



Attending:

Kate Saylor, Jill Turner, Andrea Kepsel, Betsy Williams, Iris Kovar-Gough, Chana Kraus-Friedberg, Stephanie Swanberg, Mike Fitzpatrick, Barbara Platts, Alexandra Sarkozy, Mary, Jen Bowen, Diane Gardner, Alison Konieczny

1. Call to order Jill Turner
2. Approval of minutes Kate Saylor
 - a. Motion to approve. Stephanie seconded. All in favor.
3. President's Remarks Jill Turner
 - a. Thanks to Betsy Williams for stepping up in vendor relations chair!
4. Treasurer's Report Jennifer Bowen
 - a. Balance \$14355.60
 - b. All of the books are up to date (from Heather)
 - c. Do we want to add projected expenses from the webinars?
 - i. Put aside funding for 4 webinars (\$350/webinar) ~\$1400
 - d. MCLS room rental might need to be updated.
 - e. Archives submitted an addition request \$200 for USB drives, etc. Budget will be updated.
 - f. Motion to accept proposed expenses/budget. Seconded by Alexandra. All in favor. Motion passed.
5. Bylaws Mary Hanson
 - a. Andrea asked question about changing something – change publication to TWICE a year which can be easily changed.
 - b. Mary will write up changes for May meeting – submit any changes by March.
 - c. Other question was about mid-Michigan group about wanting to vaporize themselves, should they follow out dissolution process? The local group is for their own benefit, they don't need to do anything official through us.
 - i. What should they do about their money (~\$1100)?
 - ii. Iris will go forward with what she sent to Mary.
 - iii. Reading the MHSLA bylaws available on the website <http://www.mhsla.org/home/Bylaws2017.pdf>
Here is the process we'll follow:
 1. Regional group deciding on dissolution –following MHSLA ARTICLE XIII. Dissolution
 - a. Create a list of dues paying members
 - b. 2/3 majority of members vote to dissolve via a ballot
 2. We petition the Executive Board for withdrawal from MHSLA as an area group (Bylaws Section 2. Area Group Representatives > F. Petition)
 3. Executive Board approves our petition (perhaps by a simple majority vote?)
 4. MMHSL meets, confirms boards petition approval, and members vote on disbursement of any assets
 - 1.
 - iv. Mid-Michigan only consists of MSU and a few others – role as a regional group isn't what it used to be. Finish out planning conference and then close the regional group.

- b. ARCHIVIST'S Report Alison Konieczny
 - a. Near the end of the month, Alison will ship out boxes to the volunteers
- 7. Review of Committee Reports
 - a. Audit Diane Gardner
 - i. No audit as of yet – not until March/April
 - b. Communications Andrea Kepsel
 - i. Winter 2018 was published in December which includes conference reports and reviews.
 - 1. Request for input from Research committee chair
 - 2. 2019 schedule was also posted.
 - ii. Submitted proposed bylaws changes for publication schedule.
 - iii. Submitted proposed budget changes
 - iv. Updated phone tree posted on the website.
 - c. Conference Planning
 - i. 2018 Conference wrap up Betsy Williams/Emily Ginier
 - 1. Conference is done!
 - 2. Report uploaded – including budget numbers. Came in under budget!
 - 3. Still need final budget from education. Jill will contact Emily.
 - ii. 2019 Local arrangements Jessica Sender/Iris Kovar-Gough
 - 1. Iris providing report.
 - 2. 1 addition to the event bullet point.
 - 3. Jessica is chairing. Not many details. Radisson will assign an AV rep later.
 - 4. Betsy will chair vendor relations.
 - 5. Local arrangements Jessica Sender Abe Wheeler, Iris, Andrea, Jenni Godleski
 - 6. Special event – held at RE Olds transportation museum. We have to put a 50% deposit down with the next week (~\$250).
 - a. Request for board to vote to approve this expense
 - b. Iris motion to approve. Mary seconded. All in favor.
 - 7. MMHSLA met on 11/26 and will meet again in January.
 - 8. Jessica is working on all of the budgets for approval at the next board meeting.
 - iii. 2019 Education Iris Kovar-Gough / Chana Kraus Friedberg
 - 1. Iris and Chana are co-chairing. Mel and Caralee are members.
 - 2. Shannon Jones keynote speaker with 2 panels
 - 3. Budget request:
 - 4. Proposed CEs –
 - a. 4 2-hour CEs
 - b. Committee is taking board comments back and will make

a decision at a later point.

