



**Executive Board Meeting Minutes  
Michigan Health Sciences Libraries Association  
May 15, 2007  
10:11 a.m. at the Michigan Library Consortium**

**Board Members:**

**Voting Members Present:** Patricia Martin, President; Mary Frances Cox, Secretary; Janet Zimmerman, President Elect; Patricia Vinson, Treasurer; Arlene Weismantel Immediate Past President; Michael Simmons, M-MHSL; Mary Fitzpatrick, ERHSLA; Diane LeBar, MDMLG.

**Voting Members Absent:** Chris Allen, NMHSLA; Linda Winslow, UPHSLC; Marilyn Kostrzewski, Brett Powers, WMHSLA.

**Quorum Present?** Yes

**Non -Voting Members Present:** Mary Hanson, Bylaws; Mel Bednarski, '07 Education; Mary Fitzpatrick, '07 Local Arrangements; Maureen Watson, Archives; Diane LeBar, Audit; Mel Moss, Group Purchasing and Resource Sharing; Sandra Martin, '08 Local Arrangements; Gale Oren, Membership; Eileen O'Donnell '08 Conference Coordinator; Yvonne Boudreau, '06 Education..

**Non-Voting Members Absent:** Misa Mi, Research; Carole Gilbert, 08 Education Committee; Doris Blauet, Nominating; Barbara Platts, GRM Regional Council.

**Proceedings:  
Motions are indicated in bold.**

| Agenda Item   | Summary of discussion   | Action or Assignment  |
|---|---|---|
| <b>1. Call to Order</b>                               | President Patricia Martin called the meeting to order at 10:11 a.m.   |   |
| <b>2. Approval of Minutes</b><br><br>Mary Frances Cox | Mary Frances Cox submitted the minutes from the March 20, 2007 Board meeting.<br><br><b>Mary Fitzpatrick moved and Eileen O'Donnell seconded that the minutes from the March 20, 2007 Board meeting be approved as amended. Motion carried.</b> | The March 20, 2007 Minutes of the MHSLA Board Meeting will be posted on CTools. |
| <b>3.</b>   | Maureen Watson presented a report.  |   |

|  |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
|--|--|----------------------|------------|---------------------|--|-------------------|--|-------------|---------|----------------------|----------|-----------------------------|----------|----------------------------------|--|----------|----------------------------|----------|--|-------------------|----------|------------------------------|--|-----|--------------------|---------|--|--------------------|----------|-----------------------|--|-------------------|--|--|
| <p><b>Archivist's Report</b></p> <p>Maureen Watson</p>     | <p>May 15, 2007</p> <p>Archive's Report</p> <p>I am planning on presenting another poster for the annual meeting. This year the poster will be titled, "MHSLA Memorabilia" and will highlight the tote bags and other objects distributed at past MHSLA meetings. A special thanks goes to Mary Hanson for bringing a lot of "old bags" with her to the last meeting.</p> <p>Please keep forwarding materials to me to be included in the archives.</p> <p>Respectfully submitted,</p> <p>Maureen Watson<br/>Archivist</p>   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| <p><b>4. Treasurer's Report</b></p> <p>Patricia Vinson</p> | <p>Patricia Vinson submitted the Treasurer's Report.</p> <p><b>INCOME</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Membership Dues 2006</td> <td style="width: 40%; text-align: right;">\$3,386.11</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Income Total</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>\$3,386.11</b></td> </tr> </table> <p><b>EXPENSES</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Board Lunch</td> <td style="width: 40%; text-align: right;">\$78.55</td> </tr> <tr> <td>MLA CEU Application*</td> <td style="text-align: right;">\$175.00</td> </tr> <tr> <td>Michigan Historical Center*</td> <td style="text-align: right;">\$410.00</td> </tr> <tr> <td>MLA Webcast Lacks Cancer Center*</td> <td></td> </tr> <tr> <td style="text-align: right;">\$375.00</td> <td style="text-align: right;">4Imprint (2007 Conference)</td> </tr> <tr> <td style="text-align: right;">\$689.96</td> <td></td> </tr> <tr> <td>Clark Check Order</td> <td style="text-align: right;">\$ 40.17</td> </tr> <tr> <td>Checking account adjustment*</td> <td></td> </tr> <tr> <td style="text-align: right;">.11</td> <td style="text-align: right;">Alison Grodzinski*</td> </tr> <tr> <td style="text-align: right;">\$50.00</td> <td></td> </tr> <tr> <td>Arlene Weismantel*</td> <td style="text-align: right;">\$188.68</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Total Expenses</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>\$2,007.47</b></td> </tr> </table> <p>Beginning Checking Account Balance as of 2/28/07</p> <p style="text-align: right;">\$28,420.73</p> | Membership Dues 2006 | \$3,386.11 | <b>Income Total</b> |  | <b>\$3,386.11</b> |  | Board Lunch | \$78.55 | MLA CEU Application* | \$175.00 | Michigan Historical Center* | \$410.00 | MLA Webcast Lacks Cancer Center* |  | \$375.00 | 4Imprint (2007 Conference) | \$689.96 |  | Clark Check Order | \$ 40.17 | Checking account adjustment* |  | .11 | Alison Grodzinski* | \$50.00 |  | Arlene Weismantel* | \$188.68 | <b>Total Expenses</b> |  | <b>\$2,007.47</b> |  |  |
| Membership Dues 2006                                       | \$3,386.11   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| <b>Income Total</b>  |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| <b>\$3,386.11</b>  |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| Board Lunch  | \$78.55  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| MLA CEU Application*                                       | \$175.00   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| Michigan Historical Center*                                | \$410.00   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| MLA Webcast Lacks Cancer Center*                           |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| \$375.00   | 4Imprint (2007 Conference)   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| \$689.96   |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| Clark Check Order  | \$ 40.17   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| Checking account adjustment*                               |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| .11  | Alison Grodzinski*   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| \$50.00  |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| Arlene Weismantel*   | \$188.68   |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| <b>Total Expenses</b>                                      |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |
| <b>\$2,007.47</b>  |  |                      |            |                     |  |                   |  |             |         |                      |          |                             |          |                                  |  |          |                            |          |  |                   |          |                              |  |     |                    |         |  |                    |          |                       |  |                   |  |  |

