

ACADEMIC LEADERSHIP COUNCIL

September 30th, 2014
Michigan College of Optometry, MCO 210
8:30 am – 10:00 am

Agenda

1. Review of Previous Meeting Minutes – Andy Karafa (3 min.)
2. Beyond – Katie Davidson & Piram Prakasam (5 min.)
3. Ferris' Women Leadership Forum (10 min.)
4. State Authorization & Internship Data Entry – Deb Thalner (10 min.)
5. Professional Development Opportunities & Scheduling Update – Kirk Weller (5 min.)
6. General Education – Cliff Franklund (15 min.)
7. College Committee Structure – Julie Coon (15 min.)
8. Externally Funded Student Travel – John Schmidt (15 min.)
9. Open Forum & Updates from Colleges, Schools, & Departments

Future ALC agenda items:

- General Education (*recurring*)
- Course Section Scheduling (*next meeting*)
- ~~Summer Schedule (*October*)~~
- ~~Time-to-Degree Issues (*October*)~~
- Personnel Files (*October or November*)

ALC MEETING MINUTES
September 30, 2014

Membership: Andrea Wirgau, Andy Karafa, Angie Mishler, Anne Marie Gillespie, Ben Upham, Brian Bouwman, Brian Craig, Cambria DeHoag, Cheryl Cluchey, David Darrow, David Frank, Debbie Dawson, Debra Curtiss, Deborah Thalner, Debra Courtright-Nash, Debra Cox, Deedee Stakley, Gayle Lopez, Glen Okonoski, Gregory Zimmerman, Janelle Hemingway, Jeff Ek, Jim Powell, Jim Woolen, John Schmidt, Jon Sprague, Joseph Lipar, Julie Coon, Leah Monger, Lianne Briggs, Lucian Leone, Meral Topcu, Michael Bouthillier, Peter Bradley, Piram Prakasam, Richard Goosen, Robert Buckingham, Ron McKean, Sharon George, Shelly VandePanne, Susan Owens, Tami Wolverton, Theresa Raglin, Todd Stanislav, Tracy Powers, Trinity Williams

Regular Guests: Kirk Weller, William Potter, Robbie Teahen, Clif Franklund

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HANDOUTS

1. BEYOND: Diversity
2. Gen Ed – 2 Handouts (Comparisons, FLO Assessment Plan-draft)

MINUTES

1. Review of Previous Meeting Minutes
 - ❖ Minutes from 09-09-14 meeting approved with one correction.
2. BEYOND: Diversity
 - ❖ Piram Prakasam Introduced Katie Davidson who is the student project manager for the BEYOND: Diversity event on October 19th. 30 faculty & staff have collaborated on writing content for banners. They are developing a survey to be used and ask ALC members to provide feedback on whether comprehension questions or opinion questions would be recommended. Handout provided. Sign in sheet passed for members who would like to be more involved in the project.
3. Ferris' Women Leadership Forum
 - ❖ Trinity Williams reported she is working with Kemi Fadayomi and Paul Blake on sponsoring 2 candidates to attend the HERS (Higher Education Resource Services) Summer Institute. This will be the inaugural year at Ferris for this event. They will reach out to tenured, mid-career female faculty members who are involved in service on campus and encourage them to apply to join 65-70 female faculty who are in similar points in their careers at the 2 week summer session.
 - ❖ There will be an information session on October 10th at 3pm in IRC-109.
 - ❖ Plans are to hopefully continue this support in future years and to perhaps form a group on campus similar to the Fulbright group to keep the yearly participants connected. Please share with your faculty.
4. State Authorization & Internship Data Entry
 - ❖ Deb Thalner reported they have loaded the latest State Authorization Information to the Groups tab in MyFSU. Went over listings and what this means to Ferris. With 70-80 programs that potentially have interns each year we need to stay on top of regulations. We are at risk in some states. Is it important to send interns there?

- ❖ Using screen in Banner to record internship data which is being piloted. Each college will need to designate a person/area who will input data for the college.
- ❖ Please review the document and provide feedback to Deb of areas that are of concern to you.

5. Professional Development Opportunities & Scheduling Updates

- ❖ Kirk Weller reminded members of email sent yesterday regarding Chairs' training opportunity in mid-November. Academic Affairs is covering cost of conference.
- ❖ Kirk also reminded members he has created an ALC folder in DropBox in which he has placed several documents. Members can review his information and add additional documents of their own. Simple sign up process if you are not already a member. This does not replace information placed on college/department websites.
- ❖ There have been meetings with 3 colleges to discuss course scheduling. CAS and COEHS coming up. Still looking into scheduling software to determine if there is a need.
- ❖ Discussion continued on scheduling in general.

6. General Education

- ❖ Clif Franklund reported on the Gen Ed Committee's progress working on FLOs, competencies and outcomes. They will be reporting to the Senate next week. They will visit with various units to share latest work. As each area is discussed the expertise area will be consulted.
- ❖ Discussion continued with "build from the bottom up" concept reviewed.
- ❖ Discussion will continue at future meeting.

7. College Committee Structure

- ❖ Julie Coon addressed membership. CHP is in process of cleaning up processes (Bylaws, policies) and asked other colleges to share their adopted written practices. She will send out request and would be grateful for anything you feel you can share.

8. Externally Funded Student Travel

- ❖ John Schmidt asked to address ALC regarding a faculty/student travel and funding situation for their insight. He gave overview of the situation in detail.
- ❖ Discussion held with other colleges weighing in on their methods of dealing with these types of situation.

9. Open Forum & Updates from Colleges Schools & Departments

- ❖ Please email Andy if you have a topic of interest.

Adjourn: 9:45 am