

Minutes
Ferris State University
14 January 2020, 10:00 a.m.

Members in Attendance: Alspach, Aslakson, Axford, Bajor, Baran, Berghoef, Daubert, Drake, Emerick, Flachs, Foulk, Hanna, Herrington, Isler, Jadhov, Johnson, Joseph, Kuiper, Lotoczky, Moresi, Pisani, Schoenlein, Snider, Swinkunas, Thomson, Todd, Waters, Weaver, Wiltshire, Winowiecki, Zube

Members absent with cause: Beaudry, Bright, Colley, Lamberts, Smith

Members absent: Ex-Officio and Guests: Barber, Blake, Breitenwischer, Buse, Cartwright, Cohen, Damari, Dunneback, Durst, Eisler, Gibbs, Goosen, Haneline, Hawkins, Hegenauer, Hoisington, Inabinett, Johnson L., Johnson M, Leonard, Nicol, Pilgrim, Seiferlein, Speirs, Ward-Roof

1.	President Alspach called the meeting to order at 10:00 a.m.
2.	Approval of the Minutes Senator Weaver moved to approve the December 3, 2019 minutes. Senator Pisani seconded. Motion passed 96% to 0% with 4% abstaining.
3.	Open Forum Lindsay Barber, director of the Birkam Health Center spoke in response to concerns raised by Senator Gray in the November meeting. She thanked the faculty for reporting concerns with the service. She acknowledged issues with scheduling and said in the two instance shared there were conflicts with academic classes. They have adjusted those hours to allow some appointments outside of the 8-5 scheduled opening times and increased the number of intake appointments. They have also adjusted the service model to a standards based step model. They are trying to meet students where they are. Faculty are encouraged to share this model with students. She noted there is no longer a limit on number of appointments per semester. Senator Fadayomi asked when the model change occurred? Barber said that occurred in Fall 2019. They have not publicized the increased number of intake appointments. Senator Zube pointed out that this is good information for students as they are perceived as always full. Barber said there is no wait-list and they are working to be accessible. She will bring that idea back to the Birkam Health staff.
4.	Officer Reports. President Alspach noted the Senate has invited Phil Renato, the chair of the Kendall Senate to come up and visit if the weather permits. He may arrive later. In a later time, Ferris senators will be invited to attend their College Senate in the philosophy of one Ferris. She noted President Eisler will not be present and Provost Blake was going to attempt to join if possible. She noted that during the break a larger amount of work has been done in preparation of the Academic Program Review guidelines up for a vote today. Vice-President Mike Berghoef has filled 97% of committee seats (possibly a record). The Academic Senate continues to work with Academic Affairs to implement the Academic Amnesty policy but schedule conflicts have led to postponement in meetings. He welcomed back Senator Thomson from sabbatical and welcomed Senator Snider who will be the replacement for Senator Gray because of his sabbatical. In the meeting will be the returning International Education Committee motion with chair Scott Cohen to answer questions. There is also an open call for the 3 year University Curriculum Committee chair and Academic Program Review chair. Secretary Isler had no report.
5a	University Curriculum Committee Chair Rusty Leonard noted his committee met last week and have proposals. It will be up on the website by end of the day. The first is the outcomes amnesty for program and course level outcomes. Program level outcomes must be updated by February 28 and course level outcomes by March 20. UCC will review them when they are received. The other is a proposal on checksheet boilerplate that impact s everyone. Some senators have concerns and this has given a process for comments. There will also be link on UCC website.

