

**MHSLA GENERAL MEMBERSHIP MEETING
MINUTES
September 24, 2009
Doubletree Hotel, Holland, MI**

1. Call to Order and Welcoming Remarks

President Judith Barnes called the meeting to order at 10:52 a.m. She welcomed the membership to the 36th annual MHSLA conference and thanked the Conference Planning Committee for their work.

2. Review of Standing Rules

Parliamentarian Mary Hanson provided the membership with a basic overview of Robert's Rules of Order.

3. Approval of the Minutes

Secretary Arlene Weismantel asked the membership if there were changes to the previous year's general membership meeting minutes. No corrections were proposed. Arlene Weismantel motioned to approve the minutes of the 2008 general membership meeting. Betty Marshall seconded the motion. Motion carried.

4. Archivist's Report

Archivist Maureen Watson reported that she was presenting a poster at the annual conference titled, "MHSLA: LOL the Power of Laughter" which will feature humorous happenings at annual meetings from 1998-2008.

Last year's MHSLA meeting pictures have been added to the picture archives. She has tried to label the pictures whenever possible.

Maureen reminded the membership of what is important to send to the archives:

- Minutes of the Executive Board Meetings
- Minutes of the Annual Business Meeting
- Minutes and reports of all Standing Committees, including membership, agendas, handouts, etc.
- Minutes and reports of all AdHoc Committees, including membership, agendas, handouts, etc.
- Minutes and reports of all Special Committees, including membership, agendas, handouts, etc.
- Details on annual meetings, workshops, seminars and continuing education offerings as to their planning, organization, financing, reservations, printing, speakers, honorariums, evaluations, etc.
- Correspondence
- Photos of incoming officers and the Executive Board

- Photos of meetings from informal social snapshots to posed photographs. Please label these with a plain label affixed to the back of the picture with writing on it.

5. Treasurer's Report

Treasurer Jill Turner reported that as of 9/15/09 the checking account balance was \$31,412.35. The CD balance on 7/21/09 was \$15,000. More detailed reports are available on the MHSLA website. Jill expressed gratitude for the Board's purchase of Quick Books Online. This has been a huge help.

6. Standing Committee Reports

Audit

Audit Chair Diane Gardner reported that after the audit there was a \$99.00 discrepancy that was taken as a loss.

Bylaws

Bylaws Chair Mary Hanson thanked her committee members Leslie Behm and Lea Ann McGaugh. The revisions approved at the 2008 annual meeting were incorporated into the Bylaws and posted to the MHSLA website.

The Board decided to test online voting on an ad-hoc basis for the election of officers this year and there was a lengthy discussion among the Bylaws Committee members about the revisions necessary to accommodate the change. Those revisions will be presented for approval at the general membership meeting in 2010.

- 2009 Conference Planning

Local Arrangements

Chair Jennifer Barlow thanked her committee members.

Accommodations: Mary Jo Wyels (Chair), Jennifer Barlow, Mary Hanson, Betty Marshall, Sandy Swanson

Hospitality: Lois Dye (Chair), Jennifer Barlow, Mary Jo Wyels

Publicity: Sandy Swanson (Chair), Mary Hanson, Maureen Watson

Registration: Brett Powers (Chair), Lois Dye, Judy Schroeder, Jodi Tyron

Vendors: Alison Konieczny (Chair), Barbara Platts

The 2009 Local Arrangements committee began planning for the conference in November 2007. Subcommittee assignments were made and a search for an appropriate venue was undertaken.

In April 2008, the committee settled on the Doubletree Hotel in Holland. Conference dates were set for September 23-25, 2009. They considered offering a two-day conference, but the MHSLA Board directed the committee to stick to the three-day format.

The committee is grateful to the Board for their decision to set registration rates low, budgeting for a loss on the conference, in order to encourage attendance.

This last year has been spent in intensive preparations. The committee chairs and members have worked diligently to ensure a successful event. We hope members and guests have a rewarding experience at MHSLA 2009.