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| Income Less Expenses   |                              | \$ 2,007.47   |
| Ending Checking Account Balance  |                              | \$26,413.26   |
| Certificate of Deposit as of 12/7/06   |                              | \$15,743.13   |
| MLC Deposit Account*   |                              | \$13,679.41   |
| <b>Total Assets as of 3/19/07</b>  | <b>\$55,</b>                 | <b>835.80</b> |
| <p>*2007 MHSLA Conference MLA CEU Application fee<br/> *2006 MHSLA Conference event on 10/19/06<br/> *MHSLA sponsorship of MLA Webcast 3/7/07<br/> *Payment for MHSLA 2007 Conference expense<br/> *Check #487 issued on 11/14/06 for \$220.11, was posted as \$220.00<br/> * Reissue of un-cashed checks to Alison Grodzinski and Arlene Weismantel</p> |                              |               |
| Respectfully submitted   |                              |               |
| Patricia Vinson<br>MHSLA Treasurer   |                              |               |
| <b>INCOME</b>  |                              |               |
|  | Membership Dues 2006         | \$2,610.00    |
|  | Income Total                 | \$2,610.00    |
| <b>EXPENSES</b>  |                              |               |
|  | Board Lunch                  | \$205.11      |
|  | Membership Mailing Materials | \$127.78      |
|  | Archivist                    | \$175.45      |
|  | 2006 Conference              | \$ 56.57      |
|  | REMEC*                       | \$ 87.00      |
|  | Survey Monkey*               | \$200.00      |
|  | Total Expenses               | \$851.91      |
| Beginning Checking Account Balance as of 1/15/07   |                              | \$26,188.08   |

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|   | <p>Income Less Expenses \$ 851.91</p> <p>Ending Checking Account Balance \$25,336.17</p> <p>Certificate of Deposit as of 12/7/06 \$15,743.13</p> <p>MLC Deposit Account* \$13,679.41</p> <p>Total Assets as of 1/16/2007 \$54,758.71</p> <p>*REMEC, Video Conference of 3/21/06 Board Meeting<br/> *1 year subscription to Survey Monkey for Research Committee<br/> *MLC Deposit Account information will be adjusted once available</p> <p>Respectfully submitted</p> <p>Patricia Vinson<br/> MHSLA Treasurer</p> <p><b>Maureen Watson moved and Michael Simmons seconded that the treasurer’s report be approved. The motion was approved unanimously.</b></p> <p>Marlene Porter told Treasurer Patricia Vinson that President Patricia Martin should not open and special bank account for the 2008 Conference and all checks must be sent to her. Eileen O’Donnell volunteered to talk to Marlene Porter and straighten out the situation. Patricia Martin is ready to establish the account in June and sign papers for the bank account. So far the only expense has been \$300.00 to Amelia Hanson for logo artwork.</p> | <p>The treasurer’s report will be placed on file for future audit.</p> |
| <p><b>5. Standing Committees:</b></p>     | <p><b>Review of Committee Reports</b></p>  |  |
| <p><b>I. Audit</b></p> <p>Diane LeBar</p> | <p>Diane LeBar submitted the following report.</p> <p>The financial records held by the current MHSLA Treasurer for the period 11/1/05 – 12/31/06 were reviewed. All deposits, checks, and entries were accurately documented with the following exceptions:</p> <ul style="list-style-type: none"> <li>• Check #487 was entered into the checkbook register as \$220; actual check amount was \$220.11 (11/30/06 LaSalle statement).</li> <li>• Receipt and LaSalle statement (dated 11/30/06) show that \$45 was</li> </ul>  |  |

