

**Minutes
Ferris State University
5 November 2019, 10:00 a.m.**

Members in Attendance: Alspach, Axford, Bajor, Balanda, Baran, Beaudry, Berghoef, Bright, Colley, Daubert, Drake, Emerick, Flachs, Foulk, Gray, Herrington, Isler, Johnson, Joseph, Kuiper, Lamberts, Lotoczky, Moresi, Pisani, Schoenlein, Smith, Swinkunas, Todd, Waters, Weaver, Wiltshire, Wolfer, Zube
 Members absent with cause: Aslakson, Fadayomi, Hanna, Harvey, Jadhov
 Members absent: Winowiecki
 Ex-Officio and Guests: Blake, Breitenwischer, Damari, Dorey, Eisler, Faulkner, Goosen, Hawkins, Hoisington, Inabinett, Johnson L., Johnson M., Leonard, Piercey, Piette, Reifert, Schuiling, Seiferlein, Ward-Roof, Woolen, Zies

1.	President Alspach called the meeting to order at 10:00 a.m. She noted that the APR recommendations were being moved earlier in the meeting to accommodate the coordinator of the Risk Management and Insurance program.
2.	Approval of the Minutes Senator Baran moved to approve the October 1, 2019 minutes. Senator Weaver seconded. There were no changes. Motion passed 100% to 0% with no abstentions.
3.	Open Forum Senator Gray read a statement which will be included in the Senate packet. It concerned one of his students who was underperforming in class. The student had family concerns and was referred to Birkam Health Center. When the student sent the follow-up email to Dr. Gray to explain where the situation was as requested, it was to report that the counseling center could not fit him in for 20 days. He spoke with director Lindsay Barber who noted they were having the busiest season this year. He noted that there were only 4 counselors for the entire student population and more resources needed to be dedicated to mental health.
4.	Officer Reports. President Alspach and noted that former President Robert Ewigleben had passed at age 91. She gave a brief overview of the Senate budget which was distributed. She also noted the Senate had requested an additional officer position with release time in order to help with the management of the Senate budget in a time where the Academic Senate secretary has been given additional responsibilities. Vice-President Mike Berghoef has filled 80% of the current senate seats. He is working with the Student Government to fill the remaining placement seats. He needs committees to let him know the chair and meeting times. Some out of college appointments for 1 year have been made. Committees that are contemplating changes may do so and bring to the Senate. The Academic Senate continues to work with Academic Affairs to implement the Academic Amnesty policy. Secretary Isler reported that the faculty referendum passed 131 to 1. The paperwork was being prepared to present the proposal so the Board of Trustees at their December meeting. She also thanked Senator Joseph for donating stands for the nametags and they can be picked up at the beginning of the meeting with the tags and clickers.
5a	University Curriculum Committee Chair Rusty Leonard noted that there are 3 informational proposals. He noted that they had received 79 new proposals (17 in the last week). There are 15 experimental courses. They continue to also clean up proposals from last year. Over 20 proposals are out to the college for gathering support. Senator Gray asked why the deadline was moved back to November 1. Leonard noted this allowed time for it to clear the process and be ready before spring registration occurs. Senator Isler asked if there was a myDegree deadline for checkheets. Leonard said that occurs once a year and they made some exceptions last year but not this year since the process is no longer new. Senator Foulk asked about role of MyDegree in process and how things get changed without checking. Leonard said send those requests to him. Some are honest mistakes and sometimes a

