



MICHIGAN HEALTH SCIENCES

LIBRARIES ASSOCIATION

www.mhsla.org

MHSLA Executive Board Meeting Agenda

May 21, 2013

10am

Michigan Library Consortium Conference Board Room

Lansing, MI

Present

Merle Rosenzweig

Melanie Bednarski

Doris Blauet

Mary Hanson

Abe Wheeler

Connie Bongiorno

Marilyn Kostrzewski

Ellen O'Donnell

Diane Gardner

Jill Turner

Andrea Kepsel

1. Call to order

Diane Gardner

Absences: Toni Janik, Alison Konieczny, Mary Fitzpatrick, Barbara Platts, Gayle Williams, Leslie Burke, Stephanie Swanberg

The meeting was called to order at 10:21.

2. Approval of minutes

Mark Mac Eachern

Merle made a motion to approve the minutes without the Treasurer's report. Andrea seconded. Motion carried.

3. President's Remarks

Diane Gardner

4. Archivist's report

Alison Konieczny – Absent

5. **Treasurer's report**

Connie Bongiorno

In addition to the April 2013 bank statement (see Appendix A or wiki), Connie noted that the taxes were accepted and that MHSLA will soon have a new speaker reimbursement form. She also asked if the board would consider moving the accounts to Chase. The board did not oppose such a change, so Connie will investigate Chase as an option.

6. **Review of Committee Reports**

Standing Committees:

Audit

Marilyn Kostrzewski

Bylaws

Mary Hanson

Diane asked the Board if there should be a stipulation in the bylaws that a person be a MHSLA member for one year before being permitted to be an elected officer. The Board was amenable to this, and suggested that new members be encouraged to participate in other committees. Mary H offered to draft up new bylaw text for Board consideration.

Communications

Abe Wheeler

Abe noted that the next newsletter, scheduled to appear later in the summer, will be a special issue and conference preview. A discussion ensued about Survey Monkey, the newsletter, and the blog and how to handle them moving forward. Abe will consider adding these to a future meeting agenda.

Conference Planning

Merle Rosenzweig

'13 Local Arrangements

Alison Konieczny – Absent

'13 Education

Mary Fitzpatrick – Absent

Mary H presented the Board with the registration form and provided status updates on promotion, vendor participation, the poster session, and other conference-related matters. Doris made a motion to approve the registration documents as they stand. Merle seconded. Motion carried. Diane presented Mary F's Education report (see Appendix B and wiki). It was also noted that scholarship winners will be announced in the summer.

'14 Local Arrangements

Sheila Bryant - Absent

'14 Education

Andrea Kepsel

There are no significant updates. Andrea has an Education committee in place.

Membership

Doris Blauet

In addition to the Membership report (see Appendix C and the wiki), Doris noted that there have been issues associating PayPal orders with individuals. Andrea will adjust the look of the subscription link to hopefully better prompt people of the two-step process.

Nominating

Stephanie Swanberg – Absent

Andrea presented Stephanie’s report:

As of May 20, we have five candidates for nominating, one for secretary (maybe two if Mark Mac agrees), and will be presenting our preliminary report and the slate of candidates to the board via email on June 17 for approval.

Outreach and Advocacy

Melanie Bednarski

Melanie described her outreach experience at FAME as positive.

Research

Diane Gardner

The salary survey is in progress. There is currently an issue finding a neutral party to collect the data.

Resource Sharing

Jill Turner

Group Purchasing Subcommittee

Jill noted that there is likely to be at least an 8% increase with the STAT!Ref purchase, and if that pushes the cost to over \$4000, MHSLA risks losing 14 subscribers. Jill’s sense is that most people want the pricing model to remain the same, so Doris made a motion to keep the same model in place for the current year and to spend the year exploring other options. Ellen seconded. Motion carried.

Vendor Relations

7. Regional Group Reports:

ERHSLA

Melanie Bednarski

Melanie mentioned that the ERHSLA group met recently, celebrated retirements, and discussed the future of the group (specifically the possibility of joining M-MHSLA).

GMR Regional Council

Barbara Platts – Absent

See Appendix D for report.

MDMLG

Ellen O’Donnell

See Appendix E for report.

M-MHSLA

Andrea Kepsel

No report.

UPHSLC
WMHSLA

Alison Konieczny – Absent

No report.

8. Old Business

- a. Pricing structures for StatRef and Survey results

Discussed above.

- b. Awards (Librarian of the Year, Lifetime Achievement.)
Cheryl Putnam & Jill Van Buskirk

Diane has sent out a nomination message and will send out a reminder soon.

