

Chairs' Council
March 2, 2010
Rankin Center – Centennial Room
RAN 252
8:30 am – 10:00 am

Agenda

1. Announcements
2. Grants – process, changes and how we can encourage future grant activity
Enid Carlson-Nagel + others
3. Online training opportunities for students and faculty
Bill Knapp, Elaine McCullough, Enid Carlson-Nagel
4. Items from Floor – Open Discussion

Chairs' Council Meeting
2 March 2010
8:30 – 10:00 am - Centennial Room RAN-252

Agenda

Announcements

Grants: Process, Changes (encouraging future grant activity) – E. Carlson-Nagel

Online Learning – E. McCullough, B. Knapp, E. Carlson-Nagel

Items from Floor – Open Discussion

Minutes

Announcements:

Paul Blake encouraged members to submit items to Reinhold Hill for future agendas.

Grants: Process, Changes and Encouraging Future Grant Activity

Gretchen Spedowske shared that there was been a task force looking into an improvement process for the Grant Office. The website should have a new look by the end of spring 2010 semester. One major change is the form process. A single form has been developed which incorporates the three previous separate forms: Notice of intent, Approval, Award. Submission will be electronic. Enid Carlson-Nagel urged those thinking of submitting a grant to contact the grants office very early in the process for assistance and/or information. Some grants are restricted to one per institution and the grants office can share if others have already begun work on the same grant, etc. Contacting them early in the process also assures required signatures are obtained in time. Enid also shared an upcoming name change. Currently the OSSP, Office of Scholarship and Sponsored Programs under Academic Affairs, the name will change to Grants Office in the future. They are available to help anyone on campus with grants questions.

Online Learning – Training Opportunities for Students and Faculty

Elaine McCullough spoke to the opportunities for instructors to enhance their online teaching experience. One of the first initiatives of faculty in Lang & Lit was the newsletter creation. A second initiative is the development of a 4-part workshop with 38 participants in the first offering. She is interested to hear of efforts areas on campus are making to develop online learning communities and is encouraging collaboration across campus.

Bill Knapp spoke to the opportunities for students to enhance their online learning experience. The goal is to make students interested in online learning aware of the tools available to become successful. FCTL, through Ferris Connect, has built a repository of learning Modules that are available to faculty to pull into their course modules. Ex: APA module, Information literacy, Excel, Time Management, etc. Students can use these independently to further skills, etc.

Both Elaine and Bill encouraged those in attendance to contact them for any assistance regarding online learning. Discussion on FSUS connection, transfer student use, off campus students use, etc.

Items from the Floor – Open Discussion

David Steenstra brought up efforts to recruit more adult learners and evening course offerings which would involve Gen Ed courses as well and how all areas will need to work together for success. Adding to agenda at future meeting suggested.

There being no further discussion the meeting was adjourned at 9:30 am

Minutes submitted by: Gayle Driggers