



MHSLA Board Meeting
Agenda/Minutes
July 16, 2019

Attending: Kate Saylor, Andrea Kepsel, Jill Turner, Michael Fitzpatrick, Jessica Sender, Judith Barnes, Barbara Platts, Chana Kraus-Friedberg, Elizabeth Lorbeer, Diane Gardner, Iris Kovar-Gough

1. Call to order Jill Turner
2. Approval of minutes Kate Saylor
 - a. March minutes
 - i. A few minor adjustments. Seconded by Jen Bowen. All in favor.
Approved.
 - b. May minutes
 - i. A few minor adjustments. Seconded by Jen Bowen. All in favor.
Approved.
3. President's Remarks Jill Turner
 - a. Move other business up to president remarks
 - i. One nomination received for each awards:
 1. Lifetime Achievement Award
 2. Librarian of the Year Award
4. Past president report
 - a. Sent out an email to the discussion email list asking for retirements.
 - b. Nothing submitted.
5. Treasurer's Report Jennifer Bowen
 - a. Checking balance (as of 7/12) – \$22218.07
 - b. CD – \$15403.76
6. Bylaws Mary Hanson (not on call)
 - a. There will be a few things to vote on which she will send out at the end of July.
7. Archivist's Report Alison Konieczny (not on call)
 - a. No report
8. Review of Committee Reports
 - a. Audit Diane Gardner
 - i. Programs for organizing are helpful!
 - ii. One check that was voided and reissued – make notes on both to enable cross referencing.
 - iii. Report and books will be dropped off to Heather today.
 - b. Communications Andrea Kepsel
 - i. Newsletter
 1. Spring 2019 issue was published on June 11.
 2. Next issue will go out in December.
 - ii. Survey monkey
 1. Transition to survey monkey is complete.
 2. Data related to MHSLA has been uploaded to the wiki.
 3. Some outdated surveys have been removed (meeting lunches)
 - iii. Send any updates to the procedure manuals to Andrea.

c. Conference Planning

- i. 2019 Local arrangements Jessica Sender/Iris Kovar-Gough
 - 1. Met June 25, 2019
 - 2. Registration is live on the website – 8 registered so far
 - 3. Opt-in to receive email from vendors
 - 4. Vendor relations – all spots have been covered except for special events
 - 5. Next meeting will be late July.
 - 6. Iris can invoice people for registration
- ii. 2019 Education Iris Kovar-Gough / Chana Kraus Friedberg
 - 1. 3/4 CEs have received approval from MLA, awaiting approval on the 4th.
 - 2. Panelists and keynote speakers have been confirmed.
 - 3. Awarded 2 student scholarships
 - 4. Iris has been updating the procedures – update the poster/presentation deadline to September 1.
- iii. Vendor/Exhibits Betsy Williams (not on call)]
 - 1. Slots are all filled, except the special event sponsorship
- iv. 2020 Local arrangements Jennifer Bowen
 - 1. No report – no updates.
- v. 2020 Education Margaret Hoogland (not on call)
 - 1. No report.

9. Membership Iris Kovar-Gough

- a. Will work out the timing of notices of membership status.
- b. Members (127)
- c. On track for renewals (93)
- d. Worked on the membership survey (currently have 22 responses)

10. Nominating Jessica Sender

- a. Call went out on June 15
 - i. No nominations for any open positions
 - ii. Regional reps (western and MDMLG) will be coming in shortly
 - 1. Down one regional rep
 - iii. If there is no slate to present, what do we do?
 - 1. This has happened previously
 - 2. Jessica will start reaching out directly to people
 - iv. Should we discuss representation on the board?
 - 1. Q: What is the benefit of having 2 subgroups?
 - 2. Concerns about a constant state of conference planning
 - 3. We need to have these larger discussions at some point soon.

4. Concern: There is no member at large representing those members who are not members of a local group.

11. Resource Sharing / Group Purchasing Susan Kendall (not on call)

- a. No report.

12. Outreach & Advocacy Stephanie Swanberg (not on call)

- a. Report submitted.
- b. Increasing communication about MiALA and MHSLA newsletters
- c. MHSLA member survey was sent out.
- d. MHSLA/MiALA 3rd meeting on June 17.
 - i. Survey review – won't send a long survey, just want to get an idea about health sciences programming. Are they looking for vendors?
 - ii. MiALA information table and MiALA stickers on MHSLA conference
 - iii. Included survey and notes in the appendices which is posted on the wiki.

13. Research Margaret Hoogland (not on call)

- a. No research report

14. Regional Group Reports

- a. GMR Regional Council Barbara Platts
 - i. Report has been posted
 - ii. Funding opportunities still available- several are open ended
- b. MDMLG Alexandra Sarkozy (not on call)
- c. WMHSLA Michael Fitzpatrick
 - i. Met last month and watched a webinar
 - ii. Will meet again in November

15. Other Business

- a. Using Wild Apricot for organization's website?
 - i. Add it to the September communication report.
 - ii. Andrea will need to step back from web work in the next year.
 - iii. Is Wild Apricot accessible to hospital libraries? Doesn't sound like it all of them are.
 - iv. Keep the domain name (~\$20/year)
- b. Andrea stated there are many documents that reside on the website that need to be reviewed. Decisions would need to be made about what should be kept and what can be discarded.
 - i. Jill volunteered to take on this project when Past-President after the conference.

Motion to adjourned by Iris. Seconded by Diane. Meeting adjourned at 11:05am