Education

Chair Yvonne Boudreau reported on behalf of the Education Committee. The members of the 2008-2009 Education Committee were Sandy Kommit, Diane Hummel, Roberta Craig and, representing 2010, Mike Simmons.

Sandy Kommit conducted a survey to determine the interest in a support staff education program. The survey indicated concern about the current economic climate and a lack of ability to participate. She made many fruitless attempts to get vendors to commit to a class as well. It was decided that the support staff class would be postponed until a later date.

The bulk of the committee's efforts involved programming for the 2009 annual education conference, *Power-Up: Harness the Energy*, September 23-25. Evaluations from the 2008 conference were considered in addition to budget when selecting speakers and educational courses. Quality was always at the forefront of selection decisions. A huge thank you to Ruth Holst of the National Network of Libraries of Medicine, Greater Midwest Region (NNLM GMR).

The following CE courses were offered on Sept. 23: Measuring Your Impact Using Evaluation for Library Advocacy (Ruth Holst, 6 hours), Geeks Bearing Gifts (Max Anderson, 6 hours). All instructors were from the NNLM GMR.

The Sept. 24 keynote address, *The Importance of Getting it Right*, was delivered by Dr. Stephen Cohle, Chief Medical Examiner for Kent County and author of two true-crime books. In addition, State Librarian Nancy Robertson presented *The State of the State of Michigan Libraries*, Charniel McDaniels of the GMR presented an update of the NNLM. Barb Platts and Ruth Holst presented *Emergency Preparedness: A 10-Step Approach to Service Continuity Management* (1.5 hours). On Sept. 25 Deborah Lauseng and Merle

Rosenzweig, both of the Taubman Medical Library at the University of Michigan, presented *PubMed for Experts* (3.0 hours). In addition, a new mode of presentation was incorporated into the program: Pecha Kucha Dutch. Those brave enough to present are as follows: Diana Balint, Jennifer Barlow, Melanie Bednarski, Eunice Borrelli, Toni Janik, Sandy Swanson, Jill Turner and Michael Simmons, who also moderated. As a closing speaker, the Honorable Chief Judge Sara J. Smolenski presented, *Why the World Needs Medical Librarians: The Humorous Side*.

Three full scholarships to the 2009 conference were awarded. Beth Trapp and David Silberman, both students in the Wayne State University MLIS program, received the student scholarships and Kimberley Aslett of Northern Ontario School of Medicine received the member scholarship. There were no applicants from the University of Michigan for the student scholarships this year.

The Education committee thanked the Conference Planning committee and Local Arrangements committee for their exceptional support and help during this past year.

- Membership

Chair John Coffey reported that as of Monday, Sept. 21, there were 54 institutional members, 14 dual institutional/personal members and 72 personal members for a total of 140 members.

This is down 34 members in comparison to 2008. Eight of those members were probably Midwest members that joined to get the conference rate.

- Nominating

After the first of the year, the Nominating committee, comprised of Mary Fitzpatrick, Sandy Swanson and John Coffey (Chair), began soliciting for President-Elect, Secretary and the Nominating committee. By spring, there was a candidate for Secretary and four for Nominating, but no candidate for President-Elect.

As a result, the Board added some additional benefits to the office. The Board will pay the full conference fee for service as President-Elect. The following year, as President, the office holder will receive not only the full conference fee paid but also a free room at the conference hotel.

The Board is seriously discussing changing the number of meetings from six to four as well as greater use of teleconferencing to minimize time away from the office.

At the very last minute, out of personal commitment and concern for the organization, Mike Simmons put his name on the ballot for President-Elect. This preliminary ballot was approved by the Board and sent to the membership for final solicitation of candidates on June 17, 2009. There were no additional names offered and the ballot was prepared by the Elections committee to be sent to the membership for voting.

- Elections

John Coffey (Chair) reported on the Elections committee. The Elections committee consisted of John Coffey and Arlene Weismantel. After the Board approved the preliminary slate of candidates, the slate was shared with the membership on June 17, 2009, with a due date of June 26, 2009, for the addition of other candidates. No additional names were put forward to run.

