



**MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION**
www.mhsla.org

MHSLA Executive Board Meeting Minutes, March 21, 2017

In attendance:

Jennifer Bowen, Mel Bednarski, Mary Hanson, Andrea Kepsel

Via Zoom/Phone: Merle Rosenzweig, Emily Ginier, Jill Turner, Heidi Schroeder, Betsy Williams, Liz Lorbeer, Jennifer Barlow, Jessica Sender

Call to order: Jennifer Bowen called the meeting to order at 10:05am.

Approval of Minutes: Motion to approve January 17, 2017MHSLA Board minutes made by Liz Lorbeer, seconded by Betsy Williams. Motion carries.

President's Remarks –Jennifer Bowen - Jennifer didn't have any remarks today.

Bylaws – Mary Hanson – Still working on thinking of a word to replace “tabulate” in the Bylaws related to counting the ballots (since we no longer really have to count – Survey Monkey does that for us). We will work this out before the May meeting.

Archives – Ali Konieczny (not on call) – Ali would like to express her gratitude for the lovely flowers that were sent to her by MHSLA while she was on sick leave. She's been on hiatus from Archival duties, but looks forward to collaborating with Mark Chaffee in the near future for archiving the most recent MHSLA documents.

Treasurer – Kristina Olsen (not on call)– Report is on the wiki. Checking account balance: \$10,296.22. CD: \$15,385.81. 2016 Total Conference Income (from 1/13/17-3/17/17): \$1,551.80 (member) / \$363.52 (vendor). Payment went out for 2018 conference deposit (\$950).

Committee reports

Audit – No report.

Communications – Andrea Kepsel – Is working on the Spring '17 MHSLA newsletter (submissions are due by 4/7/17). Website domain was renewed. MHSLA is now on Twitter to promote the conference (@mhslanews).

Conference Planning

Midwest/MHSLA 2017 – Merle Rosenzweig – Conference website:

<http://midwestmla.org/conference2017>. Registration has been created using Wild Apricot. Registration will open on 4/10 – full conference early bird price is \$275 for members/\$325 for non-members – see report for other costs (1-day, etc.). CEs are separate costs. The [Schedule at a Glance](#) is live as is the [Conference Meeting Room Map](#). The Vendor registration form is also live. The call for paper and posters is open but hasn't been advertised yet. Hotel registration link is live. The list of committees and its members is live. "Stay connected" content is also live thanks to the Publicity committee. The Committee will put out a call for bloggers closer to the conference. There was some discussion about making sure it's clear that CEs are NOT included in registration.

Midwest/MHSLA 2017 Education – Emily Ginier – The 2017 Education Committee has sent the call for applications for the MHSLA Student Scholarship to the Wayne State University School of Library and Information Science program and the University of Michigan School of Information program listservs. A message was also sent to the MHSLA listserv asking MHSLA members to share with eligible students.

The 2017 Education Committee has 6 CE courses for the 2017 Joint Meeting of the Midwest Chapter of MLA and MHSLA.

- Saturday, October 14 from 8 am-noon:
 - Perspectives of Research Data Management (4 credits)
 - Getting Started with Information Outreach in Your Community (4 credits)
 - Advanced PubMed (4 credits)
- Saturday, October 14 from 1-5 pm:
 - Engaging Assessment to Show Value and Make Decisions: Making the Case for Your Library (3 credits)
 - Environmental Health Policy: Sources and Strategies for Effective Searching (2 credits)
 - Data Management for Librarians (4 credits)
- Attendees will be able to select from 2 free CE's that are being taught or sponsored by the NNLM GMR.
 - "Getting Started with Information Outreach in Your Community" will be taught by instructors from the GMR.
 - "Advanced PubMed" will be taught by Rebecca Brown from the National Training Office, whose travel is being sponsored by NNLM GMR.

MHSLA 2018 – Betsy Williams (for Val Long). There is some info on the conference in their WMHSLA report. The Park Place hotel in Traverse City has been reserved. The dates have been solidified: October 11-12, 2018. WMHSLA is meeting tomorrow to start planning other details.

