



**MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION**
www.mhsla.org

MHSLA Executive Board Meeting Minutes, July 18, 2017

In attendance:

Jennifer Bowen, Mary Hanson, Jennifer Barlow, Liz Lorbeer, Merle Rosenzweig, Emily Ginier, Mel Bednarski, Heidi Schroeder

Via Zoom/Phone: Iris Kovar-Gough, Kristina Olsen, Jill Turner, Barb LeTarte, Barb Platts, Keith Engwall, Janette Ransom, Jessica Sender, Betsy Williams

Call to order: Jennifer Bowen called the meeting to order at 10:07am.

Approval of Minutes: Motion to approve May 16, 2017 MHSLA Board minutes made by Liz Lorbeer, seconded by Mel Bednarski. Motion carries.

President's Remarks –Jennifer Bowen – Jennifer noted that it was fantastic to see so many board members here in person.

Bylaws – Mary Hanson – There were no further proposed changes to page 15 of the Bylaws regarding Section 3 and 4 since the discussion at the last meeting. Iris Kovar-Gough made a motion to approve these changes at the Board level so they can go on the ballot in the fall, Heidi Schroeder seconded.

Archives – Ali Konieczny (not on call) – No report posted.

Treasurer – Kristina Olsen (not on call)– Report is on the wiki. Checking account balance: \$11,496.02. CD: \$15,388.34. Kristina asked if there was anyone able to do the audit. Barb Platts said she would be happy to help with the audit if no one else will. Mel Bednarski also contacted a MHSLA Member who has done it in the past to see if they might be able to.

Committee reports

Audit – No report.

Communications – Andrea Kepsel (not in attendance but report on wiki) – The Spring 2017 issue of the MHSLA Newsletter was published in May. The next issue will be published in advance of the Midwest Chapter-MLA/MHSLA joint conference as a conference preview. Publication date is not yet determined but probably in late September.

Conference Planning

Midwest/MHSLA 2017 – Merle Rosenzweig – Registration has been open since April 10 – 10 people are registered (early bird deadline is September). Change to Program Papers and Posters. Initially there was a Papers Committee and a Posters Committee. One individual was the chair for both committees, however, that individual left her position. The decision was made to combine the committees into one committee titled Program Papers and Posters and the membership and chair consists of: Carole Gilbert (Chair), retired; Katherine Akers, Wayne State University; Caitlin Bakker, University of Minnesota; Mike Fitzpatrick, Spectrum Health, Tyler Nix, University of Michigan.

Deadline for abstract submission has been extended to August 1, 2017. Notifications of acceptance will be made by August 15, 2017. We currently have 20 papers and 20 posters submitted.

There was a discussion about needing extra poster easels.

Midwest/MHSLA 2017 Education – Emily Ginier – Written confirmations were sent to the recipients of the New Member, Member, and Diane LeBar Memorial Scholarships on July 14, 2017.

- New Member Scholarship: Kristin LaLonde
- Member Scholarship: Jessica Sender (she selected full conference registration)
- Diane LeBar Memorial Scholarship: Barbara Platts

The Education Committee will coordinate with the Joint Meeting Registration Committee to schedule the New Member Scholarship and Member Scholarship recipients' shifts at the registration/hospitality desk.

MHSLA 2018 – Barb Platts for Betsy Williams (report pulled from WMHSLA report) - The focus of this meeting was planning for the 2018 MHSLA annual conference which WMHSLA will be hosting. Betsy Williams, local arrangements chair, reported on the status of plans to date. Janette Ransom presented an option for the special event which was supported with great enthusiasm. A theme for the conference was selected. The publicity committee is having a logo created to build on the theme and putting something together to present at the 2017 MHSLA/Midwest meeting. Other individuals responsible for various aspects of the conference (AV, accommodations, registration, hospitality and special event, and publicity) are diligently pursuing their respective assignments. Janette Ransom gave an update on the Special Event proposal – it would take place at the City Opera House in Traverse City and would consist of heavy appetizers and a cash bar. The estimated cost would be \$3,000. It would require a non-refundable deposit of \$150 for the venue. Caterer would need 25% of total cost as a deposit (around \$1200). The speaker would be a local author or two. Janette made a motion to get board approval for the special event and estimated cost, which would mean needing two deposit checks in the near future. Mel Bednarski seconded. Motion carried.