9. New Business

- a. MHSLA Mail Delivery Location and Pick Up

The Board decided to maintain the office in Lansing as the permanent, legal address. The Treasurer, President, and Andrea (as the local person) will be responsible for the mail. Mark will update the Secretary procedures.

- b. Orcid Information from Merle Rosenzweig

Merle mentioned that the University of Michigan has subscribed to Orcid, which is a service that assigns unique numbers to authors to assist with author name disambiguation.

- c. Website Items – Andrea

Andrea is still working on adding a tab for the archives in the top navigation. She will look for select (nice!) photos to add to the site and make all other photos members only. She will create an awards page as well.

10. Adjournment

Diane

Meeting adjourned at 12:16.

Appendix A - April Bank Statement



H



Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Page 1 of 3
Statement Period 04/01/13 through 04/30/13
EO P PA OA 54 0056939
Enclosures 0
Account Number 0058 5520 7246

01413 001 SCH999 0
MICHIGAN HEALTH SCIENCES LIBRARIES
ASSOCIATION INC
1740 BASS LAKE RD
TRAVERSE CITY, MI 49685-8198

Our Online Banking service allows you to check balances, track account activity and more.
With Online Banking you can also view up to 18 months of this statement online.
Enroll at www.bankofamerica.com/smallbusiness.

Customer Service Information
www.bankofamerica.com

 <p>For additional information or service, you may call: 1.888.BUSINESS (1.888.287.4637)</p>	 <p>Or you may write to: Bank of America, N.A. P.O. Box 25118 Tampa, FL 33622-5118</p>
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We're improving the system that supports automatic transfers for deposit accounts which will change the timing of certain automatic transfers. **Effective April 23, when an automatic transfer between two of your Bank of America accounts falls on a weekend or federal holiday, it will now occur the prior business day. Please keep this change in mind when you schedule bill payments.** Any other scheduled transfer that falls on a weekend or federal holiday will continue to occur the following business day. Additionally, you'll now be able to manage your transfers through Online Banking by going to the Transfers tab, as well as by calling the number on this statement or visiting your nearby banking center.

Good News! In response to customer feedback we've made some changes to your statements to make them easier to read. Soon you will notice color and graphics to highlight account details and draw attention to notifications and special offers. Over the next few months, a guide will be included with your new statement that will detail the enhancements. Stay tuned!

MICHIGAN HEALTH SCIENCES LIBRARIES
ASSOCIATION INC

Page 2 of 3
Statement Period
04/01/13 through 04/30/13
E0 P PA OA 54
Enclosures 0
Account Number 0058 5520 7246

Deposit Accounts

Business Advantage Checking

MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION INC

Your Account at a Glance

Account Number	XXXX XXXX 7246	Statement Beginning Balance	\$17,637.62
Statement Period	04/01/13 through 04/30/13	Amount of Deposits/Credits	\$0.00
Number of Deposits/Credits	0	Amount of Withdrawals/Debits	\$572.25
Number of Withdrawals/Debits	3	Statement Ending Balance	\$17,065.37
Number of Deposited Items	0	Average Ledger Balance	\$17,224.47
Number of Days in Cycle	30		

**Withdrawals and Debits
Checks**

Check Number	Amount (\$)	Date Posted	Bank Reference	Check Number	Amount (\$)	Date Posted	Bank Reference
902	72.25	04/29	813005042034514	928*	250.00	04/11	813009992446738
912*	250.00	04/02	813003742654349				

* Gap in sequential check numbers.

Daily Ledger Balances

Date	Balance (\$)	Date	Balance (\$)
04/01	17,637.62	04/11	17,137.62
04/02	17,387.62	04/29	17,065.37

Appendix B – Education Committee Report

The Education Committee is working with our speakers to get information ready for the conference. We have agreements with all of our speakers and will be finalizing the class summaries within the next month.

We had 5 students apply for the student scholarship and two were selected based on their essays. Essays were blinded and judged by Diane Gardner, Marilyn Kostrzewski and Mary Fitzpatrick. Marilyn is in the process of notifying the applicants both winners and those not selected.

The program for the conference is as follows:

Wednesday:

- AM CEs are: Information at your Fingertips presented by Emily Hurst (Class limited to 20) or Business Communications: Library Style presented by Marty Magee and Barb Jones.
- PM CEs are: Patient Safety Resource Seminar: Librarians on the Front Lines presented by Holly Burt or Healthy Aging at Your Library: Connecting Older Adults to Health Information presented by Samantha Hewakapuge

Thursday:

- Keynote: Happy Crap: the power of positivity by Erika Oliver
- Afternoon Concurrents: More Happy Crap: Energy Management by Erika Oliver or The Electronic Health Record and Clinical Decision Support: Clinical librarianship in the 21st century presented by Christian Patrick.

