

**Minutes**  
**Ferris State University**  
**4 February 2020, 10:00 a.m.**

Members in Attendance: Alspach, Aslakson, Axford, Bajor, Baran, Beaudry, Berghoef, Bright, Colley, Daubert, Drake, Emerick, Flachs, Foulk, Hanna, Harvey, Herrington, Isler, Jadhov, Johnson, Joseph, Kuiper, Lamberts, Lotoczky, , Pisani, Schoenlein, Smith, Swinkunas, Thomson, Todd, Waters, Weaver, Wiltshire, Winowiecki, Wolfer, Zube  
 Members absent with cause: Moresi, Snider  
 Members absent: Fadayomi  
 Ex-Officio and Guests: Archer, Blake, Buse, Damari, Eisler, Faulkner, Goosen, Gramza, Haneline, Hoisington, Johnson L., Johnson, M., Leonard, Pilgrim, Reifert, Seiferlein, Ward-Roof

1.	President Alspach called the meeting to order at 10:00 a.m.
2.	<b>Approval of the Minutes</b> Senator Weaver moved to approve the January 14, 2020 minutes. Senator Baran seconded. Motion passed 97% to 0% with 3% abstaining.
3.	<b>Open Forum</b> Registrar Elise Gramza came to give a brief update on the upcoming changes to the Banner system. It will be more intuitive and include less clicks. There will be a single class list (and can toggle between views). Other parts relate to the Human Resources systems. Advisee information will be easier to view with te a student profile. Not all pages will be updated at same time and follow university wide notices to determine the schedule. Registration process will be changed and training will be offered. Senator Thompson asked when the changes will occur. Gramza said that time had not yet been determined but she would appreciate feedback on what would not be good times. She does not plan to do it at the beginning of registration period. It will not happen this semester.
4.	<b>Officer Reports.</b> President Alspach reported that the Senate is aware and dealing with the closure of the College of Education and Human Services and it will be addressed later in the meeting  Vice-President Mike Berghoef announced that the Senate will be appointing Rusty Leonard to a second three-year term as the University Curriculum Committee chair. There will be an announcement of the Academic Program Review chair at the March meeting. He continues to work with Academic Affairs on the Academic Amnesty policy and they hope to start a trial implementation in Fall 2020.  Secretary Isler deferred her report to the Elections Committee report.
5a	<b>University Curriculum Committee</b> Chair Rusty Leonard and Associate Provost Mandy Seiferlein gave a presentation on the outcomes amnesty program. Following a review of the system there was a realization that outcomes were missing, inaccurate and other issues. It had never previously been audited. The purpose of this process is to allow a period for the cleanup of this and the University Curriculum committee will review it. The purpose is not to circumvent the usual process. It is entered into Nuventive and a UCC review is generated when the amnesty box is checked. There will be aggregated Form A's to record changes. Following this period, faculty can submit changes to the outcomes but they will no longer doing so into the system directly. Academic Affairs will edit that following UCC approval into Nuventive. It will be reconciled with checksheets and will undergo regular audited. A new access to the Nuventive system will be less complicated. They are reviewing also what to do with those who do not participate in the amnesty program. There were no questions.
5b	<b>Academic Program Review</b> Former APR chair Doug Haneline and Emeriti Association President gave a brief history of the academic program review process. He had served terms on the committee from both 1994-199 and 2009-2010. He noted the process evolved in the 1980s when the accrediting agency realized that at some point a process was

	<p>required to evaluate quality of all the new programs created in the previous decade. It was important to be a process where faculty were part of the decision making process. He noted that during fiscal restructuring in the 1990s the process was suspended so that it was not used merely as a mechanism for a closure of programs which was not their intent. He notes education is currently in a state of change and colleges may need to change. This committee is in position to give good advice.</p>
5c	<p><b>General Education</b> A written report was submitted by the chair Victor Peircey.</p>
5d	<p><b>Elections Committee</b> Senate Secretary Melinda Isler reviewed Article III, Representation, Section 2 which notes that as soon as the new units are formed in Business and Arts and Sciences a new election will be called. This means that the combined units cannot be included this spring and the elections go on as they have in other years. Elected Senators will most likely serve through the September meeting. All the senators for the 3 effected units will need to rerun for a seat in the fall. Chair Daubert reviewed the elections form and the number of available seats. She noted that to balance the cycle if they are up for elections, for Business and Engineering Technology they will give the person with the least number of votes who will receive only a 1 year term. Forms are due by the 6<sup>th</sup>. Applications will be sent out the next day. Candidate slates will be announced by March 13<sup>th</sup>. Voting will occur on the 24<sup>th</sup> and 25<sup>th</sup> and post results by the next day. Senator Foulk asked why balancing in Arts and Sciences did not occur last year as announced. Secretary Isler noted that while the suggestion was received the Elections chair chose not to take that action. Senator Zube noted that in the past non tenure track faculty have not been notified of elections or voting. Zube said additional notifications are fine but that some just are not getting to vote. Isler noted that if that is the case they need to notify the Senate office immediately so that it can be reviewed. The voting is based on the job classification list from Human Resources. President Alspach noted that the last senate meeting is May 1, 2020 and is during the finals week.</p>
6a	<p><b>University Curriculum Committee</b> Chair Leonard noted that all materials are information only. One was the removal of the ORO prerequisites which used to be a requirement for registering for an online course but no longer exists. They included a creation of a Math Education Graduate certificates. Certificates are for information only.</p>
7.	<p><b>Virtual Reality Presentation</b> Senator Herrington gave a presentation on virtual reality with two students Katie (COB) in ISIS 400 class and Danielle (DAGD). He showed an actual virtual classroom and noted Ferris currently has 17 of this. He has students in the virtual classroom and demonstrated how it works. Students require a headset which is approximately the cost of a textbook. They can answer questions and respond in real time. This works well for those who have mobility issues or distance. Program used is called Rooms. Faculty can use screenshares and use powerpoint. Students stressed the accessibility issues. It provides an equal education. These classes are in real time and considered a face-to-face class within the Ferris system. A question was asked about equipment. Computers not required the headset handles wifi. It works on low internet connections. Classes can be taught anywhere in the world. Anything which can be brought up on a screen can be shared. One complication is the ability to take notes while wearing the headsets. Senator Zube asked how this is different from Second Life. Herrington noted that this is not that and unlike SecondLife, VR is actually designed for education.</p>
8.	<p><b>Athletic Advisory Committee</b> Athletic Advisory Committee chair Catherine Archer recognitions for the Fall 2019 athletes.</p>
9	<p><b>Announcements</b> Student Government representative Allyson Faulkner note they continue to recruit members, sponsor speaks and work on the Big Event on April 24, 2020</p> <p>President Eisler noted that the Center for Virtual Learning was moving ahead through the capital outlay process. It will include the School of Education, ISIS and the Digital Animation and Game Design program. It is positioned well but has not been approved for funding. He also noted that the Provost search was progressing. Airport interviews will occur before Spring break and on campus visits after that time. They are beginning to work on the campus master plan.</p>

	<p>Provost Blake said that the campus was working on pandemic planning and halted a study abroad to China. He noted a new communications lab for practicing and recording presentations was available in FLITE 121.</p> <p>President Alspach noted that they would celebrate Red Out day on February 15<sup>th</sup> in the Granger Center.</p> <p>Emeriti Association President Doug Haneline was present but had no report.</p>
10.	The Senate adjourned at 11:39 a.m.