141 ballots were emailed to the members on August 9, 2009, using Survey Monkey. The Board agreed to allow the ballot to be sent out online on a trial basis. It was noted by Chair John Coffey that well over \$100 would be saved in postage alone by voting electronically.

79 valid ballots were returned and counted on September 14, 2009, with the following results:

President-Elect: Mike Simmons

Secretary: Christine Baker

Nominating Committee: Abe Wheeler (Chair), Sharon Williams, Jill Van Buskirk

- Outreach and Advocacy

Chairperson Melanie Bednarski reported that Jennifer Bluhm and Jennifer Barlow served on the Outreach and Advocacy committee.

Even though the committee got a late start, they made headway. The first accomplishment was to establish some content on the MHSLA website. The committee also redesigned the brochures which will be approved at this meeting and ready soon. The committee visited Wayne State University and visited Lynda Baker's Introduction to Health Sciences Librarianship class and handed out registration forms, gave an overview of MHSLA and discussed the conference and benefits of MHSLA.

At the 2009 conference, the committee hopes to pick up on comments from our membership to include on an upcoming survey. The survey will try to get

specifics on how our members want MHSLA to function, what our members want MHSLA to provide as well as how they want it done.

- Communications

Chair Arlene Weismantel reported that during 2008-2009 the Communications committee updated the website, published 3 issues of *MHSLA News*, created and maintained the web-based membership directory, maintained the Board and general membership electronic discussion lists, maintained a blog and assisted the Nominating committee in running MHSLA's first electronic election.

Abraham Wheeler became the *MHSLA News* editor with issue 89, Spring 2009. Abraham was also chosen to be the next Communications committee chair by President-Elect Sheila Bryant.

Mike Simmons continues to update the MHSLA website. The site is still hosted by 1stcom.com for \$159.20/year. Mike also maintains both the Board and general membership electronic discussion lists.

Arlene Weismantel created the MHSLA Membership Directory in both PDF and Word formats. The Directory was updated in May. Arlene will work with John Coffey to update the directory again after the conference. Arlene also created certificates of recognition for Board members and volunteers who served MHSLA and created MHSLA's Survey Monkey ballot.

Sandra Swanson continues to maintain the MHSLA blog. She reports that even though fewer articles were posted, we see an average of 32 hits/day. Some of the traffic is generated by the WordPress "Possibly Related" feature. Links to our blog continue to come in from sites worldwide. As with other MHSLA publications, member participation is important. Sandy welcomes feedback, tips on interesting stories, members as guest writers and additional reporters!

- Research

No report. MHSLA was not able to recruit a chair for this position.

- Resource Sharing

Chair Heidi Schroeder reported that 2008-2009 members of the Resource Sharing committee were Sandy Howe, Jodi Tyron and Mary Jo Wyles.

MHSLA DOCLINE Group

The Committee has continued to support free resource sharing by maintaining the MHSLA DOCLINE group. If your library is interested in being added to the group, please contact Heidi Schroeder. You must be an institutional member of MHSLA to join.

MISHULS

After surveying MHSLA members and realizing that DOCLINE reports allow users to create lists of libraries' serial holdings, the Resource Sharing committee and the MHSLA Board decided MISHULS will no longer be created or maintained. Results from the MISHULS survey can be found on the Group Purchasing/Resource Sharing page of the MHSLA website. This fall the committee will provide MHSLA members with directions on how to produce serial holdings reports in DOCLINE.

NLM Duplicates

The committee distributed over 150 NLM duplicate books to MHSLA members for free this year. The NLM duplicates program has been very well received by MHSLA members. Resource Sharing Chair, Heidi Schroeder, is presenting a poster detailing MHSLA's involvement with the NLM duplicates program at the 2009 MHSLA conference. Please stop by to find out more.

Procedure Manual Update

The Resource Sharing Procedure Manual is currently being updated. Changes will be presented at the November MHSLA Board Meeting.

