slate of candidates to the Board for approval.</p> <p>Present-Elect:           P            Patricia W. Martin</p> <p>Secretary:               Ju            dy Schroeder</p> <p>Nominating Committee:   Leslie Behm                                                Nan            cy Bulgarelli</p>

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	<p><b>William E. Grant Ann McGaugh Oren</b></p> <p><b>Consent forms, biographical information, and statements of aims/goals, for candidates for President-Elect and Secretary, were sent to Yvonne Boudreau, the current MHSLA Secretary. To promote and introduce the candidates to the Membership, a picture of each candidate and biographical information for candidates for the Nominating Committee were collected as well. All information and pictures except the consent forms were e-mailed to Mike Simmons who created a web page for members to view and learn about all the candidates on the MHSLA Website.</b></p> <p><b>No nominations by petition were received by June 22, 2005. Ballots were mailed out by the Secretary, with instructions for returned ballots to be mailed to Misa Mi, by August 30, 2005.</b></p> <p><b>Ninety-four ballots were returned by the August 30<sup>th</sup> deadline date. On September 9, 2005, the ballots were counted at the Children's Hospital of Michigan Medical Library in Detroit. Ballots were counted by the Elections Committee consisting of Misa Mi, Daria Drobny, and Patricia Supnick.</b></p> <p><b>The results will be announced to the Membership at the business meeting of the annual conference on Wednesday, September 22, 2005.</b></p> <p><b>Respectfully submitted,</b></p> <p><b>Misa Mi Chair, 2004/2005 MHSLA Nominating Committee September 15, 2005</b></p>
<p><b>Publications Committee</b></p> <p><b>Arlene Weismantel</b></p>	<p><b><u>Publications Committee</u> <u>Annual Report</u></b></p> <p><b>During 2004-2005 the Publications Committee:</b></p>



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	<ul style="list-style-type: none"><li>• Maintained the MHSLA Web site</li><li>• Published three issues of the <i>MHSLA News</i>.</li><li>• Created and maintained the Web-based membership directory</li><li>• Maintained both the Board and general membership electronic discussion lists</li></ul> <p>Our Web site and electronic discussion lists, hosted free of charge by the NN/LM GMR at the University of Illinois, Chicago, have functioned well. Mike Simmons has maintained both the discussion lists and the Web site.</p> <p>I continue to produce the MHSLA News. It has been published electronically three times this year. The News is in PDF format with active hyperlinks and page anchors, that is, clicking on the page number in the table of contents will forward you to the appropriate article. A survey needs to be conducted to assess member feelings about the electronic-only format.</p> <p>Thank you to my other committee members! John Coffey and Susan Kendall, my other committee members have traditionally helped with the distribution of the paper newsletter. I haven't had to bother them much this year.</p> <p>Respectfully Submitted,</p> <p>Arlene Weismantel 2004-2005 Publications Committee Chairperson</p>
<p>Research Committee</p> <p>Alison Grodzinski</p>	<p style="text-align: center;"><u>Research Committee</u> <u>Annual Report</u></p> <p><u>Research Committee Chair:</u> Alison Grodzinski</p> <p><u>Membership:</u> Joint project with Mike Simmons, Chair of the Technology Committee. No other members were recruited.</p>

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	<p><b><u>Meetings:</u></b> 3 meetings were held. Other discussion took place via email.</p> <p>The Research Committee partnered with the Technology Committee to develop a membership survey to determine the hardware and software needs of the member libraries.</p> <p>A draft survey was developed March through May, and a distribution list was created. It was determined that one survey per members' institution would be distributed. Distribution methods were explored including web and email, and mail. Options for statistical software were also explored. The survey will be distributed and data will be collected, analyzed and summarized in 2005-06.</p> <p>Respectfully submitted,</p> <p>Alison Grodzinski Chair, Research Committee</p>
<p>Resource Sharing Committee</p> <p>Sandy Swanson</p>	<p style="text-align: center;"><b><u>Resource Sharing Committee</u></b> <b><u>Annual Report</u></b></p> <p>Committee Members: Sandra Swanson (Chair), Mary Jo Wyels, Marge Kars, Marie-Lise Shams, Betty Marshall</p> <p>Early in the year, the Resource Sharing committee consulted via email to determine goals and projects for the 2004-2005 membership year. A dditional projects were assigned to the Committee by the Executive Board over the course of the year. Some of these projects were not completed this year, and we leave to next year's committee the decision whether to revive them.</p> <ul style="list-style-type: none"><li>• <i>Procedures:</i> the Chair was assigned to write up the Committee's procedures. Project is still in progress.</li></ul>

