



Attending: Jill Turner, Kate Saylor, Jennifer Bowen, Andrea Kepsel, Stephanie Swanberg, Mary Hanson, Susan Kendell, Margaret Hoogland, Betsey, Iris, Barbara Platts, Chana Kraus Friedberg, Diane Gardner, Jessica Sender, Mike Fitzpatrick, Alexandra Sarkozy, Liz Lorbeer

1. Call to order Jill Turner
 - a. 10:07 called meeting to order
2. Approval of minutes Kate Saylor
 - a. Jill put motion forward, second by Mike Fitzpatrick
 - b. Minutes are approved
3. President's Remarks Jill Turner
 - a. Outreach for Midwest is holding casual chat with reps from different states/regions. Will continue hosting them to improve meeting dates and coordinating with state groups to avoid overlapping meeting schedules.
4. Treasurer's Report Jennifer Bowen
 - a. Balance \$30,891.98 CD balance - \$15409.62
 - b. Reached out the MCLS (Heather) about contract expiring. Heather will be working on an agreement for services. Will send out contract for a vote over email. May be able to add an addendum to adjust the dates.
5. Bylaws Mary Hanson
 - a. Bylaws currently state that to serve as an elected officer you have to be:
 - i. A personal member (not institutional member) AND
 - ii. Have served for at least a year
 - b. Proposed changes will require a bylaws revision.
 - i. The board can approve an exception to the bylaws to allow Barbara Platts to run for secretary for the upcoming election.
 - ii. Barb can run from the floor at the meeting. Someone will need to nominate her at the meeting and the board will need to accept the nomination in Barb's absence.
 - c. The board will need to discuss the membership options in the future - also tied in with StatRef. Iris and Susan will work together on this issue.
 - d. Bylaws changes will need to be voted on at the meeting.
 - i. Mary posted them on the wiki in July
 1. There are only two revisions--the treasurer duties and the times the newsletter is published.
 2. The comments about the nominating committee were reviewed, but no changes were proposed. This wasn't resolved.
 - a. They should have an odd number.
 - b. Could they include an at-large member.
 - c. This will need to be added to the November meeting agenda.
 6. Archivist's Report Alison Konieczny (absent)
 - a. Report posted.
 - b. 2 boxes have been distributed.

7. Review of Committee Reports

- a. Audit Diane Gardner
 - i. Report was posted in July. No updates.
- b. Communications Andrea Kepsel
 - i. Next issue of newsletter in December
 - ii. Will be posting conference annual reports a week before the conference. Please post by 5pm on Monday September 23.
 - iii. Reminder to update procedures manual!
- c. Conference Planning
 - i. 2019 Local arrangements Jessica Sender/Iris Kovar-Gough
 - 1. Report is posted. Local arrangement/education meeting scheduled this afternoon.
 - 2. Main hotel block is filled.
 - 3. Working with caterer and museum for event.
 - 4. Registration closes this Friday. 43 registered
 - 5. Vendor – all spots have been covered. 17 vendors.
 - ii. 2019 Education Iris Kovar-Gough / Chana Kraus Friedberg
 - 1. Confirmed all 4 CEs for MHSLA through MLA. Keynote and panel participants confirmed.
 - 2. All scholarships awarded
 - 3. Lodging secured for speakers and scholarship recipients.
 - 4. Not much interest in papers/posters to have a session. Task force will present the MiALA/MHSLA partnership. Poster time will be used for vendor interaction.
 - 5. Need classroom supplies for CE sessions.
 - iii. Vendor/Exhibits Betsy Williams
 - 1. 19 vendors counting MHSLA 2020 and MiALA.
 - 2. Everyone registered and paid. 1 vendor needs to pay for an additional participant. Andrea will put the PayPal button back on the website.
 - 3. Confirming names for badges and AV requirements.
 - iv. 2020 Local arrangements Jennifer Bowen
 - 1. Hotel has been secured.
 - 2. Working with Margaret for invitation.
 - 3. Sandy McCarthy spoke to Jill and myself at the MiALA conference and said she is interested in becoming active in MHSLA again, such as serving on the education or local arrangements committees.
 - v. 2020 Education Margaret Hoogland
 - 1. Working on theme – possibly “Change”
- d. Membership Iris Kovar-Gough
 - i. Still processing renewals
 - ii. Some institutional members don't have librarians. Heather is updating

the invoice for those members.