Heidi thanked the Resource Sharing committee for a very productive year!

- **Group Purchasing Subcommittee**

Chair Mike Simmons reported that 2008-2009 committee members were Marilynn Kostrzewski, Nadia Lalla, Ken Nelson and Janet Zimmerman.

The MHSLA Group Purchasing subcommittee spent the majority of its time in renewing the Stat!Ref consortial purchase. The subcommittee recognized that the renewal process can be greatly streamlined by developing a "division of labor" with the Michigan Library Consortium (MLC). MLC will retain its responsibility for sending out "intention to renew" letters, invoices, collection of payments and monitoring/reporting balances in the MHSLA deposit account. The subcommittee will be primarily responsible for collection management. This includes selection as well as weeding. While Stat!Ref participants will be solicited for input on issues concerning collection management, the subcommittee will make final decisions. Those who wish to be involved in this decision-making process are encouraged to join the

subcommittee. A collection management policy is being drafted to support the decisions of the subcommittee.

The Stat!Ref purchase remains at a 35 concurrent user license. No new titles were added in 2009 and three titles were weeded because of publication dates. There was interest expressed for the addition of a NCLEX exam preparation book, however, the new edition is not due out until late 2010. It is recommended that this title and other be reviewed for the 2010-2011 contract year.

In late 2009, negotiations began with EOSi, an ILS/OPAC vendor. At the time of this report a preliminary offer has been made.

The committee extends a “thank you” to the Michigan Library Consortium and specifically to Diana Mitchell for assistance with fiscal aspects of the Stat!Ref consortium.

7. Regional Representative Reports

GMR

Barbara Platts reported.

The National Library of Medicine has five-year contracts with eight institutions to serve as Regional Medical Libraries in the National Network of Libraries of Medicine (NN/LM). The Network consists of the eight competitively selected regional medical libraries, and over 5,700 health sciences and public libraries.

The goals of the 2006-2011 contracts are: to develop collaborations among Network members, community-based organizations and other institutions; to promote awareness of biomedical resources with a special emphasis on contributing to the Healthy People 2010 goal of eliminating health disparities; and to improve electronic access to health information for all U.S. citizens. The regional NLM institutional representative for Michigan is:

Greater Midwest Region (GMR)
The University of Illinois at Chicago
Library of the Health Sciences
Chicago, IL

States Served: IA, IL, IN, KY, MI, MN, ND, OH, SD, WI

Total membership in region: LY 1028 TY 1100

LY TY

Iowa	81	83
Illinois	243	269
Indiana	109	111
Kentucky		63 66
Michigan	121	140
Minnesota		57 62
North Dakota		28 31
Ohio	197	203
South Dakota		28 30
Wisconsin	101	105

Summary of activities at the GMR

The GMR is in the fourth year of a five-year contract with NLM. Current initiatives focus on assisting librarians with emergency preparedness planning, working through issues related to electronic licensing of health information resources, and increasing the use of distance education technologies to train Network members. The GMR will continue to place strong emphasis on outreach to public health workers, public libraries, and community-based organizations in addition to traditional outreach to health professionals.

Training/Educational Opportunities presented by the GMR staff in year 3 of contract:

- 31 – PubMed Classes
- 14 – How to Make a Podcast Class
- 13 – GMR Updates
- 5 – Other Technology Related Sessions
- 4 – Consumer Health Courses
- 4 – Introductions to the GMR
- 2 – Patient Safety Course

Funding

NN/LM GMR funds Outreach Programs that include Outreach to Health Professionals, Consumer Health Information Services, Training for Electronic Access to Health Information, Exhibits, and Technology Awareness and Improvement.

