



**MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION**
www.mhsla.org

Michigan Health Sciences Libraries Association
2020 Annual Business Meeting
Friday, October 16, 2020

Minutes

1. Call to order

Alexandra Sarkozy called the meeting to order at 11:09 a.m.

2. Welcoming Remarks

Alexandra welcomed everyone, and she looks forward to hearing about our accomplishments this year.

3. Review of Standing Rules

Since this is the first annual meeting via Zoom, Alexandria read the standing rules and discussed etiquette for virtual meetings.

- Please make sure your full name is displayed on Zoom.
- Keep yourself muted when not speaking.
- Chat should only be used for communication with meeting hosts, or if audio issues are encountered.
- Use the 'Raise Hand' feature to be recognized to speak.
- Motions can only be made from the floor (using audio). If you would like to make an incidental motion, enter "Point of Order/Information" in the chat and wait to be recognized.

Iris Kovar-Gough clarified how to use the Zoom "raise hand" feature. At this time, we don't have any items on the agenda that require voting. Should something come up, we'll raise hands. Andrea has a list of individual and institutional members and will tally votes accordingly.

4. Archivist's report

Alison Konieczny reported that the Ferris State University Archives is now open by appointment. Ali can access our boxes and files but needs individuals to work on un-digitized boxes (to digitize materials). She will check with University Archivist about shipping, and a discussion about how to distribute the boxes will take place at next board meeting.

5. Treasurer's report

Jennifer Bowen reported on the status of our accounts: checking account has \$10,598.25; CD value is \$15,467.52.

Diane Gardner completed the annual audit on October 8, 2020 for the period of October 2019-July 2020. All records are in order and accurate. The tax information was completed and mailed in February 2020.

6. Standing Committee Reports

a. Bylaws

Mary Hanson reported on requested changes to the bylaws. A couple of requests have been tabled. Clarification of special assessments is a low priority and updating conference information is not practical right now with so much still unknown about how we'll host future conferences.

Mary proposed deleting the research committee from list of standing units. This committee has not been active, and the MHSLA board can appoint an ad hoc committee if needed.

Mary proposed new wording for the nominating committee. Since we're down to two local groups, each group will submit a candidate. We will add language that a sufficient number of at-large members will be on ballot to ensure at least three candidates.

Mary also proposed new wording about voting on changes to the bylaws. Currently, the bylaws may be amended by two-thirds of our members present at an official business meeting. Since we often vote online, the wording should be changed to allow the bylaws to be amended by a simple majority of ballots received.

The suggested changes will be submitted at a later date to the membership for a vote via online ballot.

b. Vendor Relations

Betsy Williams reported that "Save the Date" emails were sent to our list of vendors in January. In June, emails were sent again to announce the postponement to October, 2021. We received several responses from vendors, all of whom were supportive. Thieme and Wolters Kluwer said they would join us in 2021.

c. Membership

Iris Kovar-Gough reported that we currently have 109 members, which is a drop from previous years (this could be due to COVID). She is turning some duties over to Heather Ladiski at MCLS who manages the Wild Apricot database for us. This is Iris's last year (after five years!) and she thanked everyone for their support. The membership procedure guide has been updated for the new incoming chair. Alexandra said she is encouraged by the number of student members we have.

d. Nominating

The nominating committee presented a full slate of candidates, and after voting by the membership, Cassandra Rollins will serve as the new president-elect; Lauren Jackson will serve as the new treasurer.

The 2021 nominating committee includes:

Caralee Witteveen-Lane (chair)

Merle Rosenzweig

Lauren Jackson

e. Outreach & Advocacy

Stephanie Swanberg thanked all the members of the committee. The committee hosted an MLA webinar, Research by the Numbers, that was also open to MiALA members.

