

ALC MEETING MINUTES

January 31, 2012

Membership

Members: Sandra Balkema, Paul Blake, Michael Bouthillier, Robert Buckingham, Cheryl Cluchey, Michael Cooper, Debra Cox, Brian Craig, Debbra Curtiss, Deborah Dawson, Cambria DeHoag, Stephen Durst, Van Edgerton, David Frank, Sharon Hamel, Kim Hancock, Susan Hastings-Bishop, Joseph Karafa (chair), Gregory Key, Joe Lipar, Glen Okonoski, Tracy Powers, Piram Prakasam, Theresa Raglin, Nancy Reddy, Steven Reifert, Randall Schroeder, Larry Schult, Todd Stanislav, David Steenstra, Deborah Thalner, Matthew Wagenheim, Kirk Weller, Trinity Williams, Helen Woodman, Jim Woolen, Gregory Zimmerman

AGENDA

1. Approval of Minutes from 1/17/2012
2. Respectful Workplace Training – Steve Stratton
3. Examples of Collaboration – Andy Karafa
4. Open Forum
5. Updates from Colleges/Schools/Departments

Handouts: Respectful Workplace Training packet

1. Approval of Minutes from 12/13/2011
 - ❖ Minutes approved
2. Respectful Workplace Training – Steve Stratton
 - ❖ Video training, packet handout
 - ❖ Discussion of what makes you feel respected or disrespected at work
 - ❖ Talk it through and see if a solution can be reached – engage in an interactive practice
 - ❖ Coverage of Federal and Michigan Laws of discrimination (handout)
 - ❖ Coverage of Ferris policies of discrimination and harassment, EEO (handout)
 - ❖ It is important to treat harassment notifications seriously and to act on investigating and resolving the situation
 - ❖ Complaints about an employee's email tagline: direct them to Miles
 - ❖ What is approved by the employer is different than a personal belief – free speech and freedom of expression vs. right to maintain a discrimination-free workplace
 - ❖ Q & A on Academic Freedom vs. Personal Beliefs
3. Examples of Collaboration – Andy Karafa
 - ❖ Certificate of Small Business Management collaboration with Pharmacy and other students who find themselves in managerial positions.
 - ❖ Students in television production working in Sports broadcasting and with Athletics and commercials on Fox 32, provides a meaningful experience
 - ❖ Recreation management: ropes course requires collaboration
 - ❖ Office of International Education created a 1-year fellowship to teach IDP and extensive faculty development with the Faculty Center
 - ❖ Developmental Curriculum & School of Education worked together to create a booklet called "Sink or Swim" to inform students what they need to know about college.
 - ❖ Multiple offices work together to produce an outreach to promote academic integrity
 - ❖ Interdisciplinary curricula is another example of collaboration

4. Open Forum



5. Updates from Colleges/Schools/Departments

- ❖ Upcoming: Discussion of barriers to collaboration
- ❖ Upcoming: Discussion of membership criteria for ALC

Adjourned: 10:00 a.m.