Total funding awarded to network members (2008-2009): \$237,295

Outreach Libraries (16): \$ 48,000

Subcontracts (3): \$ 108,805

Awards (22): \$ 80,490

Funding by State 2006 to present:

Illinois: \$276,828

Indiana: \$58,755
Iowa: \$111,627
Kentucky: \$19,778
Michigan: \$165,956
Minnesota: \$75,770
North Dakota: \$55,841
Ohio: \$27,332
South Dakota: \$20,674
Wisconsin: \$134,216

GMR Communication Tools

Email address: GMR4U@UIC.EDU

GMR Website

GMRLIST

The Cornflower – GMR blog

<http://nmlm.gov/gmr/blog/>

GMR Calendar

RSS Feed

800 338-7657 extension 1

MLA Distance Learning Opportunities:

The GMR funded 18 sites to host the March 25, 2009, MLA Webcast: Finding Work-Life Balance: Strategies for You and Your Institution.

The GMR provided \$166,000 in funding to Michigan libraries during 2008-2009. She encouraged MHSLA members to take advantage of this funding.

ERHSLA

Melanie Bednarski reported that ERHSLA members have been actively engaged in working on the 2011 annual conference. Doris Blauet has been away from the office.

MDMLG

Marilyn Kostrzewski reported.

Objectives

- To represent the Metropolitan Detroit Medical Library Group at the Executive Board of the Michigan Health Sciences Libraries Association.
- To participate in the decision making process of MHSLA.
- To provide a communication link between MHSLA and MDMLG.

MDMLG Officers and Committee Chairs, 2008-2009

President Cathy Eames
President-Elect Gina Hug
Marilyn Kostrzewski Past-President
Jill Van Buskirk Secretary
Andrea Rogers Treasurer
Audrey Bondar Membership Services
Nandita Mani Public Relations
Sandra Martin Archivist
JoAnn Krzeminski Communications/Newsletter
Valerie Reid Communications/Webmaster
Valerie Reid Nominating
Toni Janik Professional Development
Diane LeBar Compensation & Benefits
Nancy Bulgarelli Co-chairs
Marilyn Kostrzewski MHSLA Representative

MDMLG General Membership Meetings

Date: November 13, 2008
Location: Oakwood Southshore Medical Center
Host: Diana Balint
Program: Talk with EBSCO
Speakers: Representatives from EBSCO

Date: February 20, 2009
Location: Henry Ford Hospital, Detroit
Host: Gina Hug
Program: Group Purchasing Panel Discussion
Speakers: Michael Simmons, Sparrow Health Science Library
Diana Mitchell, Michigan Library Consortium
Nikole Riley, StatRef!

Date: April 15, 2009
Location: Clinton Macomb Public Library
Host: Audrey Bondar
Program: Nursing Students: Who are They and What do They Want Now?
Speaker: Kate Zimmicki, MSN, RN, APRN, BC, WOCN, Instructor, College of Nursing, Wayne State University

Date: June 18, 2009
Location: The Dearborn Inn, Dearborn
Host: Gina Hug
Program: Need2Be Living Life to the Max

Speaker: Katy Caschera

Continuing Education Programs

November 12, 2008

Survival Tips and Stories: Expanding the Library's Services in Times of Disaster / MLA Webcast (3.5 CE credits)

Wayne State University, David Adamany Undergraduate Library, Auditorium

March 25, 2009

Finding Work-Life Balance: Strategies for You and Your Institution / MLA Webcast (2.0 CE Credits)

“On-Demand” viewing by our members July 22, 2009

March 26, 2009

Can You Hear Me Now? Podcasting CE Class / Max Anderson (3 CE credits)

Wayne State University, David Adamany Undergraduate Library, Lab C

Instructor: Max Anderson of the GMR

July 22, 2009

PubMed CE Course (7.5 CE credits)

Wayne State University, Shiffman Medical Library

Instructors: Sharon Brown and Joey Nicholson of the NN/LM

July 21, 2009

ToxNet CE Course (6.0 CE credits)

Wayne State University, Shiffman Medical Library

Instructors: Sharon Brown and Joey Nicholson of the NN/LM

July 20, 2009

PubMed CE Course (7.5 CE credits)

Wayne State University, Shiffman Medical Library

Instructors: Sharon Brown and Joey Nicholson of the NN/LM

Accomplishments

- MDMLG was local host association of Mid-West MLA in October 2008 so much manpower and planning went into a successful conference.
- The fifth annual MDMLG LIS scholarship was awarded to Lynn Shemwell.
- A Simplified Roberts Rules of Order was purchased for all Board Members.
- Four issues of MDMLG newsletter were produced electronically.