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- **MISHULS:** the Executive Board determined that it would be acceptable to produce MISHULS in an electronic format only rather than selling print copies. Project is still in progress.
- **Statistics:** Interlibrary loan statistics were not collected this year.
- **NLM book placement project:** GMR staff approached two medical librarians last year to handle local placement of duplicate/excess books donated to the National Library of Medicine, but unnecessary for the NLM collections. A number of volumes have been received by John Coffey at Michigan State University; these books have been added to the MSU, WSU, UM and Sparrow collections and are available statewide through interlibrary loan. Betty Marshall at Hackley Hospital agreed to receive titles suitable for small hospital collections and to distribute them to Michigan hospital libraries; however, to date NLM has not forwarded any books to her for distribution. The Resource Sharing committee was assigned to monitor the project and report to the Executive Board.
- **Group Purchasing:** the Executive Board determined that the Ad Hoc Group Purchasing Committee would be a subcommittee of the Resource Sharing committee, and that the Chair of the Resource Sharing Committee would be a member of the Group Purchasing Committee, while the Group Purchasing subcommittee chair would be a member of the Resource Sharing Committee. Deborah Adams, chair of the Group Purchasing ad hoc/subcommittee, has prepared a separate report. The Chair has attended Group Purchasing committee meetings and continues to coordinate the StatRef group purchase.
- **Michigan eLibrary/MeLCat:** In order that the interests of state health sciences libraries be represented in MeLCat policy-making, the Resource Sharing committee chair was appointed to the MeLCat cataloging policies committee. Mike Fitzpatrick, of Spectrum Health, was appointed to the MeLCat Resource Sharing Committee policy committee.
- **Information Sharing:** the Chair continues to forward information to the MHSLA listserv, but has not provided any articles for the MHSLA newsletter this year.

Respectfully submitted,

Sandra Swanson

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<p>Resource Sharing</p> <p>Group Purchasing</p> <p>Deborah Adams</p>	<p style="text-align: center;"><b><u>Group Purchasing Subcommittee</u></b> <b><u>Annual Report</u></b></p> <p>Group Purchasing is a subcommittee is under the MHSLA Resource Sharing Committee. The subcommittee communicated primarily by email this past year with one meeting on June 1, 2005.</p> <p>A grid has been developed to begin tracking group purchases and vendors. StatRef renewal is going smoothly. Teton has agreed to entertain requests to add libraries from surrounding states and Ontario under the MHSLA contract. Teton is also working on "COUNTER compliance" to produce usage statistics that will be in compliance with the COUNTER project standards. This should provide usage statistics by title for both individual libraries and the consortium.</p> <p>The subcommittee is investigating options for adding NetLibrary books to the existing collection.</p> <p>The group purchasing web pages on the MHSLA website will be revised and expanded to further provide information to members about the products available, including the latest Wiley journal proposal.</p> <p>Respectfully submitted, Deborah Adams, Chair Sandra Swanson Michael Simmons Jennifer Barlow Marilyn Kostrzewski</p>
<p>Technology Committee</p> <p>Michael Simmons</p>	<p>Mike Simmons reported that the Technology Committee and Research Committee combined their efforts this year in order to create a Member's Technology Survey.</p> <p>The survey will be created using a web-based survey tool.</p> <p>The purpose of the survey is to be able to identify new resource sharing venues by first identifying the available technologies / equipment of each member institution.</p>