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|                          | <p>deposited on 11/07/06, but the deposit was not entered in the register.</p> <ul style="list-style-type: none"> <li>• LaSalle statement (dated 11/30/06) includes a \$40.17 withdrawal (“CLARKE AMERICAN CHK ORDER”) on 11/15/06, but the withdrawal was not entered in the register.</li> <li>• LaSalle statement (dated 12/31/06) includes a \$349.63 deposit on 12/7/06, but the deposit was not entered in the register and there is no documentation.</li> </ul> <p>After reconciling the above discrepancies, the account balance on the LaSalle statement dated 12/31/06 and the last 2006 balance recorded in the checkbook register (dated 12/04/06) coincided. Documentation for the \$349.63 deposit, made on 12/07/06, was located and added to the Bank Deposits binder.</p> <p>Bonding for MHSLA President, Pat Martin, and Treasurer, Pat Vinson, is current through June 1, 2007.</p> <p>The Certificate of Deposit was allowed to automatically renew at its maturity date, July 21, 2007. The balance as of 12/07/2006 was \$15,743.13.</p> <p>A spreadsheet detailing the purchases negotiated through the MHSLA Group Purchasing Committee has been added to the Audit Committee binder.</p> <p>A spreadsheet detailing MHSLA’s transactions with the Michigan Library Consortium has been added to the Audit Committee binder. As of 3/19/2006, current funds available for the purchase of additional STAT!Ref titles (\$6,123.33) minus total funds not yet collected from participants (\$7,096.99) leaves a negative balance of \$973.66. Janet LaCross, MLC Business Manager, prepared the spreadsheet.</p> <p>Tax forms were not submitted in 2005 and 2006. The current MHSLA Treasurer has contacted the IRS and is working to rectify the oversight.</p> <p>Respectfully submitted,<br/>Diane LeBar, Chair</p> <p><b>Maureen Watson moved and Mary Fitzpatrick seconded to accept the Audit Committee Report. Motion passed.</b></p> <p>Discussion ensued on the placement of the Audit Committee report spreadsheets. The consensus of the Board is that group purchases should be part of the Group Resources Report but not audited.</p> |  |
| <p><b>II. Bylaws</b></p> | <p>Mary Hanson reported that still no one has asked anything of the Bylaws Committee. There will be no suggestions for changes to the bylaws to be voted on and approved/disapproved in July. This may be a Bylaws Committee first.</p>   |  |

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| Mary<br>Hanson   |  |  |
| <b>III.<br/>Confer-<br/>ence<br/>Planning<br/>2008<br/>Janet<br/>Zimmer-<br/>man</b> | Janet Zimmerman reported that arrangements by the Committee are all set.   |  |
| <b>III. – A<br/>Local<br/>Arrange-<br/>ments ‘07</b><br><br>Mary<br>Fitzpatrick      | <p>Mary Fitzpatrick, submitted a report.</p> <p style="text-align: center;">Local Arrangements<br/>Conference 2007<br/>May 15, 2007</p> <p>ERHSLA met on April 17, 2007 at the Bavarian Inn Restaurant in Frankenmuth.</p> <p>Sharon Williams showed us the bag for the Conference Registrants.</p> <p>Pat Wolfgram was absent but sent her report: vendor letters have been mailed and some vendors have responded. Please continue to talk about the conference to your personal vendors. Currently we have responses from EBSCO, GMR, MLC, OVID, StatRef, Swets, and Wallaceburg, with EOSI’s commitment in the works.</p> <p>All full conference, Wednesday CE, and two day Conference Attendees will be welcome at the Opening Reception on Wednesday evening. The group will have time for hors d’oeuvres, networking and listening to the music of a harpist. Thursday Evening we will be entertained with a show at the Delta Planetarium and dining under the International flags with a meal prepared by Delta College and served in the conference room at the Planetarium. Following the entertainment there is always time for a drink and fun with your peers at the Riverfront Bar or the Pubs of Downtown Bay City, within walking distance of the Doubletree.</p> <p>Melba Moss and Cheryl Putnam reported on putting together the registration form. Cheryl had a draft which we looked over and suggested changes. Melba reported that she had been investigating the idea of using an online registration format. She had examples from a couple of sites. After discussion Melba was going to investigate further the feasibility of online registration.</p> <p>The group was given copies of menu choices from the hotel and will look them over, and offer suggestions before the next Local Arrangements meeting.</p> |  |

Melanie and Mary will be doing a site visit in early June.