Newly elected board members for 2008-09

- President elect: Toni Janik, Hotel Dieu Grace, Windsor Ontario, Canada
- Secretary: Shirley Langebartels,
- Public Relations: Jennifer Bowen, Childrens Hospital of Michigan, Detroit
- Nominating Committee: Barbara LeTarte, Henry Ford Hospital, Detroit, Daria Drobny, Michigan Rehabilitation Institute, Detroit, Wendy Wu, Shiffman Medical Library @ Wayne State University, Detroit

MMHSL

Mike Simmons reported that the met 4 times throughout the year to plan the 2010 conference. MMHSL also revised their Bylaws.

WMHSLA

Jennifer Barlow reported that WMHSLA members have been busy all year planning this year's conference.

WMHSLA officers this year are:

President – Jennifer Barlow

President-Elect – Alison Konieczny

Treasurer – Sandy Swanson

Secretary – Mary Jo Wyels

Sandy Howe has continued as Webmaster.

WMHSLA membership currently stands at 27. We have been energized by the addition of our friends from the northern region. We routinely use videoconferencing technology in our meetings, to bring our far-flung members together.

It has been a difficult year for many of us. Betty Marshall, Eleanor Lopez and Lois Huisman had their positions eliminated. Mary Hanson and Jennifer Barlow suffered staff reductions in their libraries. Several others have had their hours cut, or their workloads increased. Our profession is facing challenging times, and we value our connection to each other all the more.

8. Special Awards

Librarian of the Year

Jill Turner, MHSLSA Treasurer, received the Librarian of the Year Award. She devoted an extraordinary amount of time to making sure that MHSLSA's finances are in order. Thank you, Jill!

Lifetime Achievement

Throughout their long careers, each of these members made significant contributions to MHSLA and to the profession. Thank you and congratulations!

Betty Marshall
Patricia Martin
Patricia Wolfgram

9. 2010 Conference Invitation

Heidi Schroeder invited the MHSLA membership to the 2010 annual conference which will be held in East Lansing at the Kellogg Hotel and Conference Center. The theme will be Healthy Libraries 2010.

10. Old Business

Ellen O'Donnell announced that the 2008 conference made a small profit of \$1,200. This was good news as they were expecting a loss.

11. New Business

Eunice Borrelli of the Capital Area District Library asked if MHSLA planned on exhibiting at the Michigan Library Association conference. Barbara Platts indicated that MHSLA has exhibited at MLA in the past. The NNLM/GMR will fund this activity but a MHSLA member has to be willing to write the exhibit grant and be willing to staff the booth. Outreach and Advocacy Chair, Melanie Bednarski, said that she will encourage this activity as a part of our outreach program. Mike Simmons encouraged public librarian participation in MHSLA.

Kim Aslett, our member scholarship winner, thanked Yvonne Boudreau with a book of Lake Superior photos.

12. President's Remarks

President Judith Barnes, in the interest of time, announced that she would postpone her President's remarks to the pecha kucha tomorrow. She urged everyone to volunteer their time. MHSLA provides great value to members through educational opportunities, group purchase offers and networking.

13. Passing of the gavel

President Judith Barnes passed the gavel to President-Elect Sheila Bryant. Sheila presented Judy with a plaque and thanked her for her service as President. Sheila thanked the MHSLA membership for the opportunity to lead the organization. She encouraged members to volunteer to serve MHSLA.

14. Adjournment

Betty Marshall made a motion to adjourn. The motion was seconded by Toni Janik. Motion carried. The meeting was adjourned at 12:00 Noon.