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<p>7. Regional Group Reports</p> <p>ERHSLA</p> <p>Doris Blauet</p>	<p style="text-align: center;"><b><u>Eastern Regional Health Sciences Libraries Association</u></b></p> <p style="text-align: center;"><b><u>Annual Report 2005</u></b></p> <p>The group met several times over the course of the year primarily to investigate locations for the 2007 conference. We visited one site and obtained information from several others. Based on location and cost, the group decided upon the Doubletree Inn in Bay City. The dates for the 2007 conference will be September 26-28, 2007. Mary Fitzpatrick will act as our Local Arrangements Chair.</p> <p>The group also met to discuss the renewal of our subscriptions to OVID and StatRef.</p> <p>Respectfully submitted Doris Blauet ERHSLA representative</p>
<p>GMR Regional Council</p> <p>Barb Platts</p>	<p style="text-align: center;"><b><u>GMR Regional Council</u></b></p> <p style="text-align: center;"><b><u>Annual Report</u></b></p> <p><b><u>MLA Teleconferences</u></b></p> <p>The GMR provided funding for a MLA teleconference on Public Health on March 9, 2005. A second teleconference is planned for November 16, 2005 on the subject of Patient Safety.</p> <p><b><u>State Profiles Page</u></b></p> <p>The GMR updated and reformatted the website information on the State Profiles Page. The updates</p>

include links to general information about each state, statistical information, minority health information, and outreach information.

**Funding Opportunities**

The GMR funded 4 *Technology Improvement Awards* for the purchase, installation, and/or upgrading of information technologies that enhance access to health information. Awards were for \$5000 per single institution. The GMR will meet in late September to review three additional Technology Awards for 2005.

**GMR Listserve Postings**

The GMR has stopped posting information directly to the MHSLA listserv. The GMR Regional Reps have resumed posting messages from the GMR to their State Listserves.

**GMR Contract Renewal**

The GMR renewed their 5-year contract with the University of Illinois at Chicago. This contract allows the GMR to continue to operate at UIC.

**RAC (Regional Advisory Council) Technology Committee**

**Annual Meeting**

The committee met in August in Chicago. The committee consists of 8 members from various types of libraries throughout the GMR. Academic, public, and hospital libraries were represented. Also present were GMR staff members.

The committee reviewed past year activities including Technology Improvement Awards, the GMR's role in addressing the technology needs of its members, and the Technology Forum at the Midwest Chapter of MLA.

Submitted by:

Barbara Platts, MLIS, AHIP  
GMR Regional Council

	<p>Munson Healthcare</p>																														
<p><b>MDMLG</b>  Marilyn Kostrzewski</p>	<p style="text-align: center;"><b><u>MDMLG Representative</u></b>  <b><u>Annual Report</u></b></p> <p><b>Objectives</b></p> <ul style="list-style-type: none"> <li>• To represent the Metropolitan Detroit Medical Library Group at the Executive Board of the Michigan Health Sciences Libraries Association.</li> <li>• To participate in the decision making process of MHSLA.</li> <li>• To provide a communication link between MHSLA and MDMLG.</li> </ul> <p><b>Officers and Committee Chairs, 2004-05</b></p> <table border="0"> <tr><td>Karen Tubolino</td><td>President</td></tr> <tr><td>Diana Balint</td><td>President-Elect</td></tr> <tr><td>Toni Janik</td><td>Past-President</td></tr> <tr><td>Dee Calloway</td><td>Secretary</td></tr> <tr><td>Marilyn Kostrzewski</td><td>Treasurer</td></tr> <tr><td>Ellen O'Donnell</td><td>Membership Services</td></tr> <tr><td>Pat Vinson</td><td>Public Relations</td></tr> <tr><td>Sandra Martin</td><td>Archivist</td></tr> <tr><td>Patty Scholl</td><td>Auditor</td></tr> <tr><td>Juliet Mullenmeister</td><td>Communications/Newsletter</td></tr> <tr><td>Valerie Reid</td><td>Communications/Webmaster</td></tr> <tr><td>Diane LeBar</td><td>Nominating</td></tr> <tr><td>Audrey Bondar</td><td>Professional Development</td></tr> <tr><td>Marijo Durivage</td><td>Compensation &amp; Benefits</td></tr> <tr><td>Marilyn Kostrzewski</td><td>MHSLA Representative</td></tr> </table> <p><b><u>General Membership Meetings</u></b></p>	Karen Tubolino	President	Diana Balint	President-Elect	Toni Janik	Past-President	Dee Calloway	Secretary	Marilyn Kostrzewski	Treasurer	Ellen O'Donnell	Membership Services	Pat Vinson	Public Relations	Sandra Martin	Archivist	Patty Scholl	Auditor	Juliet Mullenmeister	Communications/Newsletter	Valerie Reid	Communications/Webmaster	Diane LeBar	Nominating	Audrey Bondar	Professional Development	Marijo Durivage	Compensation & Benefits	Marilyn Kostrzewski	MHSLA Representative
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**September 22, 2005 MHSLA General Business Meeting**