Most of the committee's work was conducted as a joint MHSLA/MiALA task force focused on the July "pop-up" conference on adult learners. The in-person conference transitioned to a half-day virtual conference, and it was attended by a good mix of both MHSLA and Mi-ALA members plus a few individuals from out of state. Based on feedback from evaluations, doing more online conferences is a viable option. Working with Mi-ALA has the added bonus of being able to share expenses.

The in-person joint conference planned for 2021 has been postponed until 2022.

Stephanie would like the MHSLA and Mi-ALA boards to look into continuing the task force as a standing committee and would like to get more Mi-ALA members involved. Liz Lorbeer volunteered to contact her academic counterparts.

f. Communications

Andrea Kepsel has developed a new MHSLA website launching in November, 2020. This website will be much easier to manage on the Wild Apricot platform and it ties into the membership database. She hopes to transfer the new URL to our standard MHSLA URL so it should not be blocked by organizations with tight security. Also, we will move from a single login for all members to individual logins.

This is Andrea's last year as Communications Chair. Andrea served as chair for five years and has maintained our website for eight years. Thank you, Andrea! Going forward, Alexandra Sarkozy will take over the website and Diane Gardner will take over the newsletter.

g. Resource Sharing/Group Purchasing

Susan Kendall thanked the members of the committee for their help as they worked on Stat!Ref renewal. They were able to keep the annual subscription near last year's price. They swapped out a few titles to keep resources fresh and within budget.

7. Regional Group Reports:

a. GMR Regional Council

The GMR Annual Report was provided by GMR staff.

b. MDMLG

Nancy Bulgarelli reported that MDMLG membership is holding steady. They had a busy year with professional development opportunities (4 meetings, 8 professional development webinars). New officers:

- President – Merle Rosenzweig
- President-Elect – Bethany Figg
- Secretary – Brianna Andre
- Treasurer – Andrea Rogers-Snyr

c. WMHSLA

Betsy Williams substituted for Barbara Harvey. WMHSLA membership is at 23 members, and former members of the Mid-Michigan group are welcome to join us. Current officers are:

- President: Barbara Harvey, Grand Valley State University
- President-Elect: Heather Symon-Bassett*, Ferris State University
- Treasurer: Caralee Witteveen-Lane, Mercy Health
- Secretary: Anna White, Grand Valley State University

Elections will be held in October, 2020.

8. 2021 Conference Update

Stephanie said that Mi-ALA may be doing a virtual conference in 2021. Juliette reported that the MHSLA conference has been rescheduled for October 2021. We hope to keep same plans in place for speakers, continuing education topics, etc.

9. Old Business

None

10. New Business

Mary Hanson asked about membership numbers. Iris responded that some people are members only in WMHSLA, some are members only in MDMLG, some are members only in the state organization, and some are members in both a regional group and the state group.

Liz Lorbeer asked how many institutions have a travel ban. WMed has a travel ban until there is a COVID vaccine. A travel ban for some amount of time seems to be the case for everyone.

11. President's Remarks

- a. Acknowledge Librarians Retired in 2015
Sandra Martin
Barb LeTart

Alexandra offered congratulations to everyone for continuing their great work during uncertain times. She also congratulated Sandra Martin and Barb LeTart on their retirements. Iris added that Mary Loftis retired. Mary Hanson added that Diane Hummell retired. We wish them all well!

- b. Presentation of certificates and awards

Alexandra thanked everyone for their service and will mail out certificates. She also encouraged members to volunteer so we can hear new voices within the organization.

Andrea added recognition for Heather Ladiski's work on membership and treasury.

Alexandra also recognized Sandy McCarthy, who recently received Mi-ALA's Academic Librarian of the Year award.

12. Passing of the Gavel

Alexandra passed the gavel (virtually) to Juliette Mullenmeister. Several members thanked Alexandra for her leadership.

Juliette said she looks forward to serving as President—and to the day when we can all see each other in person.

13. Adjournment

Alexia Estabrook submitted motion for adjournment with second from Mary Hanson. Meeting adjourned at 12:20 p.m.