



MHSLA Executive Board
Meeting Minutes
July 18, 2018

- 1. Call to order** **Liz Lorbeer**
Called to order at 10:02a

- 2. Approval of minutes** **Liz Lorbeer**
Motion to approve introduced by Liz Lorbeer. [Minutes approved.]

- 3. President's Remarks** **Liz Lorbeer**
Please update procedures manual in time for October conference.

- 4. Archivist's Report** **Liz Lorbeer**
 - Alison is seeking help with archival materials. Needs assistance organizing and tagging photos, and collecting documents.

- 5. Auditor's Report** **Diane Gardner**
 - Report posted.
 - Very good audit this year.

- 6. Communication Report** **Andrea Kepsel**
 - Newsletter went out.

- 7. Conference Reports**
 - a. Education Committee** **Emily Ginier**
 - Report is online.
 - Betsy and Liz offered to transport speakers to and from the airport.

 - b. Exhibitors** **Betsy Williams**
 - Lunch and learns have been sold.
 - Good start to vendor participation.

 - c. Local Arrangements** **Jessica Sender**
 - Signed contract for venue several months ago.

 - d. Further conference discussion**
 - Education Chairs for 2019 and 2020 conferences to be chosen by incoming presidents

- Jennifer Bowen proposes that we use Expert Meeting services to plan 2019 conference. Board requested a copy of the contract to review. Jill moved that we request a contract from ExpertMeetings that the Board can review, and then vote by email for the next meeting. Motion passed.
- Betsy Williams brought up that vendors have been asking to move date of conference, as early/mid October they are very busy with other conferences. Options were discussed but nothing agreed on. Jill agreed to survey membership about dates and compile a spreadsheet.

9. Membership Report

Iris Kovar-Gough

- 137 members, 60 haven't renewed, reminders went out, waiting for new checks coming in, 4 new people have joined this last month.
- MCLS will handle membership in coming year.

10. Treasurer Report

Jennifer Bowen

- Some conference registration checks coming in
- \$15,943.52 in checking account.
- Meeting with Heather at MCLS after this meeting to go over transitioning treasury to MCLS. Will turn everything over to her, go to Bank of America, and get her added as a signatory on the account.

11. Nominating Committee

Michael Fitzpatrick

- Full slate of candidates. Board can approve slate, then send out email to membership. August will have secretary send out links to ballots to institutional and individual members to vote.
- Michael moved to have Board approve slate of candidates for 2018. Motion passed.

12. Resource Sharing

Susan Kendall

- Resource sharing committee met to decide on titles for statref! Group purchase. Chose some new titles and removed some more than were older. Then received last minute notification that Pierson publications was removing their titles from statref, but ended up with good selection of titles and kept overall price the same.
- MCLS will contact each member of group purchase to see if they want to continue. Others are invited to join.

13. Regional Group Reports

a. GMR Regional Council

Barbara Platts

- Report is online.
- Upcoming online free classes listed.
- MLA has released their second quarter webinars. August "What is Genomic Medicine?" WSU has been approved. September 5 Critical appraisal and quantitative research.
- Info on how to submit for funding on website.

b. MDMLG

Alexandra Sarkozy

- Report is online.

c. M-MHSLA

Chana Kraus-Friedberg

- No updates.

d. WMHSLA

Betsy Williams

- Report posted.
- Next meeting August 1. Holding steady with members and money.- 31 members, \$988.81.

10. Other Business

- Liz Lorbeer: would like to have an appreciation lunch at our next meeting. For this meeting, let's have a face to face meeting and have a lunch and an appreciation for board members and committee members. Realizes it's hard to get out of the office. Board likes the idea.
- Barb Platts: Conference idea: silent auction to raise funds for Diane LeBarr scholarship. Offering to organize it. Might be a nice way to keep Diane's memory front and center, and help her husband to fund it. Val Reid will contact husband. We will dedicate a table in the exhibit area. Giveaway or drawing to entice people to stay until end of conference. Preliminary thoughts. Board likes the idea.

Meeting closed at 11:06am

Submitted by Alexandra Sarkozy for Kate Saylor