**Date: Thursday, December 2, 2004**

**Topic: Demonstration of the Automatic External Defibrillator**

**Speaker: Jennifer Pickett, American Heart Association**

**Topic: The Impact of the Changing Population Upon Health Status and Health Services Delivery**

**Speaker: Gary Petroni, Southeastern Michigan Health Association**

**Location: Henry Ford Hospital, Detroit**

**Date: Thursday, April 4, 2005**

**Topic: General Business Meeting, ONLY, prior to CE course**

**Location: Hyatt Regency Hotel, Dearborn**

**Date: Thursday, June 16, 2005, Summer Luncheon**

**Topic: Professionalism in the Workplace**

**Speaker: Gloria Jeff, Director, Michigan Department of Transportation**

**Location: Detroit Yacht Club, Belle Isle, Detroit**

**Date: Thursday, September 8, 2005**

**Topic: Universal Accessibility in Libraries**

**Speakers: A panel of four professionals from the Rehabilitation Institute**

**Location: The Rehabilitation Institute, Detroit**

**Continuing Education Programs**

**April 4, 2005**

**Hyatt Regency (Swets-Blackwell Co-Sponsor)**

**“EBM Study Design and Critical Appraisal Skills” by Connie Schardt, MLS, Educational Coordinator Duke University Medical Center**

**37 persons attended**

**July 26, 2005**

**Fairlane Club, Dearborn**

**“Evaluating Research Articles in Scholarly Journals” by Lynda Baker, Assoc. Professor Wayne State University**

**16 attended**



**Accomplishments**

**MDMLG established a scholarship for a WSU library student who is considering the medical library field. The goal is to encourage high caliber students to enter this field and to participate in MDMLG as a student member. In this way the students will learn about the issues facing libraries in the field, and for us it is an opportunity to learn new approaches to issues from those just beginning their library career. We had great participation from students and Jill Turner was selected.**

**MDMLG obtained incorporation status necessitating updating of By-laws.**

**Procedural document was updated and is now available on the web.**

**An organization-supported letter was sent to DMC/WSU expressing concern over the closing of two major libraries (Harper and Receiving) within the Detroit Medical Center.**

**Five issues of the newsletter were published on the MDMLG website.**

**The Communications Committee was eliminated and replaced with two committees, one for the newsletter with the Editor as chair of that committee and the other website committee with the Webmaster as chair.**

**Sandra Martin was appointed as the representative from MHSLA and MDMLG for the 2008 Midwest MLA**

**conference scheduled to be held here in Detroit.**

**T. Janik, as past president, surveyed the members regarding the vendors we all use and we discovered the range and variety was great. No single vendor has the business of all members revealing a diverse group with diverse needs.**

**The Public Relations Committee is providing Welcome Packets to new members and maintaining a job bank on the web page.**

