



**MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION**
www.mhsla.org

MHSLA Business Meeting March 15, 2016

In attendance:

Melanie Bednarski

Jennifer Bowen

Mark Chaffee

Mary Hanson

Via Anymeeting: Keith Engwall, Ali Konieczny, Valeria Long, Ellen O'Donnell, Sandra McCarthy, Barb Platts, Merle Rosenzweig, Jill Turner

1. Call to order at 10:05
2. Approval of minutes – Motion to approve minutes, Mary Hanson, 2nd, Merle Rosenzweig.
3. President's remarks - Melanie Bednarski– no remarks.
4. Bylaws - Mary Hanson – no report.
5. Archivist's report - Ali Konieczny –Report is on the wiki – She needs help identifying an individual in a photograph. Mary Hanson identified her as Carol Aebly, she was at the state hospital in Kalamazoo and then at Borgess. Jeni Bluhm has expressed an interest in assisting with the MHSLA documents archive.
6. Treasurer's report - Jill Turner – Report is on the wiki, The checking account balance is \$25,253.41. A few vendor payments are starting to come in. The CD total is \$15,378.10. She received the security deposit back from UofM Flint. The taxes were completed and sent in.
7. Review of Committee reports:
 - a Audit – Jill will be meeting with Marilyn Kostrzewski in April. The audit should be done by early summer.
 - b. Communications - Mark Chaffee – Report is on the wiki - Except for routine maintenance of the listservs, no activity since his last report. A new issue of MHSLA Newsletter is planned for April and a call for content will go out in the next week to ten days.
 - c. Conference Planning

i. 2016 Local Arrangements – Toni Janik – Jennifer for Toni – the committee had a meeting with at the Baronette Renaissance Hotel with the hotel sales manager and toured the facility. The conference at a glance is up and the committee will present the budget at the May meeting.

ii. 2016 Education – Jill Turner – Report is on the wiki. 3 of the CE's are set, the committee is still waiting to hear from GMR if the contract is set with UIC. If Holly can't present due to the contact, the committee has a couple of back up plans. The panel for Thursday is set, still waiting to hear back from one panelist. There will be a lightening round instead of speed dating at the conference. Jill will contact Janet to get the easels for poster presentations. Keith recommends getting some foam boards for posters.

iii. 2017 Local arrangement – Merle Rosenzweig - Merle reported that Midwest is handling the finances and she has some contacts for CE's. Melanie requested that Merle choose an Education chair so she is not both Local arrangements and Education chair.

d. Membership - Iris Kovar-Gogh – Report is on the wiki –They have a new student member, referred by MMHSL. Iris continues to pursue putting together a climate survey of the membership. Her goal is to reach out to board members who said they were interested in helping (Keith Engwall and Jennifer Bowen) by the end of April and have questions completed by mid-June. Ideally, the survey will go out to the membership by early September and results can be put together into a report for the October conference. Renewal season will begin soon and she anticipates WildApricot will make this year's renewals even more streamlined than last years, building on the troubleshooting and workflows developed in 2015 Iris and the MHSLA treasurer.

e. Nominating – Mark Chaffee –Report is on the wiki - A first call for nominations was distributed to the MHSLA email listserv on March 7, 2016. Discussion regarding the nominating committee and should the committee call out to regional leadership to ensure representation from all regions. Discussion regarding the agreement to run means agreement to serve and the election will determine who is chair of the committee by getting the most votes. One nominee has been received so far, for Treasurer.

f. Outreach and Advocacy – Merle Rosenzweig – She handed out brochures and the conference at glance when she was at Quasi-Con. She promoted the reduced student rate. Discussion regarding what the student rate should be. When the conference fees are set, the board will then determine the student fee.

g. Resource Sharing and Group Purchasing: Keith Engwall – Report is on the wiki - Merle has agreed to facilitate the NLM duplicate books. . Keith has submitted to the wiki a proposal for the StatRef group purchasing process. Sometime in May, Nancy Kirkpatrick from MCLS will send out the new title list. The committee will open up a survey to membership with suggested add titles and suggested drop titles. Survey will be up for three weeks, so by the end of June the committee will review the survey and see what needs to change. If a library doesn't respond, the committee will assume that you agree to the

committees decisions. Then in July, the committee will turn over the information to MCLS which will calculate the per library cost and send out invoices.

h. Vendor Relations - Sandra McCarthy - The Vendor Relations Committee is in the process of reaching out to vendors for the MHSLA Conference 2016 in Novi, MI. Three vendors have already committed to sponsorship slots. JoVe has committed to Wednesday's "Lunch & Learn," McGraw-Hill Medical has committed to Thursday's "Breakfast & Learn" and Ovid Wolters Kluwer has committed to sponsoring Thursday's "Lunch & Learn" October 13, 2016. Thursday is also the vendor exhibitor day from 9 AM to 5 PM. Additional vendor registrations received from STAT!Ref and The JAMA Network. Please let the committee know if you have any great vendor contacts.