c. Could GMR possibly fund one of the CEs?

d. Vote on preliminary budget: Betsy seconded. All in favor.

iv. Vendor/Exhibits Betsy Williams

1. Committee members – Heather Symon-Bassett. Jessica Sender and Susan Kendall have volunteered.

2. Vendor list has been updated.

3. Save the Date emails will go out early January.

v. 2020 Local arrangements Jennifer Bowen

1. 3 potential hotels – Whitney, Weston Book Cadillac, Crown Plaza. Jen will be scheduling visits shortly.

vi. 2020 Education

1. Margaret Hoogland will chair the committee.

a. Looking for volunteers.

vii. 2021 Local arrangements update Working Group / Jill Turner

1. Just heard back from Paul Gallagher – “Per my earlier email, I presented this to the MiALA board at our meeting in late December, and there is overwhelming support to work together and make a joint conference a reality in the coming years. How would yourself and the group like to proceed? As this is some ways out, I wonder if forming a standing "planning" group in the coming months would be a good place to start. I realize we have some time, but with the natural turnover of elected leadership it may be a good way to keep the conversation on everyone's minds. I can't help but wonder if this may not lead us into some more immediate opportunities to organize collaborative programming. I welcome your thoughts and good thinking. Would it be helpful to schedule a call with a few of us for the coming weeks to discuss further?”

2. General discussion feels positive and supportive about organizing a standing committee

d. Membership Iris Kovar-Gough

i. Working with Stephanie for institutional members.

ii. Work with Heather to use Wild Apricot

e. Nominating Jessica Sender (not on call)

i. No updates.

f. Resource Sharing / Group Purchasing Susan Kendall

i. No report – doesn't start until April

g. Outreach & Advocacy Stephanie Swanberg

i. Reviewed all the procedures and drafted one for outreach.

ii. Internal marketing to help explain membership benefits for each level.

n. Researchn

Margaret Hoogland

- i. Sent out a research survey twice – not many responses
- ii. EMTS planning predatory webinars – will make them available to MHSLA members

8. Regional Group Reports

a. GMR Regional Council

Barbara Platts

- i. Professional development awards available r this cycle, up to \$2500.
- ii. Several online/on demand training opportunities. Schedule online
- iii. MLA webinar 1/29 – SR maximize your investment.

b. MDMLG

Alexandra Sarkozy

- i. Survey sent out to MDMLG members to pick top webinars in September. (Stephanie)
 1. Advanced PubMed and Stats are popular
- ii. Membership meeting on 11/28 and lunch and learn at UM.
- iii. \$10995 balance
- iv. Updated website
- v. Working on programming (Thanks, Stephanie!) and CEs for next meeting
- vi. Transferring wikispaces documents to google sites

c. M-MHSLA

Chana Kraus-Friedberg

- i. Elected new officers for 2019. Iris – President, Susan Kendall – treasurer, Kraus – sect.
- ii. Discussion dissolution.
- iii. GMR funded an upcoming MLA webinar
- iv. Planning 2019 conference – details posted in the other conference planning reports.

d. WMHSLA

Mike Fitzpatrick

- i. Hasn't met since last MHSLA board meeting. No report.

9. Other Business

a. Future meeting logistics

- i. 2 online, 2 req in-person, 2 online and in-person?
- ii. New dates with meeting types are as follows:
 1. March 19th - virtual meeting
 2. May 21 st - in-person meeting at MCLS (lunch afterwards for those who want to participate)
 3. July 16th - virtual meeting
 4. September 17th - in person meeting at MCLS (lunch afterwards for those who want to participate)
 5. November 19th - Alexandra can decide how she wants to do this later in the year.

b. Looking for a replacement for survey monkey

- i. There have been tech issues. Too many users (at least 7 active users currently)
 1. Who are the active users? Jill will investigate other affordable alternatives – we will discuss at the next meeting.

c. The first MHSLA meeting was at Hotel Pontchartrain (Alison)

- i. The original program is available in the archive.

Motion to adjourn the meeting by Jill. Seconded by Stephanie. Meeting adjourned at 11:45.