**Four issues of MDMLG newsletter were produced electronically.**

**Unfortunately, MDMLG lost two members this year: Hildegard Joseph and Maureen LeLacheur**

**Newly elected board members for 2005-06**

**President elect: Alexia Estabrook, Providence Hospital, Southfield**

**Executive Board Member: Doris Blauet, Genesys, Flint**

**Nominating Committee: Marie-Lise Shams, University of Detroit Mercy,**

**Andrea Rogers, Bon Secours Hospital, Grosse Pointe**

**Toni Janik, Hotel Dieu Grace, Canada**

**September 22, 2005 MHSLA General Business Meeting**

	<p><b>Respectfully submitted, Marilyn S. Kostrzewski MDMLG Representative September 12, 2005</b></p>
<p><b>MMHSL Mike Simmons</b></p>	<p><b>The Committee is making preparation for the upcoming Annual Conference which will be held in Lansing.</b></p> <p><b>Two new members were added to the Committee. New elections were held and the results are as follows:</b></p> <p><b>Susan Kendall – President</b></p> <p><b>John Coffey – Treasurer</b></p> <p><b>Arlene Weismantel - Secretary</b></p> <p><b>Mike Simmons – Representative to the MHSLA Board</b></p>
<p><b>NMHSLA/ UPHSLA Barb Platts</b></p>	<p style="text-align: center;"><b><u>NMHSLG/UPHSLA</u> <u>Annual Report</u></b></p> <p><b>The NMHSLG and the UPHSLA worked collaboratively throughout the past year to report activities from member libraries throughout the two regions.</b></p> <p><b><u>Keweenaw Medical Center</u></b> <b>The Upper Peninsula librarians participated in "Library Day at Comerica Park" on May 15, 2005. The Tigers donated \$10 from every \$20 ticket sold to public libraries in Michigan. This is part of a statewide initiative started by Ernie Harwell and Alan Trammel. The goal of this initiative is to create an endowment fund for every public library in Michigan.</b></p>

**September 22, 2005 MHSLA General Business Meeting**

Michigan Library Consortium instructors were in the Upper Peninsula in May to present full-day workshops on the new OCLC interfaces.

**Marquette General Hospital**

Marquette General Health System migrated from DYNIX to SIRSI. The new system replaces the old system for the regional library organizations in the entire Upper Peninsula. The new system is based on client-server technology. There are 37 institutions with 61 branch locations connected to the SIRSI system. The installation fees for the project were funded in part by a grant from the Library of Michigan.

**Munson Healthcare**

The Local Arrangements Committee spent much of the year planning the 2005 MHSLA Conference at Crystal Mountain Resort in Thomsponville, Michigan.

Munson Medical Center Department of Library Services sponsored the MLA teleconference on Public Health.

**Mercy Hospital Cadillac**

The library facilitated the regions Lets Get Moving Northern Michigan 2005 Campaign. Healthcare providers across Northern Michigan collaborated with local sponsor organizations and city governments to develop a yearly program to improve physical fitness and lower the incidence of sedentary related disease in surrounding communities.

The library also moved from a manual circulation system and card catalog, to an online automated library system on the Munson Healthcare network.

**Mercy Hospital Grayling**

The library was recently renovated and public computer workstations were added to meet the increasing demand from endusers. The library also moved from a manual circulation system to an online circulation system.

**Northern Michigan Hospital**

The library facilitated an intensive one-on-one library orientation program for physicians as well as a mandatory computer based learning program for all employees.

September 22, 2005 MHS LA General Business Meeting

	<p><b>Submitted by: Barbara Platts Regional Representative Munson Healthcare</b></p>
<p><b>WMHSLA Eleanor Lopez</b></p>	<p style="text-align: center;"><b><u>Western Michigan Health Sciences Libraries Association</u> <u>Annual Report</u></b></p> <p><b>The WMHSLA officers are Eleanor Lopez, President; Brett Powers, President Elect; Lois Huisman, Secretary and Sandy Swanson, Treasurer. WMHSLA has 23 active members.</b></p> <p><b>The first meeting in 2005 consisted of wrap-up report of annual MHS LA conference. Overall we were very pleased with the 2004 conference in Kalamazoo. Evaluations were extremely positive. Some things that went well included: the hotel facility itself – sleep rooms were comfortable and meeting rooms were of adequate size; educational content – many of the sessions were excellent; the special event; a good number of attendees.</b></p> <p><b>Areas where we could improve included: better communication with speakers and vendors regarding room set-up and AV needs; revising registration forms for the speakers and vendors; possibly shortening the final day. People that stayed were quite tired by the end of day on Friday.</b></p> <p><b>WMHSLA sponsored a Medical Library Association teleconference. It was held in March at WMU Conference Center in Grand Rapids entitled, “Partnering for Public Health”. The goal of this teleconference was to demonstrate collaboration between health sciences librarians and the public health workforce. Fifteen WMHSLA members and one SLA member were in attendance. Sandy Swanson taught a new “MEL Interface Class” in May.</b></p> <p><b>WMHSLA group was invited to participate in the Special Libraries Association (Western Michigan Chapter)</b></p>