5b	<p>Academic Program Review APR member chair Jean Inabinett echoed her thanks to the Provost, senate executive committee and APR group by preparing format for report (make it match the guide) and a checklist to evaluate reports. This will provide documentation in minutes to support decisions. Minors will still go through the process and report but policies will state they will be reviewed differently.</p>
5c	<p>General Education Senator Joseph, representing General Education Chair Victor Peircey, will be giving pre-action information about an investigation by the Honors Program and General Education Committee into international baccalaureates. This program is offered in over 5000 high schools in the United States and creates students better prepared for college. The IB is recognized by Ferris but to a very limited degree. The Honors program has found this puts them at a disadvantage in recruiting students. Our page about the IB is not informative and discourages students. They are investigating ways to increase equivalencies and the ease of transferring credits. Senator Winowicki asked if this applied to the SL or HL program. Senator Joseph said they are looking at ways to give credit for both. President Alspach asked if conversations has occurred with the University Curriculum. Senator Joseph said no but would shortly. This is still an issue they are investigating and examining how other in-state institutions handle it. Senator Alspach asked that before proposal returns to Senate for a vote consultation occur with both Transfer Services and UCC.</p>
6a	<p>Restructure International Education Committee Vice President Berghoef reviewed the motion to align the International Education Committee with the other committees with a seat for each Senate unit, a senate seat and 4 at large seats. He turned the discussion over to current committee chair Scott Cohen. He noted that there was a request from President Alspach to review their structure. They have additional at-large seat so as not to disenfranchise those who wish to participate by having out of seat one year terms. Berghoef noted that the activities of this group has expanded far beyond the International Educator Award and study abroad now is more broadly distributed across the colleges. Motion passed 91% to 6% with 3% abstaining.</p>
7a	<p>Redirection of MFGT to MFTE program Senator Weaver moved to support the redirection of the manufacturing engineering technology degree. Senator Zube seconded. Program director Dunneback was present to answer questions. This came as part of the curriculum overhaul begun last month in the 4 year program. This proposal covers the two year tooling program. It also relates to budget and course alignment concerns. Senator Drake asked about the 15 year enrollment issue despite investment in equipment. Is this a national program? Dunneback said some external stakeholders agree with that and that is why the program sees a greater need in the third and fourth year level as community colleges offer the early levels. Senator Hanna asked for concerns of the college curriculum committee. Dunneback said one was about course substitutions, the second was advisory board communication and the third was eventual future of program. Senator Kuiper asked about phrase of dean asking to go public before going to UCC. Dunneback said we had to agree with the college to announce changes Senatot Drake asked about the Cad program. Dunneback said this was removed from current proposal because it was a complicated question. That proposal should be to the Senate in upcoming months. Motion passed 84% to 12% with 3% abstaining.</p>
7a2	<p>Creation of Rubber Engineering Minor Senator Berghoef moved to support the creation of a rubber minor. Senator Weaver seconded. Chair Speirs noted that this came out of changes made to the Rubber Engineering program B.S. program modifications and a possibility to help increase enrollment. Senator Drake asked about enrollment possibilities given program history. Speir noted that enrollment is up this year. Motion passed 97% to 3% with 0% abstaining.</p>
7b	<p>Academic Program Review Guidelines Proposal Motion to approve the revised Academic Program Review guidelines by Senator Joseph. Seconded by Senator Axford. Chair Inabinett note that they are attempting to align our requirements and matching HLC guidelines. These are not the policies being presented but the report instructions. Links have been provided to where some of the information can be found. In some cases sending out request, the committee will assist in collecting data. A change since retreat is that accredited and non-accredited have a single guide because accreditors do not always ask for the same information. And the same is the case for unattached minors. Senator Faulk expressed concerns about how minors will be addressed. Inabinett noted this was noted and</p>

	<p>they realize they cannot provide the same sorts of data like graduate numbers. Vice President Berghoef said this had come up in Academic Leadership Council as well. Inabinett said what was in front of the Senate was the procedural guidelines and not the policy. Senator Waters demonstrated to the Senators where to locate the information. She discussed the fact that the APR will provide the faculty qualifications. Many other sources of data including enrollment and in some cases graduate data at the Ferris website for institutional research and testing. She demonstrated how to get the data from standard reports in nuventive improve software. Inabinett stressed that colleges have assigned individuals to help extract these reports. Secretary Isler asked if that all signatures with the report by the deadline. Inabinett said yes. Kuiper noted that the graduate response to graduate study is really low for some program and will not help. He can get a 60% return for his program. Waters acknowledged it is not always adequate. Waters does own survey for accreditation. Senator Berghoef said some of this out of a long process but next step is sharing best practices and put on resource page for getting better survey results and try to institutionalize it. Motion passed 94% to 6% with 0 % abstaining.</p>
8	<p>Announcements</p> <p>President Eisler was not present to report.</p> <p>Provost Blake was not present to report.</p> <p>Student Government representative Alex Hand noted they are working on spring events including the Big Event on April 24, 2020</p> <p>Emeriti Association President Doug Haneline was present but had no report.</p> <p>The Senate viewed the YouTube recording of Distinguished Teacher 2019 Tracey Bush giving a December 2019 commencement address.</p>
11	<p>The Senate adjourned at 11:30 a.m.</p>