Minutes
Ferris State University
1 October 2019, 10:00 a.m.

Members in Attendance: Alspach, Aslakson, Axford, Balanda, Baran, Beaudry, Berghoef, Bright, Colley, Daubert, Drake, Emerick, Fadayomi, Flachs, Foulk, Gray, Hanna, Harvey, Herrington, Isler, Jadhov, Johnson, Joseph, Kuiper, Lamberts, Lotoczky, Moresi, Pisani, Schoenlein, Smith, Swinkunas, Todd, Waters, Weaver, Wiltshire, Wolfer, Zube
Members absent with cause: Schoenlein, Wolfer
Members absent: Winowiecki
Ex-Officio and Guests: Bentley, Blake, Brandly, Buse, Durst, Eisler, Ek, Franklund C., FUrstenberg Goosen, Haneline, Hawkins, Hegenauer, Inabinett, Johnson L., Johnson M., Leonard, Nicol, Piercey, Pilgrim, Reifert, Seiferlein, Ward-Roof

1.	President Alspach called the meeting to order at 10:00 a.m. Senate Elections chair Daisy Daubert welcomed the 2019-2020 non-tenure track Senators Beth Schonlein, Bernadette Swinkunas, and Paul Zube.
2.	**Approval of the Minutes** Secretary Isler noted that she can correct typos and errors if submitted to her prior to the meeting. She can also take him during the motion discussion. Senate Baran moved to approve the April 30, 2019 (Session A) minutes. Seconded by Senator Weaver. Motion passed 93% to 3% with 4% abstaining. Senator Weaver moved to approve the April 30, 2019 (Session B) minutes. Seconded by Senator Baran. Motion passed 90% to 3% with 6% abstaining. Senator Waters moved to approve the September 3, 2019 senate minutes. Seconded by Senator Pisani. Motion passed 94% to 3% with 3% abstaining.
3.	**Open Forum** There were no open forum comments.
4.	**Officer Reports.** President Alspach reviewed the Hatch Ed events and the plans to continue it into the future. She thanked EIO and Amy Greene for the coordination of this event. She also discussed the fact that the Senate Executive Committee was working to fill Committees. Vice-President Mike Berghoef encouraged who have not yet volunteered for committees to do so. There are openings and senators are required to serve on a committee. A second round of applications will be coming off. He is also working to fill student seats on the committee. Once formed he will be setting up training for committee chairs. Secretary Isler discussed the Rules Committee which determines charter changes. She encouraged any senators who had any interest to contact her. She noted that one possible change for this which was discussed in the April 30, 2019 meeting about the replacement of other senate officers is they resign is actually addressed in the charter. She also noted the charter referendum vote would be coming out before the next meeting and encouraged all to vote.
5a	**University Curriculum Committee** Chair Rusty Leonard noted that there are 4 informational proposals and that the some of them are experimental courses. These cannot be changed by the Senate but are included for informational purposes.
5b	**Academic Program Review** APR Chair Inabinett said the committee is meeting on Thursday afternoons. They are looking at non-accredited program and one will report in November and the other has been delayed until spring. An accredited program may be ready for the fall report thanks to Senator Waters who offered to test the process. Senator Waters said that the data duplicates what has already been created for accreditation and it took less

	than a week to compile and write the 11 page report. They are also working on rewriting on the accredited program reporting guidelines. Senator Foulk asked about the progress of the minors issue and Chair Inabinett said it is on the agenda. She notes some are actually incorrectly listed as unattached and she continues to fix the calendar.
5c	**General Education** Chair Victor Piercey noted that currently of the 3 General Education subcommittes, 3 are chaired by members not from the College of Arts and Sciences. He also noted committee openings in problem solving and cultural enrichment, diversity committee and natural sciences. He noted they are working on the first round of recertification (original group includes English 150). They are working on a possible way of badging and transferable skills, and the use of the data collected. They are working on a communications plan and suggestions from the retreat.
6A	**UCC Manual** UCC Chair Leonard said they have been gathering suggestions and meeting on proposed changes. He is asking for a postponement until November so the Senators have a chance to look at the changes and be able to ask question before the next meeting. Moved to postpone by Senator Beaudry and seconded by Senator Baran. Senator Gray asked for executive summary of changes for the packet. Senator Gray also requested that the pdf be not the ones with signatures so that they can be opened with devices. Senator Todd supported this as an important issue for Senators. Motion passed 97% to 0% with 3% abstaining.
7a	**UCC proposals** Senator Bright moved to support the Economics minor revisions proposal (19-041). Seconded by Senator Emerick. Coordinator Brandley explained that this proposal served as a cleanup and converted two experimental courses to permanent courses. Motion passed 100% to 0%. Senator Bright moved to support the Information Security and Intelligence revisions. Seconded by Senator Weaver. Some material about the ABET accreditation were not available in packet and was shared by Chair Leonard. Program coordinator Jim Furstenberg noted that these were suggestions that came out of their ABET accreditation process. All courses are mapped also for NSA status. It was consolidation of two concentrations and augment digital forensics concentration. More foundational technical skills were needed. They were requested to create more experience based courses like 121- Digital Security. This has been moved from an option to required in the checksheet. Senator Balanda asked if adding the 121 allowed elevation of higher courses. Furstenberg said yet that was the intent. Senator Johnson asked Furstenburg why the program needs a different network course when the University already offers Cisco Network Academy which is the standard for the industry. Furstenberg replied that they did not want Cisco certification and that they are not competing with that program. Senator Emerick noted that the Cisco path would now need to be done by those students through a different path with with limited electives for students to four. These programs are duplicating course. Furstenberg agreed that this may reduce numbers. Senator Kuiper asked if they address the concerns noted by college committee. Senator Emerick noted that that this related to a project management course which allowed for a base in finance management. This was removed as a result of ABET report. Motion passed 84% to 16% with 0% abstaining.
7b	**Creation of Senate University Assessment Committee** Senator Axford moved for the creation of a senate university assessment committee. Seconded by Senator Waters. She explained that this proposal came out of the recommendations of the Data Driven Task Force from April 2019. This is more of a faculty driven process. Senator Balanda asked about the committee structure and inclusion of many non-Academic Affairs members. Senator Axford noted that the footnotes did not reflect membership accurately and were not part of the official motion. Senator Hanna asked for clarification of providing charges. Senator Axford said this was the specific charges of the committee which was not part of this motion. Senator Hanna asked if this is a Senate committee reporting to the senate? President Alspach said yes and but it was called university Senator Foulk expressed concern again about the populating of this committee and how it may be duplicative and not get members. Axford agreed this is a concern but given the current focus on assessment, she feels that there will be faculty who will step up to serve on this committee. She notes it is not just an HLC concern but it is referenced in meetings around campus. Senator Fadayomi noted that finding members for the task force was not an issue. Motion passed

