

ALC MEETING MINUTES

March 27, 2012

Membership

Members: Sandra Balkema, Paul Blake, Michael Bouthillier, Robert Buckingham, Cheryl Cluchey, Michael Cooper, Debra Cox, Brian Craig, Debra Curtiss, Deborah Dawson, Cambria DeHoag, Stephen Durst, Van Edgerton, David Frank, Sharon Hamel, Kim Hancock, Susan Hastings-Bishop, Joseph Karafa (chair), Gregory Key, Joe Lipar, Glen Okonoski, Tracy Powers, Piram Prakasam, Theresa Raglin, Steven Reifert, Randall Schroeder, Larry Schult, Todd Stanislav, David Steenstra, Deborah Thalner, Matthew Wagenheim, Kirk Weller, Trinity Williams, Helen Woodman, Jim Woolen, Gregory Zimmerman

AGENDA

1. Approval of Minutes from 3/13/2012 – Todd Stanislav
2. FNTFT-FSU Negotiation Update – Steve Stratton
3. Transfer Center Overview and Process Changes – DeeDee Stakley
4. New Faculty Orientation for 2012 – 2013 – Brook Moore
5. Open Forum
6. Updates from Colleges/Schools/Departments

Handouts: New Faculty Orientation Week Draft, Transfer Center Update, CTA Arbitration Decision

1. Approval of Minutes from 3/13/2011
 - ❖ Minutes approved w/change in 2.8 Mike Hughes to Don Flickinger
2. FNTFO-FSU Negotiation Update – Steve Stratton
 - ❖ Anticipating last meeting this week Thursday
 - ❖ Logjam on healthcare for full-time employees – FSU wants them to work 15 credits in exchange for healthcare.
 - ❖ FSU Offer on healthcare is under consideration by the union.
 - ❖ Handout: CTA Arbitration Decision
 - ❖ Arbitration case is about who is in union and who is not in union
 - ❖ Summary reading of arbitration findings.
 - ❖ MERC is the sole authority of who should be in or out of a bargaining unit
 - ❖ New petitions pending to add positions to the CTA union
3. Transfer Center Overview and Process Changes – DeeDee Stakley
 - ❖ Handout: Transfer Center Update
 - ❖ Brand new program at Ferris
 - ❖ Dual enrollment moved to Transfer Center
 - ❖ Proposal to move from direct credit model to national concurrent enrollment model
 - ❖ **Questions please email or call DeeDee Stakley**
 - ❖ Faculty for Concurrent Enrollment will be required to complete orientation and professional development to participate in concurrent enrollment teaching
 - ❖ All concurrent teachers must meet adjunct requirements to teach and they must teach the course as if it were a course taught at Ferris, including meeting hours and course requirements
 - ❖ First Concurrent Enrollment orientation on April 17
 - ❖ Transfer Center will relate guidelines and requirements to interested teachers, and will explain to those teachers when they do not meet requirements

- ❖ 30% of current students in concurrent enrollment come to Ferris – no data to determine if the students would have come to Ferris anyway
 - ❖ Programs will determine standards in concurrent enrollment courses; syllabi will come directly from departments
 - ❖ Handbook will state clearly criteria for teaching the class. Every year an instructor will be required to submit a renewal application
 - ❖ Proposal is for Concurrent Enrollment model to begin July 1.
 - ❖ Premier instance of Dual Enrollment orientation in July
 - ❖ Suggestion to have a representative from Transfer Center sit in on the Gen Ed Taskforce
 - ❖ Input and suggestions, please contact DeeDee.
4. New Faculty Orientation for 2012 – 2013 – Brook Moore
- ❖ Handout: New Faculty Orientation Week agenda Draft
 - ❖ Times for orientation agenda staggered so new faculty have time to get ID, parking permits, etc.
 - ❖ New Faculty Panel on last day
 - ❖ Presentation on Blackboard and working session will be combined
 - ❖ Departments are encouraged to pair new faculty with established department faculty to have lunch and converse
 - ❖ Suggestion: consider having new employees sit in on committees to meet people and get to know Ferris
 - ❖ Faculty Center will contact departments that have new faculty coming in to arrange lunch, etc.
5. Open Forum
- ❖ Academic Advising seminar this Thursday: Converting Web CT to Blackboard 9.1
 - ❖ Future discussion suggestion: Release time vs. stipends implications
 - ❖ Article on refocusing terminology in courses: 3 hours coursework outside of class per 1 hour in – Reframe to say “study time, including homework”
 - ❖ Andy sends apologies for change of room and lack of coffee
6. Updates from Colleges/Schools/Departments
- ❖ None

Adjourned: 9:54 a.m.