The next meeting will be held in early June.

Submitted by:

Mary Fitzpatrick

Discussion ensued concerning costs for the 2007 Conference. Mary Fitzpatrick asked that registrations fees for CE classes remain at 2006 levels of \$325.00 for the full conference, \$225.00 for 2 days, \$150.00 for Wednesday, and \$115.00 for Friday. This means that MHSLA may have to incur a loss depending on the number of registrants and the level of vendor support. The outcome could vary between a profit of \$7,000.00 and a loss of \$13,000.00. Patricia Martin pointed out that in the last few years MHSLA has had losses on the CE portion of the Conference so there is a precedent for this course of action. MHSLA is advertising our CE's to community colleges and public libraries in the northern areas of the state. Michael Simmons asked if these librarians can use our CEUs. If so, then our CEUs should be used as a marketing devise since the further north one goes the fewer CE opportunities are available. The Michigan Library Association and community colleges use different accrediting procedures from MHSLA. Mary Fitzpatrick will ask Patricia Wolfgram, who is active in MLA, to check on CE accrediting practices.

**Mary Fitzpatrick moved and Mary Hanson seconded that the Board retain the 2006 Conference registration costs even if this means a loss. The motion was approved unanimously.**

Mary Fitzpatrick made a suggestion to future conference planners. Since now many vendors have a July to June fiscal year, those in charge of conference planning should not wait until January to start asking for vendor support. January is too late. It is more than half way through the vendor fiscal year. Requests for support from vendors should be made as early in the year as possible.

Mary Fitzpatrick has labels for all 450 public libraries in Michigan. She asked for an opinion from the Board. Should she send postcards to all the public libraries in Michigan or just to those in and around the Bay County area? It would be much more cost efficient to email all of the Michigan public libraries. Michael Simmons stated the workshops and continuing education opportunities would be a good marketing and outreach tool.

The consensus of the Board is to email the director of each cooperative unit in the state. The email will contain links to the MHSLA website showing the Conference programs and classes. The director of each cooperative then will notify librarians in their cooperative who might find the conference useful.

Last year the student fee was set a 50% of the standard registration fee. Last year all students attending the conference were offered a free MHSLA membership. In 2006 there were only 4or 5 students attending the Conference. Mary Fitzpatrick suggested that the student rate be restricted to Library and IS students.

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|   | The question will be tabled.   |  |
| <p><b>III. -- B<br/>Education<br/>2007</b></p> <p>Mel<br/>Bednarski</p> | <p>Mel Bednarski submitted the following report.</p> <p style="text-align: center;"><b>MHSLA Education Report May 2007</b></p> <p>We held the Support Staff Class “Go Local, Go Lean” at the MLC on May 8, 2007. We had a total of 8 attendants. A short evaluation of the sessions indicated that both sessions were presented well and were informative.</p> <p>The following are some of the comments received on the evaluations.</p> <p><b>Comments-About Go Local</b></p> <p>I think it’s a great idea to list local resources. I’m certain we will use it in our public library.</p> <p>I think this is an excellent program and it was very interesting to learn about. The information presented will be useful both in a professional and personal manner.</p> <p>Presentation was detailed and informative, I had heard of Michigan Go Local, but had not looked into it. We use MedlinePlus quite often, so it will be useful. I have already added a link to our Consumer Information page. Lots of good discussion during presentation. Impressed with how much time and energy has gone into developing the Mich. Go Local site.</p> <p><b>Comments-About Go Lean</b></p> <p>Timely presentation for us, as we are looking at improving some our processes. Good discussion about the steps taken to evaluate and transform processes. I enjoyed the presentation. Impressed by the results of their process overhaul.</p> <p>I think this program to streamline processes would be most beneficial to large libraries, especially public and academic libraries. In the smaller libraries a lot of this has already been done, however, the presentation does make you want to stop and re-examine your processes to insure that they are being handled in the most efficient manner.</p> <p>Overall, attendance was low, but the sessions were worthwhile. MLC was a fantastic choice for location.</p> <p><b>Cost</b> \$100 Linda Draper plus mileage (don’t have mileage as of 5/10/07)<br/> \$100 Michelle Montague plus mileage (don’t have mileage as of 5/10/07)<br/> \$26.65 Jennifer Bowen-reimbursement for refreshments</p> |  |