	76% to 21% with 3% abstaining. The vote is referred to the Vice President for the forming of the committee.
8	**Announcements** President Eisler reported that the budget crisis does not appear to have cuts to the higher education budget. TIP program funding has been included. The approximate 2% increase will be only $17000 less than what had been budgeted. Vetos include cuts to Michigan Tuition Fund (Ferris not eligible) and a students-with-children program. She used the administrative board which she appoints to make cuts within a department. Board of Trustees meeting on Friday will present the new strategic plan. Also this week was the first enrollment breakfast. He noted that the number of FTIAC students who returned had record setting numbers. Homecoming also went very well. Provost Blake also discussed the success of the HatchEd program. He wanted to thank the Academic Senate for that sponsorship and also Kendall who was a sponsor.
9	**Student Government Report** Student Government President Allyson Faulkner reported on the increase in participation. They are focusing on items such as the lecture legislative series, the Big Event in April and the United Way. She encouraged input at the weekly Tuesday night meetings.
10	**Higher Learning Commission- Accreditation** Mandy Seiferlein, Jeff Ek and Jennifer Hegenhauer presented on the HLC process. They reviewed the areas of focus for the 2020 process. They are: Kendall-Ferris relationship, assessment, graduate education, scholarship, equity and diversity, instructional technology and learning resources and off-campus performance review processes for adjunct faculty. Co-chair Ek noted that they have been working with Kendall and how they are part of Ferris but may be branded differently. He asked the group for ideas of how to expand collaboration. Senator Joseph suggested a shuttle between campuses and take advantage of design. Senator Hanna suggested shared courses. Emeriti Association president Doug Haneline suggested a merger of the two alumni associations. Senator Beaudry suggested and artist in residence at Big Rapids. Senator Foulk an art history professor, asked about NASAID integration with HLC. Is that an issue? Ek said it had not been an issue. Senator Joseph suggested putting Kendall events on Ferris signage. Senator Axford asked why they had a separate senate? Ek responded that this was the part of the agreement as a semi-autonomous organization. Senator Hanna asked if the seven areas are our concerns or HLCs? Chair Ek said that they start from the last report and these were noted. What are expectations for faculty qualifications? Seiferlein said that we are expected to be completely compliant and she will be providing a list. She said much about assessment and much has been done but it is often not known and available. Work will continue at a college level. She said the approval of the assessment committee was a important step forward. Senator Zube asked about automation of process and Canvass add-ons. Seiferlein said she would investigate and have a demo scheduled later. Senator Alspach asked about co-curriuclar transcript and where that was. Senator Axford said that was at one point on orgsyn which has gone. Seiferlein will investigate. Seiferlein said also that the data is handled in the report by Student Affairs and some Academic Affairs at a program level. It is currently a broad level review. The last discussion was on scholarship and how professional development activities should be entered as well into the digital measures. It is part of the definition. In our last evaluation it was not that it did not exist but that it was not readily available. They would like to put these materials in Digital Measures to help to tell the story. But are there other ways? Senator Jadhov noted that what we consider scholarship goes far beyond just the publication and should be included. Zube noted that other materials also exist- where in return for fiscal report they create reports that document what they did and learned at this. Seiferlein said that they would review this and ask individuals to consider Digital Measures which can be flexible. They also presented a timeline of events in upcoming months.
11	**Announcements** Emeriti Association president Doug Haneline had no report.
12	The Senate adjourned at 11:52 a.m.