



**MHSLA Executive Board
Meeting Agenda
October 12, 2018**

In attendance: Elizabeth Lorbeer, Kate Saylor, Iris Kovar-Gough, Betsy Williams, Jennifer Bowen, Chana Kraus-Friedberg, Andrea Kepsel, Emily Ginier, Diane Gardner, Mary Hanson, Barbara Platts, Jill Turner, Mike Fitzpatrick, Jennifer Barlow, Melanie Bednarski, Stephanie Swanberg, Alexandra Sarkozy, Tyler Nix, Jessica Sender, Janice Putt, Margaret Hoogland, Valerie Reid, Bethany Figg, Nancy Bulgarelli, Elizabeth Bucciarelli, Caralee Witteveen-Lane, Heather Bassett, Liz Colson, Sandra Swanson, Ryan Decoster, Amy Hyde, Tamara Sawyer

- 1. Call to order** **Elizabeth Lorbeer**
 - Called to order at 1:02pm

- 2. Welcoming remarks** **Elizabeth Lorbeer**
 - Thanks to everyone for coming to the conference and thanks to all of the planning groups!

- 3. Review of the Standing Rules** **Mary Hanson (absent)**
 - Jennifer Barlow cited 4 rules.

- 4. Archivist report** **Alison Konieczny**
 - Presenting poster "Rock & Stock the MHSLA archives"
 - 24 boxes that have 3000 pages each
 - Boxes with thumb drives
 - Upload them to the online archive with proper metadata
 - Alison is looking for co-archivist - call into the MHSLA meeting to provide a report
 - 1-year service position

- 5. Treasurer's Report** **Jennifer Bowen**
 - Report posted.
 - As of October 12, checking account balance is at \$17,119.38

- 6. Standing committees:**
 - a. Audit Committee procedures** **Diane Gardner (absent)**
 - Clean audit report
 - b. Bylaws** **Mary Hanson (absent)**
 - No bylaws changes this year.
 - c. 2018 conference planning local arrangements** **Betsy Williams**
 - There will be a survey going out
 - Thanks to everyone that worked on the conference.
 - Iris Kovar-Gough took over the website responsibility
 - d. Education** **Emily Ginier**
 - Held a few virtual meetings and calls
 - Caralee worked with Mary Ellen Bates to get a sneak peek webinar. Members can contact Emily to get access to it.
 - Thanks to all of the speakers
 - Scholarships:

- Student -Andrea Kang
- Member - Andrea Kepsel
- New member - Janice Putt
- Diane Lebar memorial - Valerie Reid

e. Membership

Iris Kovar-Gough

- 122 members October 1
- Working with MCLS to turn over membership duties - streamline the process, reconcile payments will be easier

f. Nominating and elections

Mike Fitzpatrick

- The Nominating Committee sent out two calls for nominations to the MHSLA listserv. One person was nominated for President-Elect and accepted. One person was nominated for Treasurer and accepted. Three people were nominated for Nominating Committee and all accepted.
- The results from the 2018 MHSLA Election are:
 - President-Elect:
Alexandra Sarkozy - Wayne State University
 - Treasurer:
Jennifer Bowen – University of Detroit Mercy
 - Nominating Committee:
Jessica Sender – MMHSLA – Michigan State University ****Chair****
 - Betsy Williams – WMHSLA – Grand Valley State University
 - Qian Hu – MDMLG – Wayne State University

g. Outreach and advocacy (empty)

h. Communication

Andrea Kepsel

- Published two newsletters this year. Switched to 2 newsletters/per this year
- New features - book reviews
- Renewed domain and hosting for 2018 and survey monkey
- MHSLA twitter account @mhslaNews - anyone interested in twitting?
- Updated all of the procedures manuals!! Thanks to everyone!
 - Going forward we need to update manuals more regularly!

i. Research (empty)

- Looking for a chair

j. Resource sharing and group purchasing

Susan Kendell (Absent) Jill Turner presented

- Statref group purchase
- Removed low usage titles
- Added some new content
- Price per institution was \$3469 - it went up to \$3557
- The number of institutions remains the same as last year - lost 2 and gained 2.

k. Vendor Relations

Jennifer Barlow

- Charged with recruitment for vendors
- Kept the price low
- It's getting hard every year
- 14 exhibitors - 2 meal sponsors - proquest covered a beverage break
- Total income - \$6675

7. Regional Group Reports

a. GMR Regional Council

Barbara Platts

- ?

b. MDMLG

Alexandra Sarkozy

- Report hasn't been posted
- Met in September. MDMLG will continue to provide webinars
- The group will be organizing a social event in October

c. M-MHSLA Chana Kraus-Friedberg (absent) - Iris Kovar-Gough presented

- Report posted
- MMHSL met once this year, on 8/16/18, to begin planning for MHSLA 2019 in Lansing. For more information, see the report of the Local Arrangements Committee by Jessica Sender.
- The group also received funding from GMR to get a site license for the MLA webinar on Matching Review Type to Research Question, which took place on 2/27 and was screened at the MSU Libraries.

d. WMHSLA Betsy Williams

- Report posted
- WMHSLA hosted three webinars
- 27 members
- Balance - \$750
- Once the funding opens up for the GMR webinar - they want the November "who doesn't love a good story" 11/7 live broadcast

e. Motion to accept the reports. All accepted - no abstentions or objections

8. 2019 conference invitation Iris Kovar-Gough

- October 3-4, 2019 (Lansing)
- Iris Kovar-Gough and Chana Kraus-Friedberg are the co-chairs of the education committee

9. Old business

- None

10. New business Elizabeth Lorbeer

Acknowledgment of retirees -

- Sandy Swanson - thank you for your service!
- Valeria Long
- Judy Barnes retired from McLaren Greater Lansing's Chi Medical Library on September 28th after 31 years of service.
- Barbara Shipman from Taubman on August 2 worked at THL for 39 years
- Christopher Hunt
- Sharon Williams 38 years and 10 months

11. Closing remarks Elizabeth Lorbeer

- Thanks for the support this year!
- We updated all of the procedures manuals
- Now have a safe and improved treasury along with new accounting procedures
- We are working with a "meeting expert" for the 2020 meeting
- Bylaws were followed
- We worked out a favorable resource sharing deal
- All expected positions are filled

12. Passing of the gavel

- Elizabeth Lorbeer passed the gavel to Jill Turner

13. President's remarks Jill Turner

- Mentioned concerns with decreasing MHSLA membership
- Discussed future conferences

- There are a few open positions (Outreach, Research, Vendor Relations)
- Andrea Kepsel will stay on as communication chair
- Iris Kovar-Gough and i Chana Kraus-Friedberg are education chairs for the 2019 conference
- Iris Kovar-Gough agreed to stay on as membership chair
- Susan Kendel staying on for resource sharing
- Barb Platts staying on as GMR rep
- Stephanie Swanberg agreed to become the outreach chair
- Research is still open
- There is interest in developing a search strategy peer review group
- Vendor relations is open

14. Meeting adjourned at 2:00pm