Membership – Iris Kovar-Gough – Not in attendance, but Jessica reported for her and report was on the wiki. The committee looks forward to another great renewal season. So far 4 members have renewed and we have 2 new members. April 1 the chair will automatically send out invoices to all institutional members and put out a call for members to renew their membership through the MHSLA list serv. Follow up emails will be sent to individuals through the Wild Apricot database.

Nominating – Barb LeTarte – Not on call, but report was on the wiki. Committee members met and will post 1st call for nominations on March 20th, 2017.

Outreach –Merle Rosenzweig – Promoted conference to SI/MLIS schools. Also promoted to SLA-MI.

Resource Sharing /Group Purchasing –Keith Engwall (not on call)– Jill Turner has spearheaded a project to pursue additional consortial subscriptions through MCLS. She and Keith held a phone meeting with Nancy Kirkpatrick and Chrystal Babbitt from MCLS to discuss the matter and they were happy to do so.

Jill put out a call to member institutions for interest in participating in a consortial subscription to the New England Journal of Medicine (NEJM) and The BMJ, as well as the existing APA Psychiatry Online subscription. She received expressions of interest from 16 institutions for NEJM, 14 for BMJ, and 11 for Psychiatry Online.

We are currently awaiting pricing information from MCLS on the various subscriptions. There was some discussion about perhaps needing to bug MCLS on pricing – they can take a while.

Merle provided an update on NLM Duplicates: the last shipment was received and had a student put together a spreadsheet of titles. Merle is waiting a bit to send it out so she can hopefully just bring books to the next board meeting and the conference as she doesn't have the time to go to the post office.

Vendor relations – Jennifer Barlow – They are focusing on 2017 conference and are making good progress. The vendor registration form is live/sponsorships levels are in place. They have a list of 85 vendors – the committee will divide and conquer soon. Mary Hansen asked about space – Jennifer was told there's plenty of space for vendors and to recruit as many as they can. Jennifer Barlow asked if anyone has contacts for Thomas Reuters and WT Cox. Merle and Liz volunteered to get Jennifer contact info for these two vendors.

Regional reports

GMR – Barbara Platts– Not in attendance but report is on the wiki. The 2-year budget cycle runs from May 1, 2017-April 30, 2018. GMR will accept applications for funding opportunities in April. There are many funding opportunities and PD awards can be used for conference speaker honorariums and/or travel costs. There are several training opportunities coming up via WebEX – see the wiki or GMR website for details.

MDMLG – Jill Turner – MDMLG Executive board meeting was held on March 8, 2017.

1. President Report- Misa Mi

- a. MDMLG Mentor Program: announcements were posted on the MDMLG website, sent to the student emailing lists, and distributed to MDMLG and MHSLA listservs.
 - i. 6 students have applied for the program.
 - ii. Mentor program web page on the MDMLG website
 - iii. Mentor / mentees were matched on March 7
 - iv. MDMLG members working in hospital librarians are sought to serve as mentors as several mentee applicants express an interest in working in a hospital library setting.

