



MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION
www.mhsla.org

MHSLA Executive Board Meeting Minutes, November 15, 2016

In attendance:

Jennifer Bowen, Merle Rosenzweig, Emily Ginier, Mary Hanson, Andrea Kepsel

Via Zoom/Phone: Jennifer Barlow, Kristina Olsen, Val Long, Toni Janik, Jill Turner, Mel Bednarski, Heidi Schroeder

Call to order: Jennifer Bowen called the meeting to order at 10:04am.

Approval of Minutes: Motion to approve September 20, 2016 MHSLA Board minutes made by Val Long, seconded by Merle Rosenzweig. Motion carries.

2016 Annual Business Meeting Minutes:

Heidi sent the draft 2016 Annual Business Meeting minutes to the MHSLA listserv on 10/20/16 and allowed over 2 weeks for comments and corrections (only one was received – a correction to the MHSLA abbreviation). A revised draft and Survey Monkey poll were sent out on 11/7 to both personal and institutional members asking them to vote to approve the minutes. Since 34 total “yes” votes were received (22 personal, 12 institutional) and only 39 attended the business meeting, this is a clear majority and therefore the annual business meeting minutes have been approved. Heidi will send to Andrea Kepsel to post to the MHSLA website.

2016-2017 MHSLA Board Phone Tree:

Heidi is working on updating the 16-17 MHSLA Board Phone Tree and will be contacting new Board members later this week to get contact numbers and preferences. A new phone tree will be added to the wiki and website by the end of November.

President’s Remarks –Jennifer welcomed the new Board members and thanked people for stepping up to and/or continuing on in Board positions.

Bylaws – Mary Hanson – Nothing to report other than this year, Bylaws will address language from the Bylaws that addresses counting the ballots (current language implies counting and sorting *physical* ballots).

Archives – Ali Konieczny was not in attendance/has been ill, so no report was posted. Heidi will send a get-well card on behalf of the Board.

Treasurer – Kristina Olsen – Report is on the wiki. Checking account balance: \$8,941.64 CD: \$15,382.22. Kristina asked who will be doing the Audit (due in March). Jennifer Bowen will ask Marilyn K. if she can do this again and will connect Kristina and Marilyn if Marilyn is agreeable.

Committee reports

Audit – No report.

Communications – Andrea Kepsel – Is waiting for Mark C. to turn-over listserv access. The Board used Zoom for remote connections today.

Conference Planning

Local Arrangements 2016 – Toni Janik – The final budget and reports are posted to the wiki. Over \$9,000 was raised from vendors. The conference basically broke even in terms of the budget. We're still waiting on one check from bepress (vendor) – Sandy has tried to contact them a couple of times. Jill will follow-up with Sandy about this outstanding check. One major piece of feedback from the conference survey was that the conference fell on Yom Kippur – this understandably offended some members and was missed by the conference planning committee. There were also some comments about the lack of sugar/desserts, but the conference planning committee felt these were too expensive to add to lunches and snacks and that there was enough balance provided at dinner (desserts were served there).

Education 2016 - Jill Turner – Final conference report isn't yet complete, as they're still waiting for all CE presenters to submit reimbursement paperwork. It appears Education will still come in under budget. If Jill doesn't hear back by December, she'll send a reminder. Jill will present the final report at the January meeting.

Midwest/MHSLA 2017 – Merle Rosenzweig – Nothing has been posted to the wiki yet (Heidi requested she please do so in the future to facilitate minute taking). Merle has two sub-chairs for committee planning. Merle has committees formed. Emily Ginier is chairing Education. Rooms are set for the hotel. Merle distributed the 2016 Midwest conference program in person, as she liked how it was compiled this year and plans to mimic next year. Registration will happen online, and there will also be people volunteer to physically sit on the Registration desk. Iris and Andrea will be handling the webpage, since it's hosted via Wild Apricot. Welcome Reception will be Saturday evening in the hotel's "golf club". Jean Song is working on the Special Event – hoping to maybe get buses to transport people into Ann Arbor (possibly the U of M Art Museum). Working on a keynote speaker. Mary asked how many we expect – we hope for 100.

Midwest/MHSLA 2017 Education – Emily Ginier – Education is currently composed of three members: Emily, Evan Sprague, and Kerry Dhakal. The committee is drafting a survey to gauge CE interests of MHSLA. The Committee also plans to request results from the Midwest/Midcontinental conference survey.