**September 22, 2005 MHSLA General Business Meeting**

	<p><b>Alberta Brown Lecture series workshop, “Web Search Overview: Google &amp; Beyond” with Gary Price. Several WMHSLA members attended this workshop at WMU in Kalamazoo, Michigan. Gary Price talked about some of the specialized search tools plus....challenges faced with large search engines. Some are becoming “answer engines” ....Discussed searcher behavior...Searchers only taking less than five minutes and only looking at first page of results...Other things covered were...What libraries make available to the public ...Just what is a web search....General purpose web engines....Latest trends, tools and services...Specialized search tools and crawlers...Suggestions and tools for keeping current. This workshop was excellent.</b></p> <p><b>Respectfully submitted,</b></p> <p><b>Eleanor Lopez</b></p>
<p><b>Presentation of the Librarian of the Year Award</b></p>	<p><b>Jennifer Barlow presented Chris Allen of Munson Medical Center’s Community Health Library with the 2005 Librarian of the Year Award.</b></p> <p><b>Chris Allen humbly accepted the award stating that a huge thanks goes to her colleagues, Barb Platts, and to Munson Medical Center for all the opportunities afforded to her through the Community Health Library.</b></p>
<p><b>Old Business</b></p> <p><b>Strategic Planning Committee</b></p> <p><b>Jennifer Barlow</b></p>	<p><b>Jennifer Barlow stated that the Strategic Plan document is available on the MHSLA website.</b></p> <p><b>The Plan is in a draft format. Jennifer stated that is imperative that the members provide feedback regarding the set priorities that are identified within the plan.</b></p> <p><b>The Strategic Plan document identifies where MHSLA is targeting its’ energies. Jennifer stated that communication to our members; marketing MHSLA, and outreach and advocacy were the most important goals. MHSLA needs to be able to adapt to the ever-evolving field of Medical Librarianship by “sharpening our skills.”</b></p>

Jennifer stated that MHSLA needs to establish not only long-term goals, but short-term goals as well.

Jennifer encouraged all Local Area District Representatives to discuss the Strategic Plan within their groups and to provide feedback to the Committee.

Below is a copy of the Strategic Plan which was written and submitted to the Board by:

Diana Balint, Jennifer Barlow, Joan Emahiser, Marilyn Kostrzewski, and Sandy Swanson.

**MHSLA STRATEGIC PLAN**  
**3<sup>rd</sup> DRAFT – AUGUST 2005**

**The Vision**

The Michigan Health Sciences Libraries Association is the state organization for health sciences information professionals and the institutions and communities they serve.

**The Mission (from the Bylaws)**

The mission of the Association is to further health sciences librarianship by demonstrating a positive impact on health care within the community through sharing library resources; providing educational opportunities for health science library personnel; encouraging, coordinating, and conducting research in health science libraries; and providing a professional support system for Association members.

**Building on Our Strengths**

MHSLA is a dynamic, productive group blessed with many strengths. The membership consists of talented professionals. The leadership is dedicated and progressive. The Association is financially stable, and performs its core activities well. Education and resource sharing have traditionally been the key areas of emphasis.

The education conference brings the group together each year to learn from leaders in our field, and to share knowledge with each other. MHSLA also sponsors other CE opportunities, such as teleconferences and support staff classes, throughout the year. Resource sharing has evolved from the production of MISHULS, our union list of serials, to cooperative purchasing of database subscriptions. Members

regularly express satisfaction with MHSLA's educational offerings and resource sharing opportunities.

The Association seeks to build on these strengths. While continuing to do what it does well, MHSLA wants to provide even more value for its members. This strategic plan is designed to focus MHSLA's energies where they will do the most good.

### Gap Analysis

A SWOT analysis (Strengths, Weaknesses, Opportunities and Threats) for MHSLA was performed. Issues most critical to the realization of MHSLA's mission were identified. These issues were then compared against current performance, to find the gaps between what is and what should be.

Critical issues identified for MHSLA, offering our biggest opportunities for improvement and impact, were found to be:

1. Lack of awareness among members of what MHSLA does.

Many members aren't aware of MHSLA's activities and projects. They miss out on opportunities, and we miss their participation. Knowledge transfer within MHSLA's leadership has also been an ongoing challenge.

2. The need to reach potential members.

Do we have all the members we should? MHSLA must ensure that all individuals and institutions in Michigan who would benefit from membership are encouraged to join our group.

3. Proliferation of information resources for librarians.

There are multitudes of resources available to librarians – professional associations, online communities, databases, print materials, web sites that offer information and support. MHSLA needs to demonstrate that what it offers members is unique and worthwhile.