- v. Overseeing the program will be handed off to the Public Relations Officer whose title will be changed to Outreach if approved by Board vote.
 - b. ISSN obtained for MDMLG News.
- 2. Treasurer – Andrea Rogers-Snyr
 - a. Checkbook balance: \$8,329.70.
- 3. Membership - Stephanie Stebens
 - a. A couple new members: 55 total individual members; 5 student; 8 emeritus; 18 institutional members
 - b. Student members sent to MHSLA for reciprocal membership
- 4. Archives Task Force – Sandra Martin
 - a. 12 inches of materials were sent to the Walter P. Reuther Library Archives of Labor and Urban Affairs
 - b. Sandra and Nancy Bulgarelli will continue working with the Archives Task force to develop recommendations for how to proceed with our archives.
- 5. Newsletter Committee – Marilyn Dow
 - a. The Newsletter Committee is currently working on the next edition of the newsletter. It will be out at end of month.
- 6. Nominating Committee – Evan Sprague
 - a. The slate has been filled with the following members:
 - i. Juliet Mullenmeister – President-Elect
 - ii. JoAnn Krzeminski – Secretary
 - iii. Courtney Mandarino – Public Relations
 - iv. Karin Werner – Public Relations
 - v. Laurie Arrick – Nominating Committee
 - vi. LaTeesa James – Nominating Committee
 - vii. Wendy Wu – Nominating Committee
- 7. Professional Development – Bethany Figg
 - a. **CE Courses:** Thursday, April 13, 2017, the Professional Development Committee and the Program Committee are holding a joint Business Meeting and CE Class at WSU’s Undergraduate Library. Deborah Charbonneau will teach “Survey Success: Simple Rules for Effective Survey Design” worth four MLA CE Credits. A complimentary lunch will be provided during the business meeting. Cost is \$50 for members, \$70 for non-members, and \$25 for students (members and Non-members).
 - b. Trying to obtain funding for the current set of MLA Webinars through the GMR. We are having some difficulties due to them not completely understanding how we provide the webinars as a medical library group as opposed to a single medical library. We have reached out to Barb Platts to assist.
- 8. Program Committee – Angela Sponer
 - a. The Summer Luncheon will be Thursday, June 8, with registration starting at 11:30 am. The official announcement is forthcoming: Grosse Pointe War Memorial. The speakers are Mary Kelly and Holly Hibner from the Awful Library Books blog. A docent will be available after the Luncheon for a tour.
- 9. Webmaster – Valerie Reid
 - a. Added the new Mentor Program to the website
 - b. Updated jobs page as well.
- 10. Student Representative – Crystal Thomas
 - a. Posted the MDMLG mentor program and MDMLG in general on the listserv and Blackboard

- b. Investigating how many students interested in health sciences librarianship are local. A distance student indicated interest in the program and the Board discussed whether it would it be possible to mentor remotely.
11. Outreach Ad Hoc Committee – Elizabeth Bucciarelli
- a. Primary consideration for matching was the mentees expressed interests, secondarily the type of library they are interested in.
 - b. Assessment: In July or August of 2017 of both the students and the mentors.
12. Old Business
- a. MDMLG Student Award - The deadline for the Student Award will be April 20, 2017, which corresponds with WSU scholarship announcements.
13. New Business
- a. MDMLG Mentor Program
 - i. Update the current charge of the MDMLG officer for Public Relations by adding “Promote, oversee, and monitor the MDMLG Mentor Program.”
 - ii. Change the name of the MDMLG officer “Public Relations” to “Outreach.”
 - iii. Form a Bylaws Review Committee to review the MDMLG Bylaws and procedural document for Public Relations. The Board plans to hold the vote at the April 13 General Business Meeting. To approve the bylaws, a majority of members present at the meeting is required

MMHSL – Jessica Sender - **Meetings:** Will be meeting 3/22. Adopting a new format that includes informal education opportunities as well as business meeting. Jessica Sender will be presenting on the ACRL Framework in nursing information literacy. **Membership:** Membership renewals are coming up-Susan Kendall sent an email encouraging those to renew.

WMHSLA – Valeria Long (not in attendance – Betsy Williams filled in) – The WMHSLA’s first meeting of 2017 will take place March 22 at WMed in Kalamazoo. Members unable to attend in person will be able to participate remotely via Blackboard Ultra. This meeting precedes the continuing education program. **Continuing education:** GMR is sponsoring the March 22 MLA webinar *Finding Grey Lit for Systematic Reviews* which will be hosted by WMHSLA and WMed at WMed in Kalamazoo. The webinar will follow lunch and a journal club. We will be discussing the July 2016 JMLA article *Instructional methods used by health sciences librarians to teach evidence-based practice (EBP): A systematic review*. **2018 MHSLA Conference:** Planning for the 2018 MHSLA conference in Traverse City will begin in earnest at the WMHSLA meeting on March 22. As reported earlier, the venue is the Park Place Hotel and the dates are October 11-12 2018. **Bylaws:** Changes to the WMHSLA bylaws recommended by the bylaws review working group will be discussed and voted on at the March 22 meeting. **Membership:** Current membership stands at 26. **Treasury:** WMHSLA has a balance of \$891.90.

Other Business – Merle commented on ORCID – if anyone has used the umich guide and has comments for her, it would help with upcoming presentation.

Heidi thanked Iris for taking minutes while she was on leave.

Adjourn – Meeting adjourned at 10:59am.