Friday:

- We'll start the day with Lightning Rounds then take time afterwards so that the audience can network with the presenters.
- We'll continue our unconference with sessions based on the first 4 Professional Competencies.

The applications for member scholarships will be available in early June so look for them on the MHSLA webpage. We will have a place for a new member as well as the scholarship for a member who would like help with the cost of the conference.

Looking forward to seeing all in Grand Rapids in October.

Appendix C – Membership Committee Report

Renewal notices were sent to the membership via email on May. As of May 20, 2013 we have 15 personal members and 6 institutional members. A follow-up reminder will be sent by June 1. The updated list of members will be sent to Andrea Kepsel by June 15th to be placed on the webpage. An email “Thanks for renewing” message was sent to all members who have renewed by May 20. As more renewals are received, they will also be sent a confirmation.

So far, 13 members have renewed using PayPal. The rest have been by check with 2 institution requesting invoicing for payment.

Doris Blauet
Membership Chair
May 21, 2013

Current Funding Opportunities

The link to the funding page is: <http://nnlm.gov/gmr/funding/>

There is still funding for at least two **Target Outreach** subcontracts for \$15,000. The **deadline** for Target Outreach submissions is **May 24, 2013**.

NEW Classes Available through the GMR:

- [American Indian Health Information Resources](#)
- [From Beyond Our Borders: Providing Health Information on Refugee Populations](#)
- [Getting Started with Information Outreach in Minority Communities](#)
- [Third-Party PubMed Tools](#)
- Coming soon: Chemical, Drugs and Genetics, Oh My!: Searching PubMed and Beyond; Online Version

NTC Classes (For schedules and to register, visit:

<http://nnlm.gov/ntcc/classes/schedule.html>).

- PubMed for Librarians: a series of five two-hour online courses
- PubMed for Trainers: three 2 hour online sessions plus one 7 hour in-person session
- Teaching with Technology: a five-week online course

GMR Lending Library

Several book selections will be added to the GMR Lending Library this quarter. Selections cover subject areas such as staff development, technology, copyright, and library marketing.

To request an item, please send an email to gmlib@uic.edu, and you will be issued a User ID and password. The link to the Lending Library can be found at: <http://www.gmlibrary.org/>.

Regional Events and Meetings

Visit: <http://www.eventkeeper.com/code/events.cfm?curOrg=NNLMGMR>

for additional information on GMR exhibits, educational events and state library association meetings.

Submitted by,
Barbara Platts, MLIS, AHIP
GMR Regional Coordinator

Appendix E – MDMLG Report

MDMLG Executive Board 2012-13

President:	Barbara LeTarte
President Elect:	Jill Turner
Past President:	JoAnn Krzeminski
Secretary:	Jennifer Bowen
Treasurer:	Donna Marshall
Public Relations:	Doris Blauet
Membership Services:	Misa Mi

An MDMLG Executive Board Meeting was held May 15, 2013. Items of note discussed at the meeting are listed below.

- The 2013 MDMLG Wayne State University student scholarship winner was announced. The winner was Bethany Figg, an online student currently employed at CMU Healthcare in Saginaw.
- The 2013-14 MDMLG election results were announced:

President-Elect
Stephanie Swanberg

Secretary
Alexandra Elizabeth Sarkozy

Public Relations
Diane LeBar

Nominating Committee
Bridget Faricy-Beredo
Keith Engwall
Mary Carr

- Due to the switch to online voting and email notifications, several bylaws and procedural document changes were proposed by the current Nominating Committee chair, Karin Werner. The proposed changes were discussed and amended and will be presented at the annual meeting in June for a vote by the general membership.
- A MDMLG sponsored CE course on Systematic Reviews was held at WSU on May 17, 2013.
- The spring MDMLG meeting, held at St. Joseph Mercy Hospital in Ann Arbor, was well attended and received. The program was on Twitter
- The summer luncheon and annual meeting of MDMLG will be held June 13, 2013 at the Big Rock Chop House in Birmingham, Michigan. The speaker will be Jane Blumenthal, MLA Past President, from U of M Taubman Medical Library,

- The tentative program topic for the September meeting is a discussion on systematic reviews.
- The board discussed the StatRef survey and various pricing options for the consortial purchase. Some issues that were brought up were: the 8% price increase, lack of unique and high quality content, whether to count hospitals with very small bed sizes that are part of a system when figuring price, the need for a different pricing scheme for universities verses hospitals, the fact that a lot of subscribers didn't fill out the survey. There was no consensus on a pricing structure.
- The local arrangement committee for the 2016 MHSLA conference was discussed briefly. Toni Janik has volunteered to chair the committee for MDMLG.

Respectfully submitted,
Ellen O'Donnell, MDMLG Co-Representative