

## MHSLA Board Meeting – 5.21.2019

**Present:** Jessica Sender, Stephanie Swanberg, Iris Kovar-Gough, Jennifer Bowen, Andrea Kepsel, Jill Turner, Susan Kendall, Alexandra, Chana Kraus-Friedburg, Mary Hanson, Mike Fitzpatrick, Diane Gardner, Margaret Hoogland, Liz Lorbeer

**Absent:** Kate Saylor, Barbara Platt, Betsy Williams

1. Call to Order at 10 am.

2. Minutes – we will approve via email at a later date.

3. President's Remarks – Jill Turner

- Thanks to Margaret for taking notes on behalf of Kate Saylor.

4. Treasurer's Report – Jennifer Bowen

- MCLS took over primary account management.
- \$13,269.06 as of April 30<sup>th</sup> and \$15,402.47 – CD. Membership renewals are coming in and we expect the balance to continue growing.

5. Bylaw Changes

- Suggest changing publication of MHSLA news frequency from three times to two times a year.
- Treasurer Description in Bylaws
  - Decision is not needed until July 2019.
  - Nominations committee – Mike will check about this. This could be in conflict with a procedures document, which cannot be changed until a decision is reached about the Bylaws.

6. Archivist Report

- MHSLA Approved the Year/Title format (ex. 2013 Official MHSLA Conference Program)
- Sign-on issues are delaying the entering of the digital box, but we are hoping these will be resolved shortly. Jennifer Barlow got the box and will proceed once the technical issues are resolved.

7. Review of Committees Reports

- Audit – Jennifer Bowen will be collecting this information and getting to Diane Gardner to begin the process.
- Communications Report
  - MHSLA News will be published around June 15<sup>th</sup>.
  - Procedures for positions are updated and committees can now review them, if they have questions.

- Survey Monkey
  - 145 surveys were identified as non-MHSLA business, Andrea contacted them and now 61 remain.
  - Pricing options changed drastically and are not sustainable. Renewal scheduled for May 26<sup>th</sup>.
  - Motion – Andrea to cancel the Survey Monkey subscription.
    - First, Iris – Second; All are in favor of
- Conference Planning 2019
  - Local Arrangements
    - Things are moving along and decisions regarding food, etc will be determined closer to the conference.
  - Education
    - 4 CEs – confirmed; Iris and Chana are working to get MLA CE credit approval
    - Budget – cost is approximately \$3000 less than anticipated due to getting locally sponsored CEs.
    - We have lots of local talent and we are expecting and hoping to get submissions from MiALA with the new agreement. One person is planning to submit a presentation topic.
    - The plan is to keep the schedule flexible and have more time with vendors, if submissions for the conference are not plentiful.
    - MLA Education Structure is completely different and it is aligned with the new competencies and communities of practice. Per Stephanie (Education Steering Committee), new structure does not impact how sections and conference obtain CE credit. You sign a form and submit it to Medlib-Ed.
  - Vendor Relations (Susan speaking on behalf of Betsy)
    - Lunch and Learn sessions are covered by Wolters Kluwer (Thursday) and EBSCO (Friday).
    - 5 vendors (EBSCO, Wolters Kluwer, MCLS, Springer, Teton Data Systems, VisualDx) are confirmed so far and committee will follow-up at the end of May with those, who have not yet responded.

## 8. Conference Planning 2020

- Local Arrangements – Jennifer Bowen
  - Crowne Plaza Hotel Detroit – contract signed, and group rate of \$189 (extended 4 days prior and post meeting dates confirmed). This was negotiated by the meeting expert and it is working out well.
- Education – Margaret Hoogland
  - 3 people are now on this committee and we are gathering ideas from conversations at MLA, colleagues, and with other colleagues.

## 8. Membership – Iris Kovar-Gough

- Emails were sent out and renewals are trickling in.

#### 9. Nominating – Jessica Sender

- Not much to report at this time – emails with additional details are forthcoming.

#### 10. Resource Sharing/Group Purchasing (Susan Kendall)

- Working with MCLS is going well. This is on-going and challenges are being handled as they arise.

#### 11. Outreach and Advocacy (Stephanie Swanberg)

- The brochure is updated and will be placed on the website.
- The bookmark will be updated and posted on the website.
- As groups merge, both the brochure and bookmark will be updated.
- MSHLA-MiALA Taskforce – 2<sup>nd</sup> meeting in April
  - Discussed what to include at the Information Table at the MiALA Annual Conference – thanks to Diane Gardner for updating the Board. It was nice to have the opportunity.
    - Lots of MSHLA people popped by and we handed out one brochure to a MiALA member.
    - Paul Gallagher popped by as well to chat about upcoming collaborations.
  - Reciprocal pricing was agreed upon for both MSHLA Annual Conference and MiALA Annual Conference.
  - December CE Opportunity– Research by the Numbers – seems most applicable to both groups.
  - Logistics wise
    - This might not be a feasible option for each year.
    - 2021 is the pilot year for the combined conference.
      - Conference planning – we would get more help with this.
      - MSHLA Day – planned by MSHLA (registration, costs, program, etc) and a committee would be necessary. MiALA would handle the location, vendor, etc.
      - MiALA – does not plan out more than one year in advance. MSHLA plans 12-16 months in advance.
      - May – this is the time of year they typically host the meeting and it works best for the academic libraries. This could be a conflict for members, who want to attend both MSHLA/MiALA and MLA.
    - Vendors
      - 1. MiALA typically does not bring in vendors and Elsevier was the one (and only) vendor, who attended this year.

2. They have conflicts with attending both Midwest and MHSLA. 2019 MHSLA conference will be giving a one day entry.
  3. MiALA has quite a different group of attendees, which might appeal to vendors.
    - Papers/Posters – this would just involve a member being part of the MiALA group.
    - Cost – financing is usually better because it involves working with an institution instead of hotels. MHSLA would contribute to this. MHSLA would need to charge for daily costs (CEs, etc.)
- A Survey will go out to membership and solicit opinions.

## 12. Research

- Nothing planned – we will support Stephanie, Iris and Margaret in sending out the survey

## 13. Regional Group Reports

- GMR Regional Council (Barbara Platts)
  - Report is on the wiki.
  - MDMLG June 6<sup>th</sup> talk and meeting is planned in Detroit and it looks great!
- MDMLG (Alexandra Sarkozy)
  - Toxicology CE taught by Chana – well attended in April 2019.
  - New slate of officers approved
  - Scholarship was awarded to Michelle Baugh (student representative)
  - Archives Member – new person appointed
  - Professional Development – “take your research guide from good to great”
  - Critical Appraisal (2 part webinar)
  - Systematic Reviews and Advanced Searching
  - Beyond Pyramids of Evidence – Jill Turner coordinator – taught by Chana
  - Switching to JotForm instead of Survey Monkey
- WMHSLA (Michael Fitzpatrick)
  - Met last month and had 25 members attend the Disability webinar.

## 14. Other Business

- Nominations for Librarian of the Year Award
  - No nominations have been made, please submit or it will be the second year without giving this award.
- Recognition for Retirees
  - These are handled by the Past-President and Jill will remind Liz.
- Lifetime Achievement Award
  - Calls for nominations will go out along with the next call for nominations for Librarian of the Year

- Donation to the Michigan Ovarian Cancer Alliance in memory of Diane LeBar
  - Donations have been collected at the Annual Meeting and we will discuss this more in the upcoming months.