

**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION
GENERAL MEMBERSHIP MEETING
October 14, 2010
Kellogg Center, East Lansing**

DRAFT MINUTES – Not Yet Approved

1. Call to Order
President Sheila Bryant called the meeting to order at 11:00 a.m.
2. Welcoming Remarks
In the interest of time, Sheila made her remarks brief. She encouraged the membership to step up and volunteer for positions. The Nominating Committee had difficulty filling the slate for our recent election, and MHSLA has no President-Elect. This is a serious situation for the Association.
3. Review of Standing Rules
Parliamentarian Mary Hanson outlined the rules for participation in the membership meeting:
Only members may speak.
Members must be recognized by the chair before they speak.
Speakers shall identify themselves with their name and institution.
Members shall vote with voting paddles (provided in registration packets).
4. Approval of Minutes
Michael Simmons moved that the minutes of the 2009 general membership meeting be approved as submitted. Doris Blauet seconded, and the motion passed.
5. Archivist's Report
Alison Konieczny presented the following report:
I am pleased to serve as the new archivist for the Michigan Health Sciences Libraries Association following the retirement of my esteemed colleague, Maureen Watson. Any guidance is welcome as I am becoming familiarized with the responsibilities of this role.
6. Treasurer's Report
Jill Turner submitted her 2010 final report in two parts. The balance on our certificate of deposit is \$15,159.85 and the checking account contains \$35,033.13.
7. Standing Committee Reports
 - a. Audit – Diane Gardner reported that an audit took place in January. The books were found to be in good order. Another audit will be performed next winter.
 - b. Bylaws – Mary Hanson reported that her committee drafted two bylaws revisions. One change, in the elections section, allows for electronic voting. The other, in

the term of office section, permits elected officers to serve consecutive terms. Both revisions were approved by the membership in June.

c. 2010 Conference Planning – Local Arrangements

Heidi Schroeder presented the following report:

2009-2010 Local Arrangements Committee:

Leslie Behm, Sheila Bryant, John Coffey, Susan Kendall, Nancy Lucas, Heidi Schroeder (Local Arrangements Chair), Mike Simmons (Conference Planning Chair), Arlene Weismantel, Abe Wheeler

2009-2010 was a very busy year for the 2010 Local Arrangements Committee. Although we started planning for the 2010 MHSLA Conference in 2008, most of the work took place this year. Here are some highlights:

- The 2010 MHSLA Conference was planned for October 13-15 at the Kellogg Center in East Lansing, MI.
- A conference blog was created: <http://mhsla2010.wordpress.com/>. Important conference documents were also placed on the MHSLA website.
- We selected the theme: Health Libraries 2010: Healthy People Start with Healthy Libraries.
- The Welcome Reception will take place at the Kellogg Center and will feature live music and trivia. The Special Event is to take place at the MSU Museum.
- 16 exhibitors signed up for MHSLA 2010, resulting in an income of \$8,400.
- Registration for MHSLA 2010 opened in August. We have over 65 registrants attending MHSLA 2010.

After the conference concludes, we will present a more comprehensive final report and budget to the MHSLA Board.

We want to thank the Education Committee for bringing such wonderful courses and instructors to the MHSLA 2010 Conference. It was a pleasure working with such an organized and enthusiastic group.

Thanks to the entire Local Arrangements Committee for a very productive year! We hope everyone is enjoying the conference!

d. 2010 Education – Marilyn Kostrzewski and Diane LeBar presented the following report:

- ❖ Annual Education Conference offerings:
 - Five classes, totaling 20 CE credits
 - Three additional offerings, two concurrent sessions and the popular Pecha Kucha with 12 presentations.
 - Eight posters were presented at the annual conference.
- ❖ Two student scholarships were given to Andrea Kepsel, Wayne State University and Bethany Harris, University of Michigan.