Membership – Iris Kovar-Gough – The renewal cycle has ended but the grace period until August 1st has been extended to members who had not renewed by the July 1 deadline. The chair contacted all members with overdue renewals individually.

The current state of renewals is:

87 Renewals Total / 130 Members

50 Personal / 78 Members

8 Personal & Institutional / 9 Members

29 Institutional / 37 Members

The chair anticipates all institutional members and most of the personal members will renew before August 1. As a courtesy, institutional members just need to inform the chair if their payment is being processed and the membership is being prorated with final payment details being updated as they come in.

The chair plans to update the procedures document for this position during this membership year. The current procedures are from 2004.

Nominating – Barb LeTarte – Barb emailed the MHSLA listserv closing. She thanked those who stepped up to run. Barb will prepare the ballot in Survey Monkey by August 1st and Heidi will distribute in early-mid August.

Outreach –Merle Rosenzweig – The joint meeting was promoted at MLA in Seattle.

Resource Sharing /Group Purchasing –Keith Engwall – The Resource Sharing Committee has reviewed the statistics from 2016 and came up with the following proposal (see wiki for full proposal). The proposal was submitted to participating institutions on July 12. Responses will be collected until July 21. The Resource Sharing Committee will meet and submit a proposed drop/add list to MCLS, so that we can get a quote.

Keith reported on specific titles (see full report on wiki). Title usage statistics and members are also listed in his report.

We have 47 institutions participating in StatRef. Four still have not renewed (*Iris Kovar-Gough reported during the meeting that since Keith posted his report, three had renewed, meaning there is only one outstanding renewal).

McLaren hospital system has approached us to request participation in StatRef of several hospitals in their system that do not have libraries. This would reduce the per-library cost of the subscription by about 10% (~\$300 per library), but it raises concerns about supporting library systems that do not have libraries. The Board discussed various issues: in the past, MHSLA did deny an out of state hospital without a library participation. There was a question posed about if we agree, are we giving hospitals the message that NOT having a library/information professional is ok – is this a slippery slope that will require us (MHSLA) to do more work on these hospitals' behalf? The counter-point being, will saying no really change the way things are moving and would we be hurting the medical professionals who need access to info? But, given the news that Mary Fitzpatrick will be a traveling educator for these systems, and that they'd all be paying institutional memberships to join, people seemed more in favor of saying yes as a test case. There was a recommendation that the Resource Sharing Committee create a policy that clearly states MHSLA's position on this issue, including a statement encouraging hospitals to keep and value hospital libraries and staff. Keith will work on this for the September Board meeting.

Keith proposed a motion to allow the McLaren System to participate in STAT!Ref so long as each site pays an institutional membership fee and designates a contact to serve as the institutional representative. Mary Hanson seconded. Motion carried.

Jill Turner gave an update on NEJM possible group purchase. She contacted NEJM rep, but hasn't heard back. Jill talked with MCLS – they are talking with BMJ but communication has been quite slow.

Vendor relations – Jennifer Barlow – Committee members: Jennifer Barlow (Chair), Jennifer Bowen, Alison Konieczny, Betsy Williams

We have been working since January to recruit exhibitors and sponsors for the conference. We merged vendor lists from recent Midwest and MHSLA conferences and divided the 80+ vendors between our four committee members. We sent out email invitations and followed up on the phone with non-respondents. Also, Betsy worked the exhibits hall at MLA in May and made some additional contacts – most notably Medscape, who cannot exhibit but has agreed to do a lunch & learn on Saturday.