4. Ongoing changes in technology.

The technologies we use to store, organize and disseminate information are constantly changing. We have a hard time letting go of obsolete technology. We struggle to figure out which new technologies are worth adopting. We need to educate ourselves, so we can make the best use of technology to conduct the Association's business and to serve the patrons in our libraries.

**5. Hospital and academic cutbacks/closures.**

Our members' parent institutions are financially struggling. They are looking to trim underutilized services. Members are challenged to demonstrate a return on the investment our institutions make in us. If libraries are not seen to add value, they will not be supported. These cutbacks and closures weaken MHSLA. MHSLA must help members articulate their value to their organizations.

**6. Health literacy.**

Low health literacy is a serious social issue. It has a major effect on our patrons' health, and on our ability to help them. It determines what type of materials we select and promote. MHSLA has a stake in this issue, and perhaps an opportunity to address it. We can work with other concerned groups to design and

promote clearer health communications, and to work toward improving overall literacy. MHSLA will gain credibility and visibility through these efforts.

**Strategic Priorities**

- **Communication / Marketing / Outreach & Advocacy**
- **Adapt to changing information landscape**
- **Build coalitions to promote health literacy HSLA Strategic Plan 2005 – page 2**

**COMMUNICATION / MARKETING / OUTREACH & ADVOCACY**

This is our top strategic priority. To realize our vision and accomplish our mission, we must actively engage our members. We are an impressive group of professionals, doing meaningful work. We need to communicate our value to members and potential members, to maintain and increase MHSLA's vitality. Further, we should arm our members with information, tools and strategies to communicate their value within their organizations. We must be strong advocates for health sciences library services. We must persuade our institutional leaders to fund them, and encourage our patrons to use them.



**ADAPT TO CHANGING INFORMATION LANDSCAPE**

**To remain effective, we need to deliver services to users better than our competitors do. We must pay attention to users' expectations. We must adopt new technologies. We need to keep abreast of the changing paradigms in the publishing world. We need to use the Internet for outreach and service delivery. We must constantly reassess our place in the new information landscape: what can we offer that's different, better, special? How should we respond to users' changing needs? What new technologies can be harnessed to help the Association serve its membership and spread its message?**

**BUILD COALITIONS TO PROMOTE HEALTH LITERACY**

**Since we deal with both patients and health care providers, we are in a position to affect health literacy in our communities. We can make sure patient education materials are available at various intellectual levels, including a very basic level. We can educate providers on clear communication strategies. We can promote literacy initiatives in our communities. This problem is enormous in scope, but by building coalitions with other stakeholder groups, we can have an impact.**

**Appendix A. SWOT Analysis**

**Strengths, Weaknesses, Opportunities and Threats**

	<u>Strengths (internal)</u>	<u>Weaknesses (internal)</u>
	<ul style="list-style-type: none"><li>• Membership</li><li>• Talented &amp; progressive thinking leadership</li><li>• Diversity of the institutional membership</li><li>• Professional networking opportunities</li><li>• Most organized state association according to the GMR</li><li>• Technology available to communicate with members in remote areas</li><li>• Financial stability</li><li>• Annual educational conference and other continuing education programs</li><li>• Communication dissemination utilizing the web site and listserv</li><li>• Resource sharing</li><li>• Document delivery</li><li>• Grants</li><li>• Research projects</li><li>• Statistical information provided for document delivery &amp; surveys</li></ul>	<ul style="list-style-type: none"><li>• Need to communicate better with membership</li><li>• Need to market ourselves &amp; our libraries more effectively</li><li>• Lack of continuity, knowledge transfer within MHSLA</li><li>• Lack of communication with MLA &amp; NLM leadership</li><li>• Lack of participation from more of the membership</li><li>• Burnout of the leadership, too few doing too much</li><li>• Geography</li><li>• Diverse demographics</li><li>• Technology, when it doesn't work</li></ul>

