



Attendees:

Jennifer Bowen, Nancy Bulgarelli, Chana Kraus-Friedsberg, Diane Gardner, Iris Kovar-Gough, Barbara Harvey, Margaret Hoogland, Alison Konieczny, Juliet Mullenmeister, Barb Platts, Alexandra Sarkozy, Jessica Sender, Stephanie Swanberg, Betsy Williams

1. **Call to order** Alexandra Sarkozy
Call to order by Alexandra Sarkozy at 10 am.
2. **Approval of minutes** Barb Platts
Alexandra Sarkozy moved to approve November meeting minutes, seconded by Betsy Williams. Minutes approved.
3. **President's Remarks** Alexandra Sarkozy
Alexandra welcomed everyone to the meeting.
4. **Treasurer's Report** Jennifer Bowen
2019 Conference income: \$1900.79. Checking account balance as of 1/10/20 is \$12,547.82. CD balance is \$15,430.24.
5. **Bylaws** Mary Hanson (absent)
No report at this time.
6. **Archivist's Report** Alison Konieczny
Ali reported on the 20 boxes of archival material currently housed at Ferris State University (FSU). She asked for assistance digitizing 16 boxes of documents. FSU staff are unable to assist. Board members discussed other options for processing the materials. No resolution.
7. **Review of Committee Reports**
 - a. **Audit** Diane Gardner
Nothing new to report. Diane will do the annual audit next year.
 - b. **Communications** Andrea Kepsel (absent)
MHSLA newsletter was published in December 2019. 2020 issues are slated for June and December. Deadline for submission is two weeks prior to publication.
 - c. **2020 Conference Report**
 - i. **2020 Local Arrangements** Jennifer Bowen
Jennifer is still looking for a committee member to provide AV support during the conference. Preliminary budget is \$18,500. Committee is investigating a Detroit History Bus Tour for the Special Event. "Save the Date" publicity scheduled for the MHSLA website by February.

- ii. **2020 Education** Margaret Hoogland
Margaret reported on two (4) hour Continuing Education (CE) courses:

- Graphic Medicine by Kathryn (Katie) Houk
- Finding Leadership in your own Space by Stewart Brower

Prasad Venugopal, from the University of Detroit Mercy, is the confirmed keynote speaker, topic: Science, Technology, and Race. A panel comprised of MHSLA members and invited guests are slated to talk about current research projects. Jill Turner will moderate the session. Detroit MetroParks will come and speak about services and opportunities available to the community. Bethany Figg will present a 1-hour session on AGCME requirements, a topic mentioned at the 2019 conference. After the Business Meeting/Lunch, one or two (2) hour CEs may be offered. Deborah Charbonneau has agreed to present on Delphi studies and her recent project in partnership with a Karmanos physician. The second 2-hour CE is still under investigation. A discussion ensued around vendor time allocated for attendees.

- iii. **Vendor Relations** Betsy Williams
Betsy is looking for more committee members. A “Save the Date” email will be sent to approximately 80 vendors in January. Betsy recommends keeping vendor fees the same as last year in spite of anticipated increased costs due to the conference location (Detroit). Possibly increase cost of vendor sponsored beverage breaks as a means of offsetting additional expenses.

8. **Membership** Iris Kovar-Gough
Nothing new to report.
9. **Nominating** Caralee Witteveen-Lane (absent)
Lauren Jackson and Merle Rosenzweig are new committee members.
10. **Resource Sharing / Group Purchasing** Susan Kendell (absent)
Nothing new to report.
11. **Outreach & Advocacy** Stephanie Swanberg
December MLA Webinar: Research by the Numbers - 28 total registrants.
- MHSLA member only – 9
 - MiALA member only – 6
 - Joint membership – 12
- MHSLA/MiALA Pop-Up Conference
- When: Wednesday, July 29, 2020, or Thursday, July 30, 2020, 8:30am – 3:00pm
 - Where: Michigan State University, Lansing
 - Topic: Adult Learning & Instruction
 - Budget: \$2000 – expect to break even
12. **Research** Margaret Hoogland
Nothing new to report.

13. Regional Group Reports

- a. **GMR Regional Council** Barbara Platts

Barb reviewed current funding opportunities.

To submit an application for a MLA Webinar:

1. Download and/or print a copy of the [MLA Webinar application form](#).
2. Complete and **sign the bottom of the form**.
3. **Do not send the form to MLA.**
4. E-mail the completed form to: samuel-watson@uiowa.edu.

- b. **MDMLG** Nancy Bulgarelli

Nancy reported that the next Executive Board meeting is Wednesday, January 29, 2020. MDMLG has received funding from the NN/LM GMR to host the MLA webinar *Applying the ACRL Information Literacy Framework to Your Teaching* on January 15, 2020. The next General Business Meeting will take place April 2, 2020, at UM-Dearborn. The program topic will be *What Every Librarian Should Know about Estate Planning and Medicare Planning*. Lunch is included. Registration will go out prior to the meeting date.

- c. **WMHSLA** Barbara Harvey

Barbara reported that Heather Symon Bassett, from FSU, is the WMHSLA president-elect. An application for funding was submitted to the NN/LM GMR for the February MLA webinar *Basic Statistics for Research Appraisal*.

14. Other Business

MHSLA Research Committee - A discussion ensued pertaining to the lack of activity due to the research efforts of the Midwest chapter of MLA. Alexandra proposed a bylaws change to move the Research Committee from standing to ad-hoc (Article VII, Section 1, D8). The Board voted to refer the proposed change to the Bylaws Committee for further review and feedback. Motioned by Jennifer Bowen, seconded by Juliet Mullenmeister.

Sandra Martin's retirement celebration is January 16, 2020, at the Wayne State University Shiffman Medical.

Full committee reports are posted on the Board wiki.

Meeting adjourned at 11:15 am.

Respectfully submitted,
Barbara Platts
MHSLA Secretary