- iii. A few new members via conference registration.
- iv. Current 130 members.

e. Nominating

Jessica Sender

- i. Ballot was sent out. Open until 9/27.
- ii. Addressed the secretary issue/Personal membership required earlier in the meeting
- iii. Board will need to think about new structure to have better representation from the subgroups.
- iv. The nominating committee needs more than 2 members going forward. This will likely require bylaws changes.

f. Resource Sharing / Group Purchasing

Susan Kendall

- v. Working on annual report. Nothing prepared for this meeting – waiting to hear from MCLS about participating in the StatRef group purchase. Final price depends on all participating.
- vi. Added a few new titles, lost one high-use title. A few members provided feedback.
- vii. Wants to revisit the institutional membership with resource sharing is causing difficulties. Needs clarification about what it means to be an institutional member.

g. Outreach & Advocacy

Stephanie Swanberg

- i. Survey to membership (developed by Iris, Stephanie, Margaret) – benefits about membership and conference feedback. Survey opened from July 9 – August 9. 56 usable responses. Complete responses included in the agenda documents.
 - 1. Members are very willing to participate in a joint conference, also glad to participate in a general state conference planning committee.
 - 2. Unclear about the structure for the upcoming conference.
 - 3. Highlights: Good representation of membership (60% personal 17% institutional, 19% combined)
 - 4. Benefits of MHSLA - #1 networking, #2 CE/professional development, #3 group purchasing
 - 5. MiALA taskforce was interested in the vendors. MiALA doesn't typically invite vendors. No strong preference – chatting with vendors and demos were important.
 - 6. Conference timing: 65% would attend in May, Thursday/Friday still top choice
 - 7. Joint conference: 57% would be likely to attend a joint.
 - 8. No strong preference for format – maybe a single MHSLA day?

h. Research

Margaret Hoogland

- i. Research project approval
- ii. Chatted with Andrea and Jill prior to board meeting. Other state

association requires board approval for dissemination of research via organizational email list. Should MHSLA adopt something similar? IRB changes require documented approval from organizational boards before dissemination.

- a. It hasn't been abused
- b. Margaret puts a motion forward that MHSLA members are permitted to distribute study recruitment materials via the listserv.

i. Alexandra seconded. All in favor. Motion passes.

8. Regional Group Reports

i. GMR Regional Council

Barbara Platts

- i. New release of PubMed in early 2020. Some training sessions have been scheduled – all sessions are FULL. They will provide additional dates, yet to be announced,
- ii. GMR is promoting a GovDelivery tool – link in the report.
- iii. A few upcoming MLA webinars which are linked in the report.
- iv. Propose eliminating a step for applying for webinar funding from GMR. Currently applicants send to Barb and then Barb forwards to Sam. This is an extra step for the people filling out the application and for Barb. Sam works directly with the applicants.
 1. Should this move to the education committee?
 2. MDMLG education – Stephanie coordinated with Western and MSU. Important to touch base so they don't have multiple groups applying for funding
 3. MHSLA education committee puts money aside to cover the extra keys. They've only paid for one.
 4. The group has been good about coordinating amongst themselves.
 5. Barb will update the procedures documents on the GMR site and the MHSLA site (where is this?).

j. MDMLG

Alexandra Sarkozy

- i. Met on September 5 2019.
- ii. Balance is \$9181.95
- iii. 29 members/5 emeritus members /1 scholarship member / 11 institutional members (down from 18) – total membership is down
- iv. Working on new promo flyer
- v. Professional development committee has received funding to host 4 webinars.
- vi. November 14 general membership meeting and CE opportunity
- vii. Website has been updated with reports.
- viii. New MDMLG student representative - Michelle Rau

k. WMHSLA

Michael Fitzpatrick

- i. No updates since the last board meeting

9. Other Business

- a. Librarian of the Year. Framed certificate instead of a plaque. (Jill comment)
- b. Committee chairs – please send Jill a list of committee member names/or confirm that the website is correct. Please send them by Friday, September 20, 2019
- c. Mary put motion forward to adjourn meeting. Mike seconded. Meeting adjourned at 11:47am.