- ❖ One first time member attendee scholarship was given to Roberta Craig, Munson Healthcare System, Traverse City.
 - ❖ Four MLA webcasts registrations were supported by MHSLA, in addition to the four sites sponsored by GMR for the state, for the two webcasts offered in 2010.
 - ❖ A summer support class on DOCLINE was planned, but due to revisions in the course by NLM, it was not available. A class is being planned at a future date to be announced.
 - ❖ Members of the 2010 Education Committee were:
 - Diane LeBar, co-chair, Oakwood Hospital, Dearborn
 - Marilyn Kostrzewski, co-chair, Oakwood Hospital, Dearborn
 - Diana Balint, Oakwood Southshore, Trenton
 - Jennifer Barlow, Borgess Medical Center, Kalamazoo
 - Cathy Eames, Children's Hospital, Detroit
 - Mary Fitzpatrick, McLaren Hospital, Flint
 - Mark MacEachern, U of M Taubman Library, Ann Arbor
 - Beth Trapp, Wayne State University
 - ❖ The full conference report will be submitted after the conference.
- e. Membership – John Coffey reported current membership numbers of 54 institutional, 62 personal and 12 dual, for a total of 128. This is down 21 members from last year. John will soon be sending membership renewal reminders for 2011.
- f. Nominating Committee – Abe Wheeler reported on his difficulties filling the slate for this year's election. The ballot went out with one candidate each for Secretary and Treasurer, only four for Nominating Committee, and no one running for President-Elect.
- g. Jennifer Barlow reported on the election results. She sent out ballot invitations electronically on August 30. Voting was open until September 22. Results are as follows:
 Jennifer Barlow elected Secretary with 72 votes
 Jill Turner elected Treasurer with 72 votes
- Nominating committee:
 Heidi Schroeder – 56 votes (chair)
 Gina Hug – 53 votes
 Jonathan Crane – 51 votes
- h. Outreach & Advocacy – Melanie Bednarski presented the following report:
 Committee members were Melanie Bednarski (chair), Jennifer Bluhm, Jennifer Barlow, and Nadia Lalla. We have had several delays in getting our survey out, but it is still very much on the committee's agenda. The new instructor for the Health Sciences Library program at WSU is Marisa Conte. She was contacted by the committee and all MHSLA information was relayed.

We are happy to accept any ideas that the membership has to further promote MHSLA.

- i. Communications – Abe Wheeler thanked members for submitting material for the newsletter. He will be producing another one soon. He thanked Michael Simmons for maintaining the web site and Sandy Swanson for producing the blog.
 - j. Research – no report. This committee has been inactive. However, Michael Simmons announced that Diane Gardner has agreed to serve as Research chair for 2010-11.
 - k. Resource Sharing – Heidi Schroeder thanked her committee member, Sandy Howe, who assisted in the updating of the MHSLA DOCLINE group. The NLM duplicates program has been going strong, with over 160 books distributed to members. Heidi is presenting a poster on the project. Unclaimed books will be available by her poster in the exhibits area, they are up for grabs.
 - l. Group Purchasing – Michael Simmons thanked his committee members: Nadia Lalla, Janet Zimmerman and Marilyn Kostrzewski. They had to make some hard decisions related to the changes with Stat!Ref. The committee attacked this challenge with passion and egalitarian thinking. Diversity of the MHSLA membership made choices tough. Mike urged next year's committee to work closely with the GMR and MCLS.
8. Regional Group Reports
- a. GMR Regional Council – Barb Platts was not present but submitted the following report:

GMR Regional Medical Library Report

The National Library of Medicine has five-year contracts with eight institutions to serve as Regional Medical Libraries in the National Network of Libraries of Medicine (NN/LM). The Network consists of the eight competitively selected regional medical libraries, and over 5,700 health sciences and public libraries.

The goals of the 2006-2011 contracts are: to develop collaborations among Network members, community-based organizations and other institutions; to promote awareness of biomedical resources with a special emphasis on contributing to the Healthy People 2010 goal of eliminating health disparities; and to improve electronic access to health information for all U.S. citizens. The regional NLM institutional representative for Michigan is:

Greater Midwest Region (GMR)
The University of Illinois at Chicago

Library of the Health Sciences
Chicago, IL

States Served: IA, IL, IN, KY, MI, MN, ND, OH, SD, WI

Summary of activities at the GMR

The GMR is in the last year of a five-year contract with NLM. Current initiatives focus on assisting librarians with emergency preparedness planning, working through issues related to electronic licensing of health information resources, and increasing the use of distance education technologies to train Network members. The GMR will continue to place strong emphasis on outreach to public health workers, public libraries, and community-based organizations in addition to traditional outreach to health professionals.

Training/Educational Opportunities presented by the GMR staff in year 4 of contract:

- PubMed Classes
- How to Make a Podcast Class
- GMR Updates
- Other Technology Related Sessions
- Consumer Health Courses
- Introductions to the GMR
- Patient Safety Course

Funding

NN/LM GMR funds Outreach Programs that include Outreach to Health Professionals, Consumer Health Information Services, Training for Electronic Access to Health Information, Exhibits, and Technology Awareness and Improvement.

