



MHSLA Board Meeting  
Agenda/Minutes  
March 19, 2019

Attending

Kate Saylor, Andrea Kepsel, Mary Hanson, Jill Turner, Alexandra Sarkozy, Lori Mills, Stephanie Swanberg, Elizabeth Lorbeer, Barbara Platts, Courtney Cooney, Betsy Williams, Michael Fitzpatrick, Margaret Hoolgand, Jessica Sender, ChanaKraus-Friedberg, Susan Kendell, Iris, Alison Konieczny

1. Call to order Jill Turner
  - a. Call to order at 10:05am
2. Approval of minutes Kate Saylor
  - a. Jessica Sender put motion forward to approve. All in favor
  - b. Meeting minutes approved.
3. President's Remarks Jill Turner
  - a. Introduce Lori Mills (on the call)
    - i. Lori replaced Mary from McLaren Macomb
    - ii. Keeping the institutional membership for McLaren
    - iii. Solo librarian supporting and increase in academic
  - b. Introduce Courtney Cooney – Not on call or tech/audio issues?
  - c. Meeting MLA reps/chairs/pres of state groups for Midwest
    - i. Hannah Schmillen– her role in MLA? Outreach?
    - ii. Open discussion on challenges, trending topics, which will be taken back to the board
    - iii. Reps from IN, IA, MN, MI, OH
    - iv. Challenges
      1. MI and IN conflicting conference scheduling
      2. Loss of membership and participation
    - v. Suggestions for Midwest
      1. Increase communication
      2. Joint conference
      3. Reaching out to non-librarians to join
      4. Investigate barriers to joining – making due paying easier, more active recruitment efforts
    - vi. Will meet quarterly going forward
4. Treasurer's Report Jennifer Bowen
  - a. \$14313.08 balance
  - b. CD \$15401.23
  - c. Working with Heather on the day-to-day bookkeeping
  - d. Q about credit form the Park Place hotel about an incorrect charge
    - i. We are waiting for a refund – they said it was mailed to the MHSLA address. Mailed in late January
    - ii. Jen will check with Heather
    - iii. How does the search function work?
5. Bylaws Mary Hanson
  - a. Wrote up suggested changes

- b. Last call for any changes or additions
- c.
- 6. Archivist's Report Alison Konieczny
  - a. The report was posted
  - b. Boxes have been sent out along with instructions
  - c. Q – How should they be titled?
    - i. Dates first or title first?
    - ii. We decided to start with the date
- 7. Review of Committee Reports
  - a. Audit Diane Gardner [not on the call]
  - b. Communications Andrea Kepsel
    - a. Survey Monkey / survey software update
      - a. Motion made by Jessica to move to “team Advantage” pricing. Alexandra seconded. All in favor.
    - b. Next issue of the newsletter will be in June. Deadline for submission 5/31/19
  - c. Conference Planning
    - ~~i. 2018 Conference wrap up Betsy Williams/Emily Ginier~~
    - ii. 2019 Local arrangements Jessica Sender/Iris Kovar-Gough
      - 1. Report submitted.
      - 2. \$4200 on food/\$900 venue – additional pricing for AV day of
      - 3. Committee made the motion. Mary seconded. All in favor. Budget passes
    - iii. 2019 Education Iris Kovar-Gough / Chana Kraus Friedberg
      - 1. 4 2-hour CE courses. 3 confirmed (still waiting on mindfulness). Coming in under the budget. Most of the speakers are local.
      - 2. Scholarships message sent out
      - 3. 2 panels:
        - a. Digital Infrastructure
        - b. Beyond Cultural Competence
      - 4. Next meeting will present a more complete budget for review.
    - iv. Vendor/Exhibits Betsy Williams
      - 1. Good shape at this time. Save the date went out in January.
      - 2. Heard back from MCLS – they are in. Medscape is hoping to join.
      - 3. Vendor part of the website is ready. Flyer will go out in next round of email.
      - 4. Website will be ready on April 1.
    - v. 2020 Local arrangements Jennifer Bowen
      - 1. Not much to report.
      - 2. Site visit to 3 locations: Westin book Cadillac, David Whitney Loft, Crown Plaza
        - a. Based on quotes – going with Crown Plaza
    - vi. 2020 Education Margaret Hoogland (on chat – had to step

out)

1. Early to report on anything, Will be discussed later.
- vii. 2021 Local arrangements update Working Group / Jill Turner
  1. This should be under Stephanie's report.
  2. This will be the one-day conference. Not yet to the planning stages.
  3. Will be added to a future agenda
8. Membership Iris Kovar-Gough
  - a. Nothing to report.
9. Nominating Jessica Sender
  - a. Nothing to report. Making progress and will report in April.
10. Resource Sharing / Group Purchasing Susan Kendell
  - a. Main tasks upcoming - Stat!Ref renewal.
  - b. Need to organize a committee. Will send out a message to recruit a 3-person committee.
11. Outreach & Advocacy Stephanie Swanberg
  - a. Procedures manual has been posted.
  - b. Potential partnership with MiALA. Subset of the working group met in February to discuss potential points for collaboration.
    - i. Invitation to MiALA to participate in March webinar.
      1. Email voted on the motion.
      2. 6 MiALA members attended the in-person webinar
      3. Should we do it again? Yes – we should pursue and provide CE for as many people that are interested. We should pick out a few that would be relevant to MiALA
    - ii. Motion - Offer reciprocal (MHSLA> MiALA) member pricing for conference attendance. Mary seconded. All in favor. Motion passed.
    - iii. Working with Iris on the survey and to develop promo materials/brochures to handout at the MiALA
    - iv. Creating a master list of organizations and contact info
    - v. Next meeting mid-April to discuss next steps for the task force. Possibly offer dual membership options. Haven't discussed combined conference yet.
12. Research Margaret Hoogland [Not on call]
  - a. No report
13. Regional Group Reports
  - a. GMR Regional Council Barbara Platts
    - i. Report posted.
    - ii. Lists all available funding.
    - iii. Conference planners – may want to investigate the "Expert speaker award"
  - b. MDMLG Alexandra Sarkozy

- i. The board hasn't met since the last MHSLA meeting. A few professional development opportunities coming up.
- ii. March 14 – offered LibGuide webinar
- iii. April 18 – spring membership meeting with CE opportunity
  - 1. CE – Chana talking about chemicals and drugs in TOXNET
- c. M-MHSLA Chana Kraus-Friedberg
  - i. Requesting a vote on M-MHSLA formally withdrawing/dissolving the group as of Nov 2019.
  - ii. All in favor.
- d. WMHSLA Michael Fitzpatrick
  - i. Nothing to report

14. Other Business

- a. May's meeting date has changed. In-person 5/21 10am

Meeting adjourned at 11:26am.