The MHSLA scholarships will be posted with the 2017 Joint Conference information on the Midwest Chapter of MLA website. The Board decided that MHSLA should maintain control of the scholarship process and distribution of funds rather than routing the scholarships through the Midwest

Chapter. The Board also noted that the Midwest Chapter has temporarily suspended their scholarships.

Membership – Iris Kovar-Gough – Not in attendance, but Heidi reported for her since her report was posted to the wiki. The membership chair will be updating the committee positions procedures document and assessing what actionable themes are emerging from the member survey.

A fuller report on the survey will happen at the January board meeting.

Nominating – Barb LeTarte – Not on call, no report posted to wiki (still a bit early for Nominating).

Outreach –Merle Rosenzweig – Promoted MHSLA/MidWest '17 at the 2016 Midwest/Midcontinental meeting.

Resource Sharing /Group Purchasing –Keith Engwall– Not on call/no report on the wiki. Merle contacted NLM - we should start receiving duplicate books again.

Jill asked Keith for approval to look into another consortial purchase (besides STAT!Ref). Before the holiday break, Jill would like to survey MHSLA members about potential interest in other consortial purchases.

Vendor relations – Jennifer Barlow – Jennifer has been in touch with Sandy McCarthy about vendor documentation, communications, etc. Jennifer will be in touch with Merle offline about 2017 (Jennifer Bowen and Betsy Williams will also be on vendor committee for 2017). She is also hoping Ali will continue on as a member of the MHSLA Vendor Committee.

Regional reports

GMR – Barbara Platts– Not in attendance. Report is on the wiki. There is a GMR update on 11/21 at 3pm ET.

MDMLG – Jill Turner – An Outreach Ad Hoc committee has been established to liaise with library schools in the area. Co-chairs are Jennifer Bowen and Elizabeth Bucciarelli. Other members are Laura Arrick, LaTeesa James (WSU student), Stephanie Swanberg, Jill Turner, and Misa Mi (ex officio). They are still looking for a UM student rep.

An ISSN Application for MDMLG News was filed with the Library of Congress.

An Archives Task Force (Sandra Martin, Nancy Bulgarelli, Julia Pope) have been meeting with Reuther library staff to discuss digital capability. They have recommended not continuing the contract until this has been finalized.

Bethany Figg thanks MHSLA for funding all four portions of the MLA Webinar Series. At last count, 68 people registered for Part 1, 39 people registered for Part 2, 43 have registered for Part 3, and 40 have registered for Part 4.

On Thursday, November 17th, 2016 from 9:00am-1:00pm at WSU's Undergraduate Library, Stephanie Swanberg and Keith Engwall will teach "Taking PubMed to the Next Level" worth 4 MLA

CE Credits. This class is being offered for no charge to attendees. The class had 24 registrants with room for 33. Jill Turner will be accepting registrations through next week.

On Thursday, April 13th, 2017 from 1:00pm-5:00pm at WSU's Undergraduate Library, Deborah Charbonneau will teach "Survey Success: Simple Rules for Effective Survey Design" worth 4 MLA CE Credits. The cost will be \$50 for members and \$70 for non-members. Juliet Mullenmeister will start advertising and collecting registrations in February of 2017. Board discussed offering a lower rate for CE's for students (\$25). Bethany discussed difficulty of getting presenters due to the cost of honorariums along with travel reimbursement. Return on investment is low due to a low number of attendees.

There were more than 111 participants for Demystifying R: 10-12 in person; the rest on-demand.

Next General Business Meeting December 1, 2016: 11:30 – 3:30pm at Henry Ford Hospital: Planning Committee Members: Gina Hug and Barb LeTarte. November 23rd is the deadline for registration for December meeting. Bret Stevens, Accreditation Coordinator for Henry Ford Hospital's Graduate Medical Education, will speak on scholarly activity reporting to the ACGME; Dr. Ben Rybicki will speak about cancer research. Lunch options are from Mudgie's in Corktown and will be \$10 payable via check or PayPal.

