

Librarian's Meeting Minutes  
May 26, 2020. 11:00 AM via Zoom

Present: Melinda, David, Paul, Stacy, Mari, Dejah, Fran, Leah, Ann, Ben, Elise, Jason  
Absent: Ali, Heather

Melinda called the meeting to order at 11:06AM

Agenda:

1. Melinda asked about scheduling future meeting in person or via Zoom. She wanted to book library space after Rodney opened up the calendar. It was agreed to book the rooms and offer the meetings via zoom as well.
2. Dean's Update—See appendix 1
3. LibKey. Dejah presented some statistics on LibKey and discussion ensued about some of the different options. A group will convene to discuss some of the finer points and report back to the group
4. APA Guide update. Stacy reported on some work she did updating the guide for the Social Work program. With updates from volume 7, she then made a more general one for the campus population. Paul then asked to update this as he's been updating the guides all long. Dave will send the new FLITE logo to Mari for inclusion on the new document. It needs some updating to fit on the page.
5. Jason reported on a potential early retirement program that may be offered from the bargaining units. He said to watch for emails on the program's details as they come forth.

Meeting adjourned at 12:10pm.

Appendix 1

# FERRIS STATE UNIVERSITY

FERRIS FORWARD

Dean's Update  
May 26, 2020

## Reaffirmation of Accreditation

- Progress continues to finalize all reporting in advance of the Fall 2020 visit. The Higher Learning Commission sent the names of our review team. The team includes the following individuals:
  - Dr. Susan Rydell (chair), Metropolitan State University
  - Dr. Martha Merrill, Kent State University

- Dr. Kim Black, University of Northern Colorado
- Mr. Camden Hardy, Southwest University of Visual Arts
- Mr. William Finley, Washburn University of Topeka
- Ms. Shelley Gipson, Arkansas State University

### **Re-Entry Working Groups**

- Across campus, efforts continue as we consider safe and healthy options for an eventual re-entry to physical campus operations. There are multiple working groups and information about their activities is available [here](#). The working groups include the following:
  - Academics
  - Customer Service
  - Employee Resources
  - Facilities
  - Health
  - Procurement
  - Students
- Within Academic Affairs, there are also three working groups focused on the following areas:
  - PPE in the Classroom and Classroom Arrangements
  - ELearning Resources
  - Phasing to Reopen and Possible Academic Calendar Considerations/Adjustments

### **Resource Adjustments**

- Given the expected decrease in enrollment and likely change in state appropriations, we continue to review options to adjust resources for the coming fiscal year. At present, each academic area (college) is preparing scenarios that include up to a \$1Million (per unit) reductions for the start of FY21.
- As a part of resource adjustments, please extend thoughts and questions related to acquisitions to Fran and copy Chelsea. They are working with this information to provide helpful usage data as part of the consideration process for potential changes in purchasing.

### **Questions & Discussion**

Approved via Chat (per 6/23/20 Minutes)