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|  | <p>The education comm. continues to make arrangements with the presenter's for the 2007 conference. We are moving along on schedule.</p> <p>Respectfully submitted</p> <p>Melanie Bednarski</p> <p>Mel Bednarski suggested that a Go Local program be presented to all MHSLA members. Michael Simmons concurred. While there is not a room available at the Conference, Go Local could be presented at lunch, if pared down from 1 ½ hours to one hour.</p> <p>The Board consensus is that Go Local should be presented at the Conference.</p>   |  |
| <p><b>IV..<br/>Member-<br/>ship<br/>Commit-<br/>tee</b></p> <p>Gale Oren</p> | <p>Chairman Gale Oren submitted a report.</p> <p>Membership Report</p> <p>Memberships in MHSLA for 2007 as of May 15, 2007</p> <p><b>70</b> institutional memberships</p> <p><b>93</b> personal memberships</p> <p><b>1</b> nonpaying membership for serials librarian, Library of Michigan, to receive and archive our newsletter</p> <p>Of the above, 12 people serve as both institutional representative and have a personal membership as well.</p> <p>At the end of April, 27 people were dropped from the membership database after having not responded to two communications regarding renewal.</p> <p>A copy of the revised database was sent to Arlene Weismantel.</p> <p>Respectfully submitted,</p> <p>Gale Oren<br/>Membership Chair</p> |  |
| <p><b>V.<br/>Nominat-<br/>ing<br/>Commit-<br/>tee</b></p>                    | <p>Doris Blauet was absent. She submitted this report.</p> <p style="text-align: center;">MHSLA NOMINATING COMMITTEE</p> <p style="text-align: center;">2008 SLATE OF CANDIDATES</p>   |  |

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| <p>Doris Blauet</p>  | <p>The following people have agreed to run for election in 2008. At this time the committee is still trying to find members from the UP and Northern Michigan to agree to run for the nominating committee.</p> <p>PRESIDENT ELECT            Judith Barnes, Ingham Medical Center</p> <p>SECRETARY                    Arlene Weismantel, Michigan State University Libraries</p> <p>NOMINATING COMMITTEE</p> <p>ERHSLA                            Cheryl Putnam, Synergy</p> <p>MID MICHIGAN                Sheila Bryant, Michigan State University Libraries</p> <p>MDMLG                            Ken Nelson, William Beaumont Hospital</p> <p>WESTERN MICHIGAN        Betty Marshall, Hackley Hospital</p> <p>UPHSLA</p> <p>NORTHERN MICHIGAN</p> <p>I would like to submit this slate to the Board for approval and open the nominations to the membership for write-ins.</p> <p>Doris Blauet<br/>Nominating Committee Chair<br/>May 15, 2007</p> <p><b>Arlene Weismantel moved and Michael Simmons seconded ha the slate of candidates be approved. Motion carried.</b></p> |  |
| <p><b>VI. Publication Committee</b></p> <p>Arlene Weismantel</p> | <p>Arlene Weismantel reported that the latest issue of the Newsletter is up on the MHSLA website. The website is moving. The new server has already been voted on and approved by the Board at the last meeting. The server is 1stcom.com, a Michigan company that has been in business for 10 years. They have discounts for non-profits. Some of their services include email, blogs, and more gigs of memory tan we will ever need.</p>   |  |
| <p><b>VII. Research</b></p> <p>Misa Mi</p>                       | <p>Chairman Misa Mi was absent she sent this report.</p> <p><b>MHSLA Research Committee Report to the Executive Board</b></p> <p>A research needs survey was conducted to elicit members’ opinions on important issues/topics which warrant investigation. A brief summary of the survey will be reported on the MHSLA newsletter. The survey and results will be presented at</p>   |  |

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|   | <p>the poster session of the 2007 MHSLA conference. Based on the survey results, the Research Committee will determine the topic for the first survey research project. Please stay tuned for updates.</p> <p>A tutorial for SurveyMonkey is being developed to instruct members on how to use SurveyMonkey. Once it is completed, it'll be sent out to the listserv along with the access information for the online survey tool.</p> <p>Respectfully submitted,</p> <p>Misa Mi, Chair<br/>Allison Grodzinsk<br/>Marge Kars<br/>Marie-Lise Shams<br/>Sandy Swanson</p> <p>May 17, 2007</p>  |  |
| <p><b>VIII.<br/>Resource<br/>Sharing<br/>and<br/>Group<br/>Purchasing</b></p> <p>Melba<br/>Moss</p> | <p>Melba Moss submitted following report.</p> <p style="text-align: center;"><b>MHSLA RESOURCE SHARING REPORT</b></p> <p>Stat!Ref has determined that no one outside of Michigan or Canada can join in the future. Current members, in Ohio for example, may remain but new members out side of Michigan and Canada will not be allowed.</p> <p>The Michigan Library Consortium sets discount policy for members. Jeff from National Standards is working with Diana Mitchell of MLC to add an additional 5% on top of MLC's standard discount. Michael Simmons will meet with Jeff to clarify the exact discount arrangement.</p> <p>Rittenhouse has sent information packets to MHSLA and would like to give a presentation at the September conference, at lunchtime if possible.</p> |  |
| <p><b>XI.<br/>Techn-<br/>ology</b></p> <p>Michael<br/>Simmons</p>                                   | <p>No report.</p>  |  |
| <p><b>X.</b></p>  | <p>No report.</p>  |  |