In year four the following awards were distributed:

Consumer Health Subcontracts – 6 awards
Electronic Funds Transfer System award – 5 awards
Exhibit Award – 5 awards
Outreach Express Award – 5 awards
Technology Improvement Award – 4 awards

GMR Communication Tools

- Email address: GMR4U@UIC.EDU
- GMR Website
- GMRLIST
- *The Cornflower* – GMR blog <http://nmlm.gov/gmr/blog/>
- GMR Calendar
- RSS Feed
- 800 338-7657 extension 1

MLA Distance Learning Opportunities:

- The GMR funded 18 sites to host the November 18, 2009 - Cut the Cord: Connecting to our Mobile Users and 20 sites to host the March 24, 2010 - Now's The Time: Understanding The Electronic Health Record Maze And Health Science Librarians' Roles.

- b. ERHSLA – Melanie Bednarski presented the following report:
We have started planning the 2011 conference, which will be in Frankenmuth. We have had a few meetings with the hotel and have seen the meeting rooms that will be used. We have secured a keynote speaker and will continue the planning. The length of our conference was discussed; we are most likely going to have a 2 ½ day conference.

Losing money and losing members was also addressed and was a consideration in the length of the conference.

- c. MDMLG – Marilyn Kostrzewski presented the following report:

Objectives

- To represent the Metropolitan Detroit Medical Library Group at the Executive Board of the Michigan Health Sciences Libraries Association.
- To participate in the decision making process of MHSLA.
- To provide a communication link between MHSLA and MDMLG.

Officers and Committee Chairs, 2009-2010

Gina Hug	President
Toni Janik	President-Elect
Cathy Eames	Past-President
Shirley Langebartels	Secretary
Andrea Rogers	Treasurer
Audrey Bondar	Membership Services
Jennifer Bowen	Public Relations
Sandra Martin	Archivist
JoAnn Krzeminski	Communications/Newsletter
Valerie Reid	Communications/Webmaster
Valerie Reid	Nominating
Toni Janik	Professional Development
Diane LeBar	Compensation & Benefits
Nancy Bulgarelli	Co-chairs
Marilyn Kostrzewski	MHSLA Representative

General Membership Meetings

Date:	October 15, 2009
Location:	Wayne State University Mazurek Medical Education Commons
Host:	Sandra Martin
Program:	Return on Investment

Speakers: Judy Field, WSU
Date: Dec. 3, 2009
Location: Providence Hospital/ Medical Office Building
Host: Alexia Estabrook
Lnch/ Learn: Michigan Health Go Local/ Linda Draper
Program: Making the Invisible Library Visible: Creating access points to the Electronic Library / Panel
Speakers: Panelists - Debbie Adams, John DuLong, Toni Janik and Marilyn Kostrzewski

Date: April 15, 2009
Location: Genesys Regional Medical Center
Host: Doris Blauet
Lnch/Learn: Vendors – Elsevier: Mosby Nursing Skills Online / EBSCO: Nursing Reference Center
Program: Take Me Out To the Ball Game! Hitting a Home-Run with Nursing Resources
Speaker: Panel Discussion - CNO from Karmanos, Genesys,

Date: June 17, 2010
Location: Mario's Restaurant
Host: Toni Janik
Program: Leadership 2010: Change, Optimism and The Disney Way
Speaker: J.K. Kennedy

Continuing Education Programs

November 4, 2009

Screencasting: Creating Online Tutorials

Instructor: Max Anderson, GMR

Site: Wayne State University Undergraduate Library

November 18, 2009

“Cut the Cord: Connecting to Our Mobile Users.” MLA CE (

Finding Work-Life Balance: Strategies for You and Your Institution / MLA Webcast (2.0 CE Credits)

“On-Demand” viewing by our members July 22, 2009

May 13, 2010

The Beauty of Some Rights Reserved: An Introduction to Copyright, Publishing and Creative Commons

Instructor: Molly Kleinman, copyright specialists, University of Michigan Libraries

Site: Clinton-Macomb Public Library

Accomplishments

- Reviewed and updated the Bylaws to reflect the use of electronic communication.
- Discussion and planning to accommodate less members and lower income in future.
- Four issues of MDMLG newsletter were produced electronically.

Newly elected board members for 2010-2011

- President elect: JoAnn Krzeminski, Henry Ford Hospital, Detroit
 - Treasurer: Diane LeBar, Oakwood Hospital, Dearborn
 - Membership: Jill Turner, U of D Mercy, Detroit
 - Nominating Committee:
 - Marilyn Dow, U of D Mercy, Detroit
 - Joan Emahiser, William Beaumont Hospital, Royal Oak
 - Patricia Supnick, Children's Hospital, Detroit
 - Jenny Wang, St. John Macomb-Oakland, Madison Heights
- d. M-MHSLA – Leslie Behm stated that the Local Arrangements report covered their activities for the year.
- e. WMHSLA – Jennifer Barlow presented the following report:
WMHSLA hosted the 2009 conference in Holland, and spent the first part of this past year recovering from that effort. Conference planning, and the conference itself, actually went pretty smoothly. We were gratified by the positive evaluations we received from attendees. Again, we want to thank the MHSLA Board for setting registration fees low and taking a loss on that conference – it certainly encouraged attendance.