April's meeting will be combined with the CE on the 13th. Summer luncheon will be in June, date to be determined

MDMLG Listserv: > 2MB files need to be uploaded to the wiki or website due to the attachment file size restriction with the new listserv from U of Iowa

When posting to listserv, the poster is not receiving the message – working with Iowa to fix

WSU School of Library and Information Science Strategic Planning Retreat - Tuesday, November 1, 2016: Schoolcraft College. Attending from MDMLG: Nancy Bulgarelli, Elizabeth Bucciarelli, & Sandra Martin. Associate Dean Stephen Bajjaly reported that the accreditation survey went very well. While they haven't yet received the final report, they expect to receive full-accreditation from ALA for the program. Strategic Initiative Update – None of the below has been finalized or approved by WSU, but it seems likely that these proposals will move forward.

- School name change: From the School of Library and Information Science to the School of Information. This is in keeping with other schools and will be more reflective of additional degree programs the school hopes to develop.
- New Master's Degree: Masters of Information Science. In addition to the current MLIS degree. It will comprise 30 credits, be tech/data focused, and will not be ALA accredited. The current MLIS degree will remain at 36 credits and be ALA accredited. The new degree will be designed for individuals who do not intend to work in libraries. (Think Google.) This new master's program will be built on the existing graduate certificate program in information management.

Held small group discussions of how to align the SLIS strategic plan with the WSU strategic plan.

Misa brought up whether or not professional organizations should consider name change to reflect changes taking place at library schools.

MMHSL – Iris Kovar-Gough (Andrea Kepsel reported for Iris). Elections were recently held. New officers are Abe Wheeler (President), Susan Kendall (Treasurer), and Jessica Sender (Secretary/Board Rep).

WMHSLA – Valeria Long – Met on November 10, 2016 for business meeting and to view the webinar *Applying Data Management Strategies: A Showcase of Data Management Projects*, offered by the Medical Informatics Section.

WMHSLA is sponsoring the MLA webinar *Scanning the Horizon: Emerging Technology at Your Library and in the Classroom* on November 29 at WMed in Kalamazoo. Following MDMLG's lead, MHSLA members will be able to register for on-demand viewing after November 29.

Other Business

2018 Conference Planning – WMHSLA will be hosting the annual conference in 2018 and is moving ahead with regional hosting since there was no consensus on whether or not the conference planning should be local or not, besides that it really helps to have local people for some of the planning.

WMHSLA members in Traverse City are investigating possible venues in or near Traverse City.

Considering a two-day rather than a three-day conference. Survey results from recent MHSLA conferences show support for a two-day conference. In that there are many opportunities for MHSLA members to obtain CEUs outside of a conference setting, it may be easier for members to attend a two-day conference, and costs for a two-day conference would likely be lower, the group agreed to pursue MHSLA board approval to hold a two-day conference in 2018. MLA is looking for more ways to offer virtual CEs so members should have more ways to get CE credits outside the annual conference.

Three groups of dates were identified as possibilities: September 13-14, September 20-21, and October 25-26. All of these dates are Thursdays and Fridays and avoid religious holidays and other state or regional library conferences. The earlier September dates may be difficult for those at an academic institution due to being close to the beginning of the semester.

Locations have not been identified yet. WMHSLA is waiting for support of a two-conference before identifying venues.

Merle suggested that instead of lightning rounds, consider talks for presenting full papers. The presentations tend to be more robust and less intimidating for new presenters.

The Board is in support of a two-day conference. WMHSLA will move forward with scheduling and identifying a venue.

MLA Webinar Participation - A protocol should be in place for future webinars that if someone wants to participate and they are not a member of the group hosting they should be expected to pay a fee. The Board discussed and brought up the following:

- Is it fair that people who are not members get to benefit from what MHSLA is paying for?

- Our membership dues are not outrageously expensive so this should not be a financial hardship on anyone.
- This would be for the MLA webinars that MHSLA funds.
- Those funded by the local groups are a different conversation.
- Include statement that these webinars are restricted only to MHSLA members. If someone who is not a member wants to participate then they need to become a member.
- Institutional members can share the webinar access information with others in their institution.
- Those promoting the webinars will have to include in their message information about how to join for those that want to participate but are not yet a member.

Jill moved to limit MLA webinars funded by MHSLA, whether on-demand or in-person, to MHSLA individual or institutional members in good standing. An option for someone to join MHSLA will be included in the promotion of the webinars. Merle seconded. There were not enough voting members present so this will be sent out to the board listserv.

If there are going to be 12-18 webinars from MLA going forward MHSLA will need to make decisions about what to fund, as it will not be possible to afford all of them.

Adjourn – Meeting adjourned at 11:53am.