

Academic Leadership Council
(a.k.a. Chair's Council)
September 21, 2010
Rankin Center – Centennial Room
RAN 252
8:30 am – 10:00 am

Agenda

1. Department Meeting Visits – Todd Stanislav (5 min.)
2. MyDegree (DegreeWorks) – Deb Cox (5 min.)
3. HLC Self Study: Focus on Criterion 3 – Jim Woolen (40 min.)
4. Reduced Resources Discussion (30 min.)
 - Possible topics include:
 - Working with fewer tenure-line faculty members
 - Adjusting to fewer office-support hours
5. Updates from Colleges/Schools/Departments
5. Open Forum

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Open Forum

Handouts

Agenda

MINUTES - DRAFT

DEPARTMENT MEETING VISITS

Todd Stanislav made four announcements

- Todd is available to attend departmental meetings and/or assist departments/faculty curricular applications, course development, course outcomes, etc. He reminded those present of PDI stipends that are available as well as travel grant monies.
- “Focus on Student Success” grant program - opportunity available for student organizations with funding available specifically for this program. See website for more information.
- New Faculty Transition Program – notes on NFO program coming out soon. Reminder that every other Thursday from 11-1 (lunch included) topics of interest are explored (see FCTL website for list and specifics). Current faculty are encouraged to join as well, for all or part of the session as time allows.
- Reminder of faculty opportunities with several sessions being offered today, ending with a session on Respondus & The LockDown Brower from 5-6 pm (see website for full listing of upcoming opportunities).

MyDEGREE (DegreeWorks)

Deb Cox shared current status of MyDegree

- Testing continues with soft opening planned for Oct. 1st and full roll out on Oct. 15th. Everyone encouraged to continue testing.
- 200 + employees will be receiving email from Kathy Fisher with Data Security Request form for MyDegree access. Several signatures required so please be looking for the email and return promptly. Contact MyDegree@ferris.edu if you believe someone should receive a form and did not.
- Reminder that the Planner and What If functions are available to all but the Audit function available ONLY to incoming freshmen (SOME transfer student MAY be able use the Audit function)

- Concerns and comments reviewed regarding faculty training, student communication, substitution info being added, MyDegree NOT trumping Audit sheets with disclaimer language built in.

HLC SELF STUDY: Focus on Criterion 3

Jim Woolen led review and discussion on Criterion 3, using summary handout from last meeting. Reminded members to bring this summary to future meetings as HLC Criteria are discussed. To lead off discussion question posed, “how are we doing based on “perceptions”? Discussion items included:

- Assessment - SAI surveys (“Perceptions ARE Reality”)
- Policy & Procedure consistency
- Gaps in processes – need to complete the loop
- Sabbatical leave process, pre-conference data
- How statistics are gathered (graduate numbers, placement rates)
- Is focus on quality in teaching and learning
- Student affairs involvement
- Faculty awards – encourage ‘quality’ ?
- Recent alumni survey
- Referred to Quick Reference (pg. 26) in Discussion Summary report

Robbie Teahen reminded members the Summary Report will not be updated and was just intended for internal discussions. It will remain on the website but is not for HLC use. She urged everyone to take the time to review the full report, available on line, which contains specifics on each topic and criterion.

REDUCED RESOURCES DISCUSSION

Andy Karafa lead discussion on issues all areas are having to deal with regarding reductions in funding, personnel, etc. Everyone is having to do more with less and we have to take the time needed to streamline processes in light of these reductions. Deb Thalner and Pat Klarecki agreed to review items of concern and present ideas at next meeting. Andy encouraged others to join Deb and Pat if interested.

Due to lack of time UPDATES and OPEN FORUM were not addressed.

Meeting adjourned at 10:00 am.

Minutes submitted by: Gayle Driggers