WMHSLA met three times during the past year. In November we met in Big Rapids. We held a post-conference analysis and viewed the MLA webcast “Cutting the Cord.” In March we met in Grand Rapids and viewed the MLA webcast “Now’s The Time.” In July we met in Traverse City and enjoyed a presentation by Sandy Swanson on “What’s New in MeL.”

Our next meeting will take place in November in Grand Rapids, again scheduled to coincide with an MLA webcast. Alison Konieczny will assume the Presidency. We will be holding elections for President-Elect, Secretary, and Treasurer – all two-year terms.

Current officers of WMHSLA are:
President – Jennifer Barlow
President-Elect – Alison Konieczny
Secretary – Mary Jo Wyels
Treasurer – Sandy Swanson

Sandy Howe continues as our Webmaster.

9. Special Awards

Sheila Bryant presented the Librarian of the Year Award to Marilyn Kostrzewski. Sheila read passages from the nomination forms submitted by Marilyn's colleagues. She then presented Marilyn with a plaque.

A Lifetime Achievement award was issued to Maureen Watson, for her years of service to MHSLA and our profession. Maureen has retired from Ferris State and is currently living in Qatar. The plaque will be shipped to her.

10. 2011 Conference Invitation – Melanie Bednarski, Mary Fitzpatrick and Diane Gardner issued the invitation to MHSLA 2011, set to take place in Frankenmuth, September 21-23. The theme will be "Safe Libraries." Warren Graham, the Black Belt Librarian, has been secured as a keynote speaker. Other excellent educational offerings are planned, and our venue in Frankenmuth will feature food, scenery, and shopping! To show that they have their "ducks in a row," the 2011 team passed out rubber duckies to the audience.

11. Old Business – No old business was raised.

12. New Business – Sheila Bryant again raised the subject of members volunteering to serve on the Board. We need a President-Elect! Michael Simmons observed that too many Board members wear multiple hats. Less diversity on the Board diminishes creativity, and increases the work load on the individuals who serve.

Alexia Estabrook-Isely, a past President, encouraged members to consider taking on this role. Being President-Elect is not a lot of work. You just delegate. And being President is even easier. Distance need not be a barrier to attending meetings, as teleconferencing is an option.

John Coffey outlined the perks available to elected officers – free conference registration during your term of service, and for the President, the conference hotel room is covered as well. Board meetings are currently held in Lansing, but a new President could host meetings elsewhere if that's more convenient.

Marilyn Kostrzewski remarked that Board and committee service is rewarding. You get more than you give. You get to know people all across the state. Networking through MHSLA helps you do your job better.

Carole Gilbert urged new members to get involved – if not as President-Elect, at least on a committee. It looks great on your resume.

Sheila Bryant expressed gratitude to MHSLA colleagues for the support she's received during her presidential year. It was a tough year for her personally, as she lost her mom and became a parent to her nephew. People all around pitched in to help her. Sheila thanked the members for allowing her to serve.

Mary Hanson explained the process for filling the position of President-Elect. The bylaws dictate that vacant positions are filled by a vote of the Board. Obviously, the person selected must agree to serve.

Leslie Burke then volunteered to assume the post. Jennifer Barlow moved that Leslie Burke be elected as MHSLA's President-Elect. Mary Hanson seconded, and the motion was approved.

13. Passing of the Gavel

Sheila Bryant passed the gavel to new President Michael Simmons. Mike presented a plaque to Sheila in appreciation of her service.

14. Inaugural Remarks

Michael Simmons thanked Leslie Burke for volunteering to serve as President-Elect. This spared him the need to chastise or cajole the membership to step forward. He also thanked Sheila for her moving remarks, they brought tears to his eyes. Mike looks forward to doing great things with MHSLA this year. He encouraged every member to get involved in MHSLA's work. Committee work is not too burdensome – most don't meet in person very often, the work is done via email. Participation looks good on your CV and provides points for AHIP. Even if you just join discussions on the listserv, we want members to get involved.

15. Adjournment

President Michael Simmons adjourned the meeting at 11:45.

Respectfully submitted,

Jennifer Barlow
MHSLA Secretary