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| <b>Outreach and Advocacy</b>             |  |  |
|  | <b>The Standing Committee Reports conclude here.</b>   |  |
| <b>7. Regional Group Reports</b>         | <b>Regional Group Reports</b>  |  |
| <b>I. ERHSLA</b><br><br>Mary Fitzpatrick | <p style="text-align: center;">Mary Fitzpatrick report ERHSLA submitted a report.<br/> ERSHLA Report<br/> March 20, 2007</p> <p style="text-align: center;">ERHSLA Report<br/> May 15, 2007</p> <p>ERHSLA met at noon on April 17, 2007 at the Bavarian Inn Restaurant, Frankenmuth Mi. Items from the March MHSLA Board meeting were discussed.</p> <p>The rest of the meeting covered Local Arrangement and Education Issues for the Fall Conference. These items will be covered in the Local Arrangement's report.</p> <p>On March 23, 2007 at 6:30 pm some of the members of ERHSLA met at the Cracker Barrel Restaurant to celebrate Martha Studaker's last day as the Manager of the Hurley Medical Library. Gifts were bestowed on her and a great time was had by all present. Martha is planning to spend time just relaxing and having fun with her grandchildren.</p> <p>Diane Gardner, McLaren Medical Library, graduated May 5, 2007 from Wayne State University with her Masters in Library &amp; Information Science along with an Archival Certificate. Congrats Diane.</p> |  |
| <b>II. GMR</b><br><br>Barbara Platts     | <p style="text-align: center;"><b>GMR Regional Council<br/> MHSLA Board Report<br/> May 15,0, 2007</b></p> <p>Upcoming events sponsored by the GMR:</p> <div style="background-color: #0056b3; color: white; padding: 5px; display: flex; justify-content: space-between;"> <span><b>Tuesday June 12, 2007 -<br/> Thursday June 14, 2007</b></span> <span><a href="#" style="color: white; text-decoration: none;">Go To Top</a></span> </div>   |  |



## Exhibiting at the American Society for Neuroradiology Annual Conference

The GMR will be exhibiting with the PNR at the 45th Annual Meeting of the American Society for Neuroradiology (ASNR) at the Hyatt Regency Chicago, Chicago, IL. [More about the ASNR](#)

Location: Chicago, IL

**Thursday June 21, 2007 -  
Saturday June 23, 2007**

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## Exhibiting at the American Academy of Nurse Practitioners (AANP)

The GMR is assisting NLM's SIS in exhibiting at the American Academy of Nurse Practitioners (AANP) 22nd National Conference at the Indianapolis Convention Center and RCA Dome in Indiana. [More on the AANP Conference](#)

Location: Indianapolis, IN

**Thursday June 21, 2007**

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**8:30**



**AM -  
5:00  
PM**

## NTCC Class - PubMed

This full-day class is designed to teach students how to use PubMed® which includes MEDLINE citations. The class also includes an overview of the Medical Subject Headings (MeSH®) and its importance as a tool to both searchers and indexers.

PubMed® is a free class and offers 7.5 MLA continuing education credits. [Class Agenda](#)

For details on this class or to learn about other NTCC classes in the region, visit:


<http://nnlm.gov/ntcc/regions.html#Greater>

[Click here to register for this class](#)

Location: Indianapolis, IN

**Friday June 22, 2007**

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 **8:30 AM - 12:00 PM** - **NTCC Class - Gateway/Clinical Trials**

This half-day class is designed to teach students how to use the NLM Gateway and includes a discussion and demonstration of ClinicalTrials.gov. This is a free class and offers 3.5 MLA continuing education credits. [Class Agenda](#)

For details on this class or to learn about other NTCC classes in the region, visit:  
<http://nlnm.gov/ntcc/regions.html#Greater>  
[Click here to register for this class](#)

Location: Indianapolis, IN

**Saturday June 23, 2007 -  
Monday June 25, 2007**

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**Exhibiting at the  
American Diabetes  
Association Annual  
Conference**




Contact: Volunteer Coordinator - Holly Burt 800-338-7657

The American Diabetes Association 67th Annual Scientific Sessions will be held at McCormick Place Lakeside Center. Volunteers are needed to assist at this exhibit.

