

MHSLA EXECUTIVE BOARD MEETING

October 16, 2002

Campus Inn, Ann Arbor, MI

Minutes

Call to order

The meeting was called to order by Mike Simmons at 6:17pm.

President's remarks

Mike Simmons expressed his thanks to everyone on the Board. He made special note of the accomplishments of Arlene Weismantel, Publications Chair; Joan Emahiser, Doreen Bradley, Diane LeBar and Alexia Estabrook, Conference Planning; and Sandy Swanson and Valeria Long for publishing the MISHULS list.

Mike also stated that although MHSLA will not "sign on" to support Proposal 4, the Board should still have the authority to decide political issues without bringing a vote to the membership. He indicated that such decisions should be based upon full exploration of the issue, and that MHSLA should become involved only on issues that are related to information access, copyright, censorship, and library related issues.

The Board agreed that no response to MHA's letter requesting support for the Healthy Michigan Coalition was necessary.

On Consortial agreements, Mike recommended that there be clearly defined guidelines for external activities conducted in MHSLA's name. He noted that no one in MHSLA has authority to sign legal documents or enter into negotiations with external entities. He recommended that all external activities using MHSLA's name be brought to the Executive Board for review and approval. Mike also stated that the AdHoc Committee on Grants and Consortial agreements should be modified to reflect these recommendations, and Committee guidelines should be approved by the Board.

In light of this discussion, Mike recommended that the AdHoc Committee on Grants and Consortial Agreements be dissolved. Joan Emahiser moved and John Coffey seconded the motion to dissolve the Committee. The motion was carried.

Mike recommended that the issue regarding joining Michigan Rural Health be tabled to the next administration. He also recommended that a survey be conducted of members to determine technological status and willingness to participate in future grant applications.

Approval of minutes

Minutes of the July 16, 2002 meeting were approved with the following corrections:

Research Committee: It was Alexia Estabrook who gave the Research Committee Report.

Mary Hanson and Joan Emahiser stated that the formation of the AdHoc Committee on Grants and Consortial Agreements had been omitted, along with the charge to the Committee and membership appointments.

Archivist's report

Maureen Watson reported that there would be a Poster on MHSLA leadership, past presidents.

She indicated that she would be exploring the feasibility of storing digital archives.

Treasurer's report

Cathy Eames submitted the report dated 10/14/2002.

6. Review of Committee reports

Standing committees:

Audit

Lea Ann McGaugh reported that the Audit Committee had completed its review of the Treasurer's records and found no problems. She recommended that reports be kept regarding finances handled through consortial agreements and grants.

Bylaws

Mary Hanson reported that the bylaws revisions had been distributed by the Secretary well in advance of the Business meeting and will be voted on at the Business Meeting on October 17, 2002.

Conference Planning

Alexia Estabrook thanked Joan Emahiser, Doreen Bradley and Diane LeBar for their hard work in putting the Conference together.

Education

Diane LeBar reported that she had only seen a few evaluation forms from this day's CE s, but that reviews looked good. Diane also stated that the support staff workshop was held at Central Michigan University in order to accommodate the northern groups. She recommended that this process be continued.

Local Arrangements

Joan Emahiser reported that there were 91 participants in this year's conference. She also stated that Vendors had contributed about \$7,500. She indicated that posters would be set up after 6:00am and would be available until 11:30am. Joan also reported that Conference revenues were better than expected because fees for vendor tables were free and DSL charges were lower than anticipated.

Collection Development And Document Delivery Committees

Sandy Swanson noted that she had prepared a poster for the Conference. She also stated that the Committee would be publishing another MISHULS list and to make it current, members would have to update their records in Serhold by November 1, 2002.

Membership

John Coffey reported that there were a total of 154 members including 3 from Ohio. John also reported that six new members joined when they registered for the conference.

Nominating

Ken Nelson reported that the Elections Committee had tabulated the votes and would present the results at the Business meeting. He stated that President Elect would be Joan Emahiser, Tresurer – Janet Zimmerman, Nominating Committee Chair – Barb Platts, with Marilyn Kostrzewski and Sheila Bryant Nominating Committee members.

Publications

Arlene Weismantel reported that the latest edition of the MHSLA News was sent out and was also posted to the Web site. She stated that Conference reports were also on the Web site. She indicated that she will post those not yet up when they are received.

Joan Emahiser asked if the Board wanted the Conference Wrap Up report to be posted on the Web site. The Board agreed that a summary would do with a note to contact Committee Chairs for more information.

Research

Carole Gilbert reported that Sheila Bryant will handle the poster because she could not be in attendance at the meeting. She stated that the Committee's charge had been met but the Committee will continue until the article was written.

Technology

Harvey Brenneise reported that NLM had awarded MHSLA a grant to fund eleven libraries to acquire Ariel. He stated that Paul Groll would consult on the issues of firewalls and server problems identified by the Committee. Included in the grant was \$50,000 that had been awarded for electronic books and that the Resource Sharing Committee would assist in making selections for MHSLA.

Alexia Estabrook noted that since the charge to the current Research Committee had been resolved, that the new Committee should handle the research piece for future grants.

Carole Gilbert encouraged individuals to continue to apply for grants. She indicated that competition was not great.

Doris Blauet recommended that anything done in MHSLA's name have a formal report to the Board so that it can be recorded in the minutes.

AdHoc Committee on Grants and Consortial Agreements

Harvey reported that SwetsBlackwell had made a proposal for MHSLA to form a Consortium to handle electronic journals. The benefit to this would be greatly reduced pricing for MHSLA libraries rather than individual libraries.

Harvey indicated that SwetsBlackwell had no formal product yet and that MHSLA would be the first in the United States to establish such an agreement with them.

8. Regional group reports:

ERHSLA

Cheryl Putnam reported that she is now president of ERHSLA. They are working on the Frankenmuth conference, and will participate in the poster session.

GMR Regional Council

Arlene Weismantel reported that the GMR was seeking applications for technology improvement grants. Those interested should go to the GMR web site.

MACHIS

Marge Kars reported that MACHIS had no formal membership or programming and recommended disbanding the group if no one wants to chair it.

MDMLG

Joan Emahiser stated that their annual report was on their web site.

M-MHSL

Sheila Bryant reported that their next meeting would be in November.

NMHSLG

Barbara Platts reported that Munson had received a grant for digital library services. She also reported that Paul Oliver Memorial Hospital had opened its library with part time personnel.

UPHSLC

Linda Winslow reported that the membership in UPHSLC was down to two libraries since the passing of Nancy Manninen.

WMHSLA

Dick Perrin reported that the group would meet in November and elect new officers.

Old Business

There was no old business to be discussed.

New Business

Alexia Estabrook distributed a schedule of Board meetings, indicating that they would all be held at Sparrow Hospital with the exception of the October meeting, which will be at the Conference.

Cheryl Putnam reported that the next conference would be held at Frankenmuth.

Ken Nelson reported that one ballot had been faxed but was not counted in the vote because he could not verify the sender. Joan Emahiser recommended that next year a return envelope be included in the ballot mailing.

Adjournment

There being no further business to discuss, the meeting was adjourned at 8:30pm.

Respectfully submitted,

Judy Barnes, Secretary