	<u>Opportunities (external)</u>	<u>Threats (external)</u>
	<ul style="list-style-type: none"><li>• Health literacy</li><li>• Massive amount of information being produced, filtering expertise</li><li>• JCAHO and other agency accreditation &amp; regulation processes.</li><li>• Expert searchers with Medline &amp; CINAHL's controlled vocabulary</li><li>• Health information on the Internet and in public libraries</li><li>• Google, UpToDate, MDConsult – training the end-user</li><li>• Group purchases</li><li>• Evidence based medicine &amp; nursing</li><li>• Patron empowerment</li><li>• Cultural diversity, demographic trends</li><li>• Resource sharing</li><li>• Technology changes</li><li>• Is the Library a physical place or a service with resources available remotely</li><li>• Internet connectivity ; BLOGs</li><li>• Open access publishing</li></ul>	<ul style="list-style-type: none"><li>• Massive amount of information being produced</li><li>• Health information on the Internet and in public libraries</li><li>• Perception of everything is on the Internet &amp; free</li><li>• Speed of technology changes</li><li>• Hospital cut backs &amp; closures</li><li>• Is the Library a physical place or a service</li><li>• Physician's perception that UpToDate or MDConsult is all they need.</li><li>• Patron expectations of 24/7</li><li>• Publishers, lack of competition, pricing, business models</li><li>• Government sponsored consumer health information</li><li>• Economy</li><li>• Demographic trends</li><li>• Health insurance, Social Security, Medicare, Medicaid reimbursement</li><li>• Internet connectivity ; BLOGs</li><li>• JCAHO and other agency accreditation &amp; regulation processes.</li></ul>

September 22, 2005 MHSLA General Business Meeting

<p><b>New Business</b></p> <p><b>Bylaws Revision</b></p> <p><b>Mary Hanson</b></p>	<p>Mary Hanson requested the members locate their voting paddles in preparation for a vote on the proposed Bylaws changes.</p> <p>Mary reviewed the various bylaw revisions and explained that the intent of each issue was to better clarify the language written in the Bylaws.</p> <p><b>Mary Hanson Motioned to adopt both revisions as written and distributed in the Bylaws Committee Report. Betty Marshall seconded the Motion. Motion Carried.</b></p>
<p><b>Invitation to MHSLA 2006 Conference</b></p> <p><b>Mike Simmons</b></p>	<p>Mike Simmons invited the MHSLA membership to attend the upcoming Annual MHSLA Education Conference to be held in East Lansing, Michigan on October 18, 19 and 20<sup>th</sup>, 2006.</p> <p>The conference will be held at the Kellogg Hotel and Conference Center. Mike reported that the conference planning is already well underway and is titled “ MHSLA State University: a Capital Conference”.</p>
<p><b>Transfer of Gavel</b></p> <p><b>Jennifer Barlow</b></p> <p><b>Arlene Weismantel</b></p>	<p>To mark the transition of Presidency, outgoing President Jennifer Barlow presented incoming President Arlene Weismantel with the official MHSLA Presidential Gavel.</p> <p>Arlene Weismantel presented Jennifer Barlow with plaque of appreciation for her hard work and sensitivity displayed throughout her service as the MHSLA President for year 2004-2005. Jennifer was especially commended for her hard work and leadership in the MHSLA Strategic Planning Committee.</p> <p><b><u>Incoming President Remarks -</u></b></p> <p>Arlene opened by stating that MHSLA is a vibrant organization in which she is proud to be a part of.</p> <p>Arlene articulated her concern with a lack of awareness about the benefits of MHSLA from the people who were not present at the Conference.</p> <p>Arlene expressed that, in accordance with the Strategic Plan’s initiative on Communication / Marketing, Outreach and Advocacy, we, the active dedicated and participating MHSLA members, need to make an effort to contact, or perhaps take to lunch, at least one non-participating medical librarian this year.</p>

**September 22, 2005 MHSLA General Business Meeting**

	<p><b>We need to communicate with those who are not aware of the many benefits of MHSLA. Everyone can benefit from MHSLA's high quality Continuing Education opportunities as well as the Group Purchasing resource sharing. We need to go forth and be social.</b></p> <p><b>Local Arrangements Committee held a drawing in order to help raise awareness and encourage attendance at the next annual Conference in Lansing. A prize was presented to Annette Healy the of Shiffman Medical Library at WSU.</b></p>
<p><b>Adjournment</b> <b>Jennifer Barlow</b></p>	<p><b>Arlene Weismantel adjourned the meeting.</b></p>