We have eighteen paid exhibitors registered to date: AAP, Bepress, EBSCO, GMR, Isabel, Jove, Karger, LibLynx, McGraw-Hill, MCLS, Medical Library Association, Michigan eLibrary, NEJM, Stat!Ref, Thieme, Third Iron, Visual DX, Wolters Kluwer/Ovid

We have sold three sponsorships: Sunday breakfast & learn – Jove; Sunday lunch & learn – Ovid/Wolters Kluwer; Monday breakfast & learn – McGraw-Hill.

We have verbal commitment for a fourth sponsorship: Saturday lunch & learn – Medscape.

We are aggressively pursuing these vendors who have supported our conferences in the past, using existing relationships where possible: BMJ, Doody, Elsevier, Gale, JAMA, ProQuest, Rittenhouse, Sage, TD Net, Thomson Reuters.

Merle Rosenzweig has enlisted some colleagues from Midwest Chapter to help drum up support.

Regional reports

GMR – Barbara Platts– Report is on the wiki. There are numerous funding opportunities from the GMR. There are three webinars coming up: Survey Success: 10 Essential Tips for Effective Survey Design, July 27, 1:00pm–2:30pm, CT / 2:00pm–3:30pm ET; Scoping Reviews: Mapping Your Course to Success, August 15, 1:00 - 2:30, CT / 2:00 - 3:30 ET; Helping Patients and Health Care Consumers Understand Precision Medicine, September 28, 1:00pm–2:30pm, CT / 2:00–3:30pm ET.

MDMLG – Jill Turner – MDMLG Executive Board Meeting was held on May 25, 2017 and the Annual Program and Luncheon on June 8, 2017.

Ali Mourad, UM student, is the 2018 winner of the MDMLG Student Scholarship. This is the first winner from UMSI. He attended the MDMLG Annual Meeting and Summer Luncheon on June 8th.

There are 5 MDMLG member retirees this year: Toni Janik, Ellen O'Donnell, Audrey Bondar, Diana Balint, and Mary Jo Durivage. These individuals completed a survey: those who agree will have their responses and reflections will be posted on the MDMLG Newsletter as a member spotlight to honor them and their outstanding service contributions to MDMLG for the past decades. Toni Janik's interview was the first in the series appearing in the latest MDMLG Newsletter posted end of May 2017.

Archives Task Force Update: Members of the task force – Nancy Bulgarelli, Sandra Martin, Julia Pope and Valeria Reid – met with the Walter P. Reuther Library personnel, on May 16, 2017, to discuss archiving MDMLG's digital materials: the website, wiki, blog, and listserv as well as the other documents that are "born" digital but that we are currently printing out to archive in paper format. Key points from the meeting: MDMLG digital collection would be hosted in the digital repository run by WSU Libraries. Norm processing was discussed; expedited processing, if requested, would cost ~ \$15 / hour. Julia Pope (HFHS) is designated point person while we get the process for born digital materials up and running. The Task Force met Tuesday, June 13, 2017, to review current Archives procedures document and current agreement with the Reuther Archives.

Treasurer - Andrea Rogers-Snyr reported: MDMLG Checkbook balance is \$10,085.95 as of May 24th. The form 990-N was filed with the IRS in May

Membership - Stephanie Stebens: There weren't any new members or renewals since the last meeting: 55 total individual members, 5 student, 8 emeritus, 18 institutional members

Nominating Committee – Evan Sprague: The following MDMLG Board took over after the Annual Summer Program and Luncheon: President - Juliet Mullenmeister, Secretary - JoAnn Krzeminski, Public Relations - Courtney Mandarino, Nominating Committee: Laurie Arrick, LaTeesa James, Wendy Wu .

Professional Development – Bethany Figg: Due to increasing demands of her current position, Bethany stepped down from the MDMLG Professional Development Committee Chair position. Stephanie Swanberg will fill the position. Bethany will remain on the committee as a member. The 2017-2018 AY Professional Development Course Slate is being developed. MDMLG will host the first MLA 2 webinars: "Helping Patients and Health Care Consumers Understand Precision Medicine" will be held in person at WSU's UGL auditorium on Sept 28th. There will be 25 CE codes given to MDMLG to distribute to those who want to attend online. MDMLG plans to develop a process as to how these codes can be equitably distributed & "Scoping Reviews" given by our own UM librarians Kate Saylor and Whitney Townsend. Webinar will be held at OU on August 15th and also will include 25 CE codes.

