

ACADEMIC LEADERSHIP COUNCIL

August 13th 2013
West Campus Community Center
8:30 am – 10:00 am

Agenda

1. Review of Previous Meeting Minutes – Andy Karafa (5 min.)
2. CTA Negotiations Update – Steve Stratton (20 min.)
3. OMSS Training and Resources – Matt Chaney (15 min.) ***Tentative***
4. Safety Update Report – Anne Hawkins (15 min.)
5. Library Services – Mari-Kermit Canfield & Emily Mitchell (20 min.)
6. Possible ALC Retreat: 08/22/2013 – Andy Karafa (15 min.)
7. Open Forum
8. Updates from Colleges, Schools, & Departments

ALC MEETING MINUTES

August 13, 2013

Membership: Andrea Wirgau, Anne Marie Gillespie, Brian Bouwman, Brian Craig, Cambria DeHoag, Cheryl Cluchey, David Darrow, David Frank, Debra Curtiss, Deborah Dawson, Deborah Thalner, Debra Cox, DeeDee Stakley, Glen Okonoski, Gregory Zimmerman, Helen Woodman, James Powell, Janell Hemingway, Jim Woolen, Jon Sprague, Joseph Karafa, Joseph Lipar, Julie Coon, Kim Hancock, Kirk Weller, Larry L Schult, Leah Monger, Lianne Briggs, Lucian Leone, Michael Ropele, Michael Cooper, Michael Bouthillier, Piram Prakasam, Robert Buckingham, Ron McKean, Sharon George, Shelly VandePanne, Steven Reifert, Susan Owens, Tami Wolverton, Theresa Raglin, Todd A Stanislav, Tom Behler, Tracy Powers, Trinidy Williams, William Smith

Regular Guests: Paul Blake, William Potter, Robbie Teahen

Guests: Steve Stratton, Mike Wade, Anne Hawkins, Mari Kermit-Canfield, Emily Mitchell

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Handouts

Summary of FFA Tentative Agreement

OMSS Flyer

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1. Review of Previous Meeting Minutes
 - ❖ Minutes will be reviewed at next ALC meeting.
 2. CTA Negotiations Update
 - ❖ FFA Contract - Steve Stratton first provided a summary of the tentative agreement between the FSU Board of Trustees and the FFA. A new 5-year contract is awaiting final signatures. Few changes from previous contract so that can be used until new contract is distributed. Main changes are to salary and health care provisions.
 - ❖ CTA Contract – Steve Stratton next shared status of negotiations regarding the CTA contract. Sides are currently working with a mediator and next meeting is this coming Thursday. As negotiations are ongoing specifics were not shared but overview of main points was given.
 3. OMSS Training and Resources
 - ❖ Mike Wade, Asst. Dir. Of Multicultural Student Services presented an overview of services available through their office and provided handout which touches on their major student led initiatives. All efforts relate to student learning opportunities outside the classroom, Mike encouraged members to learn about the resources OMSS can offer which can be tailor made to tie in with various programs in all colleges.
 - ❖ Annual events and activities – listed on website and updated frequently. All events placed on campus calendar. Database of workshops available.
 - ❖ OMSS is now in its 28th year on campus. Now located on the 1st floor of FLITE.

4.e Safety Update Reporte

- ❖ Anne Hawkins, Lab Safety Coordinator, provided update. Anne thanks areas on campus for their cooperation and assistance as areas are reviewed.
 - Biohazards – now 3 pick-up locations so waste does not have to be moved as often. Located in the Birkame Health Center, the Biology Department and in the Health Professions building. Review of the Birkame bloodborne pathogen policy for post exposure protocol and there is now a 24/7 reporting system for needle stick exposure.
 - Carbon monoxide sensors in automotive area. If out of compliance notice given instructions on prioritization now provided.
 - Hoods reviewed for air quality performance.
 - Working with Optometry on laser safety.
 - Training session offered August 23rd 9-10 am and 10:30-11 am.
 - Federal regulations require training on global harmonization with words being replaced by picture icons. Required to be in place by December.

5.e Library Services

- ❖ Introduction of Smart Search which will provide interdisciplinary search results from multiple database sources; journal indexes, government documents, visual items, interlibrary loan items. While not all encompassing, it is a significant improvement over google search and single database searches.
- ❖ Testing is ongoing with actual students who are reporting very positively.
- ❖ Some instruction is needed if it is to be used to best advantage. Short demos are available and staff is available to train faculty and students.
- ❖ Faculty are urged to steer students to Smart Search for assignments rather than refer to older databases. FSUS will introduce freshmen to S-S and incorporate it in an FSUS scavenger hunt assignment. FLITE interested in faculty feedback.

6.e Possible ALC Retreat

- ❖ Andy Karafa and Paul Blake have discussed the possibility of an ALC Retreat in a more social setting. Proposing Thursday, August 22nd, 5:30-7:30 pm at the Gypsy Nickel. The office of the Provost will cover food expense, members responsible for beverages. Main discussion item will be membership options and meeting structure. Majority agreed to time, date, place so formal invitation will be sent out in near future.

7. Open Forum

- ❖ Shelly VandePanne updated members on MAP-Works. Survey of all degree seeking undergraduates. Surveys from last year showed good data collected but need for consistent follow-up - and that will be a focus this year. Training sessions will be coming up.
- ❖ Deb Cox reminded members that MyDegree audit training sessions are coming up and a MyDegree access form must be signed by colleges in order for advisors to gain full access. If a user role report is run users with access are identified. Please check before completing a new form.
- ❖ Mary Holmes and Ron McKean are leading discussions on how non-degree students who may be taking classes sporadically may be given Banner access and Ferris Connect access. If you know of instances of non-credit, non-enrolled students needing access please email Ron as they are gathering data on need.

8.e Updates from Colleges/Departments

- ❖ Next meeting – September 10, 2013 at WCCC.
- ❖ Possible future topic – accessibility – Deb Cox.
- ❖ Please email Andy if you have a topic of interest.

Adjourn: 9:55 am