	<p>crunch for time. Any specific concerns can be sent to him. They continue to work to streamline the process and make it easier.</p>
5b	<p>Academic Program Review APR Chair Inabinett presented the APR report. The committee has no general recommendation. Senator Axford moved to approve the recommendation to continue the Risk Management and Insurance program. Seconded by Senator Wolfer. Dr. Brown was available to answer questions. This was a returning program which had been discontinued. It had low enrollment but is increasing steadily. Motion passed 100% to 0% with 0% abstaining.</p> <p>Senator Baran moved to approve the recommendation to continue the Respiratory Care AAS program. Seconded by Weaver. It has had fluctuating cohort enrollment but they have clear plans and shown continuous improvement. The program has clear outcomes and needs to be promoted in order to compete with an increasing number of programs. The bachelors will be coming in the spring because of different accreditation dates. Senator Joseph asked the source of their budget. Chair Inabinett noted that would be College of Health Professions. Senator Joseph asked how many go on to bachelors. Senator Waters said none since the bachelors program has not graduated any yet. Senator Flachs asked what AAS students could do with the associates degree. Senator Waters and program coordinator noted that they can be employed in hospital and critical care facilities with boards. The bachelors would allow them to move into a leadership position. Senator Beadry asked about profession and what degrees are needed. The bachelors in 10 years though will become the standard according to Waters. Senator Balanda asked what resources they need to succeed and grow. Senator Waters said time and then increased faculty as the program grows. The labs are small but the bachelor completion program is online. Motion passed 100% to 0% with 0% abstaining.</p> <p>Chair Inabinett noted that they are still working on the guidelines. She is seeking support of the timeline and the removal of the current powerpoint on the process which is not longer up to date. Senator Axford moved to approve the process timeline. Seconded by Senator Beaudry. Senator Waters noted that the budget still advocates money for the printed reports. President Alspach explained this budget is no longer used for that but hasn't been updated by the budget office. Motion passed 97% to 3% with 0% abstaining.</p>
5c	<p>General Education Chair Victor Piercey reported on the first recertification of COMM 105, COMM 121 and ENGL 150 for communication. There is a working group on assessment philosophy who will be seeking feedback. The general education website will begin to feature spotlight courses. He noted open seats of committee. Finally he reported on the closing of the loop of assessment by competency, conversations occurring starting with Natural Sciences and Communications this fall. They will continue in the spring and are larger committees.</p>
6a	<p>UCC Manual Senator Waters moved to remove revision from table. Seconded by Zube. Leonard noted changes were detailed in the packet. Red in document draft shows feedback from Senate. No proposals will be stopped for not having faculty qualifications section not provided. President Alspach asked about policy clarification. Leonard posted out how it has been separated. Senator Foulk asked to clarify optional. Leonard said it was optional for faculty process but required by Academic Affairs. Senator Gray asked about signoff on courses. Leonard said this was a clarification of process but keep streamlined. Leonard clarified only 3 touch points. Motion passed 87% to 3% with 10% abstaining.</p>
7a	<p>UCC proposals Senator Emerick moved to support the B.S. in Project Management (proposal 20-003) Seconded by Senator Weaver. Program champion Schuiling described that this was adding 4 more classes to create a major in project management. This was an important program which can help with enrollment. Balanda asked if this would be needed in industry if they were not part of the actual industry? Schuiling said in this experience it would allow students an edge in getting in getting a job in many industries- he had used it in healthcare even though his background was IT. Senator Zube asked why this over the industry certification which exist? Schuiling said this would allow them to be better employed immediately after graduation because they can show that they managed a project and could show deliverables which is part of that process and give them a step up. Senator Wiltshire asked why what positions make Ferris would be better then other universities? Schuiling said that we have unique faculty and partnerships. Senator Beaudry supported the idea that this was an important skill for those in the healthcare industries. It is an important field with a growing need, Senator</p>

	<p>Joseph commented about the advantage of faculty with both PhDs and industry experience and that is why we can give them experience in managing projects. Joseph then asked is what is the entry level for graduates? Schuiling said it should allow them to get a CAP-M level certification. Senator Joseph asked if required for graduation? Schuiling said not currently but would like it to add that in future. Senator Wolfer asked them to give current numbers and online available? Schuiling said it is not a current online possibility because of availability of classes such as English 150 but the faculty are working on it. Currently there are 35 students working on the certificates. Senator Foulk asked if this could be marketed as a double degree. Schuiling said that was possible. Senator Emerick made a comment that there is an organization which establishes project management offices and provides new opportunities for that group. Motion passed 84% to 16% with 05 abstaining.</p>
8	<p>Announcements President Eisler was not present</p> <p>Provost Blake discussed a conversation with Dan Hurley of the Michigan Association of State Universities and how they want to feature projects like the innovation far and the Academic Literacy Center.</p> <p>Student Government President Allison Faulkner reported they continue to invite legislatures for student issues panels for legislators and working to collaborate with senate committee. President Alspach asked if these lectures could be delayed until 7:30 so that students with late classes could attend. She said that was definitely possible for future scheduling.</p>
9	<p>Responsible Employee Obligations and Challenges Title IX coordinator Kaitlin Zies and Director of Equal Opportunity, Kylie Piette came to the Senate for a forum to answer any questions that faculty may have. Senator Zube asked about changes in the training requirements. Zies noted that they have 3 years of records and some have completed the training online or in an in person session like the speaker who had come the previous week. Senator Baran asked what happens if a faculty has not completed either of these trainings. Piette said it needs to occur. Senator Joseph asked about how to explain to students we are responsible parties and must therefore report what may be a confidential conversation up the chain of command. Piette said it should be made clear at beginning of conversation. Some questions were asked about numbers of faculty who had done training. This was not able to be calculated because information from the previous weeks presentation had not yet happened. Senator Wiltshire asked about percentages about those who do training online vs. presentation and notes that many faculty have not done it at all. He suggested referring to the training as not recommended but required. Zies notes that training has been offered 3 times a semester. Senator Wolfer said it is not clear to faculty whether or not they are current in their training obligations and suggest that a way be devised tot rack that. Training in college or area meetings sometimes counts as the obligation.</p>
10	<p>Announcements Emeriti Association president Doug Haneline was not present to report.</p> <p>Senator Todd noted that with newly approved programs like the one today, a mechanism must be created that allows them to be placed immediately on the calendar.</p>
11	<p>The Senate adjourned at 11:44 a.m.</p>