Program Committee – Angela Spomer: Summer Luncheon and Program was held on June 8th at the Grosse Pointe War Memorial from 11:30 am – 3:30 pm. Mary Kelly and Holly Hibner from the Awful Library Books blog were the speakers. Their topic was on giving presentations. Docents were available after the luncheon for a guided tour of the historic mansion. The Fall meeting will be September 14, 2017 at Wayne State University. Katherine Akers from Wayne State Shiffman Library

will teach the Lunch and Learn on Predatory Publishing. Preet Rana, from University of Michigan Taubman Health Sciences Library, will speak on Global Health for the program.

Student Representative – Crystal Thomas graduated from WSU this month. She posted a message to the WSU listserv asking for a WSU student representative for MDMLG. There is one student who has indicated interest: Chris Young is former military sergeant. He is sending his resume to Crystal.

MMHSL – Jessica Sender (had to leave meeting early – report was on wiki and was read by Heidi Schroeder) – Mid-Michigan held a meeting on Wednesday, June 28th. Brad Long from CMU presented on some of the work he’s done as an embedded librarian with the medical school instruction. He also told us he was leaving Michigan, and will be moving to Pennsylvania, to take a position at a University of Pennsylvania branch library as their Embedded Librarian.

We also discussed options for the future of the group, and what the future of MMHSL might look like. We have dues paying members, but we do not have a significant number of active members. While there was no definitive answer, it is a conversation MMHSL will continue to have.

WMHSLA – Valeria Long – WMHSLA met on June 30 at the Frederik Meijer Gardens & Sculpture Park Café in Grand Rapids. Fifteen members attended. **2018 annual MHSLA conference** - was reported earlier in the meeting (see above under 2018 Conference Planning). **Membership** Current membership stands at 26. **Treasury** WMHSLA has a balance of just over \$1000. **Next meeting** We will meet at St. Mary’s Hospital in Grand Rapids on August 15 for the *MLA Scoping Reviews: Mapping Your Course to Success* webinar.

Other Business – MLA Webinars (Barb Platts). MLA is moving to a site-license/seat-based model for MLA CE credits and are offering 5 seat (\$245 for institutional members / \$325 for individual or non-members) or 25 seat (\$325 for institutional members / \$425 for individual or non-members) prices for their webinars. Site licenses will allow institutions to: show a live webinar and a recording of the webinar for 180 days (6 months) after the live event to an unlimited number of viewers; Show a recorded webinar to groups from your location any time during the 180 days to an unlimited number of viewers; Provide access codes to attendees that enable them to view a live webinar and a recording of the webinar for 180 days AND claim MLA CE credit.

GMR will continue to sponsor 10 sites/quarter. Question: with GMR sponsorship, do institutions need to indicate on application how many seats they want? Answer: No, but GMR site does say they’ll sponsor up to 25 seats.

2017 Joint Meeting (Merle) - Merle proposed MHSLA give seed money for joint 2017 meeting since this has been done in the past (2008). There was general support of this, especially if we can designate the money for a sponsorship (perhaps the Welcome Reception). We will revisit this at the September meeting based on vendor support.

Mel Bednarski Announcement – Mary Fitzpatrick has been let go from the Flint-McLaren Library. She will work for McLaren corporate in an educator role dealing with information resources.

Comment from Jennifer Barlow - The MHSLA Board Procedure Manuals are somewhat out of date. Conference Planning/Local Arrangements is updating their portion. Other positions are encouraged to update theirs as well. Heidi suggested we revisit this in September before new Board members come aboard in November.

Adjourn – Motion to adjourn by Mary Hanson. Seconded by Mel Bednarski. Meeting adjourned at 12:00.