

**ACADEMIC LEADERSHIP COUNCIL**  
(a.k.a. Chair's Council)  
June 28<sup>th</sup>, 2011  
Rankin Center – Centennial Room  
RAN 252  
8:30 am – 10:00 am

Agenda

1. Review of 06/14/11 Meeting Minutes (5 min.)
2. Discussion about dashboard document (25 min.)
3. Discussion of graduation clearance processes (15 min.)
4. Visit from Financial Aid to discuss new federal guidelines (15 min.)
5. Discussion about new federal guidelines (20 min.)
6. Open Forum (10 min.)
7. Use of national standardized tests (time permitting)
8. Updates from Departments/Schools/Colleges

## ALC MEETING MINUTES

June 28, 2011

### Membership

Members: Paul Blake, Michael Bouthillier, Robert Buckingham, Cheryl Cluchey, Michael Cooper, Debra Cox, Brian Craig, Adnan Dakkuri, Deborah Dawson, Van Edgerton, David Frank, Nathan Garrelts, Sharon Hamel, Kim Hancock, Susan Hastings-Bishop, Liza Ing, Joseph Karafa (chair), Gregory Key, Pat Klarecki, Joe Lipar, Leah Monger, Matt Pinter, Tracy Powers, Theresa Raglin, Nancy Reddy, Steven Reifert, Randall Schroeder, Larry Schult, Grant Snider, Todd Stanislav, David Steenstra, Karen Strasser, Deb Thalner, Matthew Wagenheim, Kirk Weller, Greg Wellman, Trinity Williams, Jim Woolen, Helen Woodman, Fred Wyman, Gregory Zimmerman

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#### 1. Review of Minutes

- Added Kim Hancock, Joe Lipar, and Trinity Williams to membership list
- Edited Bargaining Update details

#### 2. Dashboard Document Discussion

- Dashboard Document is managerial trends to track data for goals and strategy
- Questions and concerns:
  - How are students supposed to be tracked?
  - Information is scattered and not easily compiled
  - Need buy-in with administration, faculty
  - Need plan of what should be tracked; meaningfulness
    - Curriculum, students, placements, success rates
    - By college, productivity – differences possible per college
  - Need to tie things together – budgeting, TracDat, etc.
  - Where does reliable data come from? How tracked?
  - Definition of accomplishment goals needed; what should be tracked and why
  - Need specific expectations, agenda
- Alumni Relations and Institutional Research should be involved, visit to discuss thoughts and expectations, elaboration, information
- Start locally to find out information
- Get together in areas to take a look at document, determine if data is there.

Meeting adjourned 10:00 a.m.

### **3. Graduation Clearance Processes**

- In Social Sciences, forms are initiated by advisor and then go through checks and clearances from coordinator, department head, then dean
- Similar processes in other departments: advisor – coordinator – dean; advisor – department head – dean
- Allied Health has workflow process

### **4. Visit from Financial Aid to discuss new Federal guidelines**

- Handouts given of effective changes. Changes take effect July 1, 2011
- More info coming next week for students

### **5. Federal Guidelines**

- Ferris recruitment of out-of-state/online students needs permission/regulation approval from state recruiting from
- Other states charge fees on internships
- States outside MI have no jurisdiction over Ferris education
- Data needs collecting