Location: Columbus, OH

**Sunday November 25, 2007 - Friday November 30, 2007**

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| <p>Add this to your calendar today!</p> <p>Location: Troy, MI</p> | <p>Submitted by,<br/>Barbara Platts<br/>GMR Regional Council</p>   |  |
| <p><b>III.<br/>MDMLG</b></p> <p>Marilyn<br/>Kostrzew-<br/>ski</p> | <p>Chairman Marilyn Kostrzewski was absent, Diane LeBar submitted her report.</p> <p style="text-align: center;">MDMLG Representative Report<br/>May 15, 2007</p> <ul style="list-style-type: none"> <li>• <b>The next General Meeting is the Summer Luncheon on June 21, at Schoolcraft College Vista Tech Culinary Arts Center, in Livonia. The speaker is Jim Van Bochove, who will entertain and enlighten members by using humor, optimism and trust to face the predictable and unpredictable “hot seats” in life. Registration will be available soon via the MDMLG web page.</b></li> <li>• <b>Pay Pal is being evaluated and will be utilized for summer luncheon payments, if successful.</b></li> <li>• <b>The Fall General Meeting will be at Oakwood Hospital – Dearborn on Thursday, September 20, 2007. The Lunch and Learn will be sponsored by Checkpoint Security Systems. The afternoon program will be a panel discussion on library security. More details in the summer.</b></li> </ul> <p>Treasurer’s Report:</p> <ul style="list-style-type: none"> <li>• <b>Checkbook balance: \$15,602.00.</b></li> <li>• <b>Visa check card can now be used for payment of organizational business invoices.</b></li> </ul> <p>Public Relations:</p> <ul style="list-style-type: none"> <li>• <b>MDMLG Scholarship was won by WSU LIS student, Heidi Schroeder and will be presented at the summer luncheon.</b></li> <li>• <b>New photos will be posted to the MDMLG web page soon.</b></li> </ul> <p>Newsletter:</p> <ul style="list-style-type: none"> <li>• <b>Next issue of newsletter will be published in June. Included will be short articles written by those attending MLA in Philadelphia.</b></li> <li>• <b>Joanne Krzeminski will continue as newsletter chair in 2007/2008.</b></li> <li>• <b>MDMLG will apply for ISS number for the newsletter to give it more professional appeal.</b></li> <li>• <b>Board decided the newsletter would now be available outside the MDMLG firewall.</b></li> </ul> <p>Nominating:</p> <ul style="list-style-type: none"> <li>• <b>Doreen Bradley, chair, reported the election results:</b> <ul style="list-style-type: none"> <li>○ <b>Cathy Eames, Children’s – President</b></li> <li>○ <b>Karin Werner, St. John, Detroit – Secretary</b></li> <li>○ <b>Nandita Mani, Henry Ford, Detroit – Public Relations, chair</b></li> <li>○ <b>Valerie Reid, Mary Carr, Daria Drobny – Nominating Committee</b></li> </ul> </li> </ul> <p>Professional Development:</p> |  |

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|   | <ul style="list-style-type: none"> <li>• <b>The April 3<sup>rd</sup> CE course, “Evidence-based library and information practice”, vendor presentations and healthy meals and snacks were well received by 30 plus attendees at the Troy Marriott.</b></li> <li>• <b>Two half-day CE courses will be offered on July 26, 2007 @ Wayne State University Shiffman Medical Library Lab.</b> <ul style="list-style-type: none"> <li>○ <b>9:00 – Noon: Docline Explained</b></li> <li>○ <b>1:00 – 5:00 Keeping up with Pub Med</b></li> <li>○ <b>Lunch included.</b></li> <li>○ <b>Tentative registration will begin on June 4, 2007 via the MDMLG web site.</b></li> </ul> </li> </ul> <p>Webmaster:</p> <ul style="list-style-type: none"> <li>• <b>Many new web pages have been added.</b></li> <li>• <b>Pay Pal to be installed and evaluated</b></li> <li>• <b>New photos will go up soon.</b></li> <li>• <b>Membership directory will be updated again.</b></li> </ul> <p>Miscellaneous:</p> <ul style="list-style-type: none"> <li>• <b>Board members for 2007-2008 have been announced.</b></li> <li>• <b>Board meeting schedules, 2007-2008, now on the website.</b></li> </ul> <p style="text-align: right;">Respectfully submitted,<br/><br/>Marilyn Kostrzewski<br/>May 15, 2007</p> |   |  |  |
| <p><b>IV.</b><br/><b>MMHSL</b><br/>Michael<br/>Simmons</p>                          | <p>No report.</p>   |   |  |  |
| <p><b>V.</b><br/><b>NMHSLA</b></p> <p>Chris<br/>Allen</p>                           | <p>Chairman Chris Allen was absent President Patricia Martin submitted this report for her.</p> <table border="1" data-bbox="310 1289 1370 1543"> <tr> <td data-bbox="310 1289 558 1543">  </td> <td data-bbox="558 1289 1370 1543"> <p style="text-align: center;"><b>Michigan Health Sciences Libraries<br/>Association</b><br/><b>Regional Report : NMHSLG</b><br/><b>May 2007</b></p> </td> </tr> </table> <p><b>Northern Michigan Hospital, Petoskey</b><br/>Anne Foster no report</p> <p><b>Mercy Hospital, Cadillac</b><br/>Kim Benz reports once again we are gearing up for our favorite community program "Let's Get Moving". We will be having a Ferris Intern here starting May 15th to help with this project.</p> <p>Our Library budget has been approved and we will be purchasing 2 new computer's that will bring us to a total 4 stations for patrons to utilize. We</p>   |  | <p style="text-align: center;"><b>Michigan Health Sciences Libraries<br/>Association</b><br/><b>Regional Report : NMHSLG</b><br/><b>May 2007</b></p> |  |
|  | <p style="text-align: center;"><b>Michigan Health Sciences Libraries<br/>Association</b><br/><b>Regional Report : NMHSLG</b><br/><b>May 2007</b></p>  |   |  |  |