8. Regional Group Reports

a. GMR – Barb Platts – The report is on the wiki. It has upcoming educational opportunities, which are all online, highlights from the Cornflower GMR blog, and a reminder of the Great Lakes Science Boot Camp in July at Notre Dame University. She has emailed Beth Layton regarding if there are any updates on the UIC contract negotiation process.

b. MDMLG – Ellen O'Donnell – There was a general business meeting, lunch & learn and program on March 3 at Beaumont Hospital in Royal Oak. The lunch and learn topic covered Coherent Rx, a patient education software program and the library is heavily involved in the project. The program speaker was Celeste Farr, PhD, MPH, Assistant Professor, Oakland University William Beaumont School of Medicine. She spoke on health literacy and how problems with literacy exist at all levels of education and knowledge.

The summer luncheon is June 9th at Schoolcraft and the topic is Mindfulness for Stress Reduction, presented by Lucy Sternburgh, PhD, Manager of My Optimal Health Employee Wellness Program for Beaumont. The September meeting will be at the University of Detroit Mercy and the topic will be on Library as Publisher by Sue Perry from the Windsor Regional Library and a lunch and learn on Digital Commons by Dave Stout.

Upcoming professional development opportunities are a CE course: "Keeping up with PubMed" on March 24, 2016 at Shiffman Medical Library. Holly Burt will be the instructor. She will also be presenting an afternoon class that day "Emergency Preparedness for Libraries.

Planning is underway for a fall 2016 class – "Survey Success: Simple Rules for Effective Survey Design". Deborah Charbonneau will be the instructor. The date is not yet set.

The following slate for 2016-17 was presented and the candidates were announced as the winners by acclamation at the general business meeting, as the seats were all uncontested.

President Elect—Angela Sponer

Treasurer—Andrea Rogers-Snyr

Membership Services—Stephanie Stebens

Nominating Committee—Ella Hu, Evan Sprague and Alexandra Sarkozy

Stephanie Swanberg drafted a Student Professional Experiences survey to be distributed to the membership to update our list of libraries willing to offer practicums, internships or shadowing to library and/or information science students. After some modifications the survey was sent out to both MDMLG and MHSLA members.

Deborah Charbonneau, who teaches the medical track classes at Wayne State when offered (and when they have enough interested students) asked Misa Mi from OUWB Medical School to do a short presentation for her course on Health Informatics about medical librarian support of research activities.

Val Reid, the MDMLG webmaster, alerted the group to problems she and other users have been experiencing with PayPal. PayPal has been rejecting some credit and/or debit cards. She is continuing to investigate and asks that anyone experiencing a problem with paying for an MDMLG event let her know.

Debbie Adams, library director at Beaumont, Farmington Hills (formerly Botsford Hospital), retired in December and moved to Florida. MDMLG presented her with flowers at her retirement party, as she will not be attending the summer luncheon. No decision has been made about filling her position.

Nancy Bulgarelli, MDMLG President, received notice that Faith Van Toll Ross, former Director of Shiffman Medical Library passed away on February 12, 2016. There is a nice remembrance posted on the funeral home site at: <http://www.wasikfuneralhome.com> for anyone who would like to see it or leave a message.

Janet Zimmermann mentioned that they have 5-6 easels stored at Beaumont from the last time MDMLG hosted the MHSLA conference. These were purchased for the poster presentations.

c. M-MHSLA – Iris Kovar-Gough – MMHSL has not met since their January meeting. They continue to welcome new members from ERHSLA and are looking forward to planning a spring get together.

d. WMHSLA – Valeria Long – They will be meeting at Western for a tour and are working on getting some new members.

9. Other Business

Communications chair – Discussion on who should be the chair of the Communication committee. It was noted that all chairs are appointed by the President. It's mostly who's willing to do it, not necessarily who does the newsletter, or who is the webmaster. New president should come up with their cabinet and chairs and discuss with committees to see if someone wants to serve or ask to see if someone outside the existing committee wants to be chair. Melanie will follow up with Mark and Andrea to determine who will be chair of the Communication committee.

Adjourn : 11:25