will also be installing new desktop and chairs for the workstations. We have purchased a new copy/fax/scanner and hope to have it hooked up to the network soon.

I will be reviewing our library holdings for purchases/updates before this fiscal year ends.

**Mercy Hospital, Grayling**  
Kay Petrie –no report

**Paul Oliver Memorial Hospital**  
The Caregiver Resource Center & Library is continuing library services and is currently in a state of transition.

**West Shore Medical Center**  
Brenda Jay no report

**Munson Medical Center Health Sciences Library**

Barb Platts reports that the Library of Michigan is not funding any LSTA grants this year due to the state's budget crisis. As a result, the grant presented by Department of Library Services on Diabetes Outreach, will not be funded. The the library was informed that if funds were distributed the grant would have been funded. Munson hopes to be able to implement this project in the future.

Chris Allen and Barb Platts presented a lecture at the Rural Libraries Conference on serving information needs in an era of consumer driven healthcare. The conference was May 7-9 at the Grand Traverse Resort in Acme.

The library has representation on the Munson Healthcare Regional Emergency Management Committee. Library staff participated in a recent pandemic influenza drill in the Region 7 Medical Bio-defense Network. The network is a regional coalition that is dedicated to improving healthcare disaster preparedness in the 18-county area of Michigan known as Region 7. Over 25 entities in region 7 conducted the drill simultaneously at 9am on Friday, April 27th. The Community Health Library was the Incident Command Center at the Munson Community Health Center and a library staff member participated at the Munson Family Practice Center. Munson Medical Center participated as well.

**Munson Medical Center Community Health Library**

**Chris Allen reports that we had a successful National Library Week, conducting two workshops on finding health information on the Internet and a book talk. This month, we have three programs on Mental Health in collaboration with our Behavioral Health Department. We're beta testing the database in preparation for the Summer Let's Get Moving kickoff on**

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|   | <p><b>May 17th. Presented at the Rural Libraries Conference at the Grand Traverse Resort with Barb Platts. Included Michigan GoLocal in our presentation to solicit public librarians to contribute to the database. Library staff will be attending a Poverty Reduction Workshop in late May. Also organizing a health fair for a summer camp for children of hospital employees.</b></p> <p><b>Submitted by<br/>Chris Allen<br/>Munson Community Health Library<br/>5/7/07</b></p> |  |
| <p><b>VI.<br/>UPHSLC<br/>Linda<br/>Winslow</b></p>              | <p>No report.</p>  |  |
| <p><b>VII.<br/>WMHSLA<br/>Brett<br/>Powers</b></p>              | <p>Brett Powers submitted this report.<br/>Though Mary Hanson mentioned that WMHSLA and NMSHLA are talking about maybe dating. The dialog has not progressed beyond this stage.</p>  |  |
| <p><b>8. Old<br/>Business:<br/>I.<br/>Transit-<br/>ions</b></p> | <p>Michael Simmons wrote to President Martin his recommendations concerning the transition of new Board members in October.<br/>Discussion was tabled until the next meeting in the interests of time.</p>   |  |
| <p><b>25. New<br/>Business:</b></p>                             | <p>None</p>  |  |
| <p><b>26.<br/>Adjourn-<br/>ment</b></p>                         | <p><b>Arlene Weismantle moved and Mary Fitzpatrick seconded to adjourn the Board Meeting at 12:15 p.m. Motion passed.</b><br/>A special thank you to Mel Bednarski for her help with the note taking.</p>  |  |