

**Minutes
Ferris State University
February 5, 2019- 10:00 a.m.**

Members in Attendance: Alspach, Aslakson, Axford, Bacon, Bajor, Baran, Berghoef, Bright, Daubert, Desmond, Drake, Emerick, Epps, Fadayomi, Foulk, Gray, Hanna, Herrington, Inabinett, Isler, Johnson, Moore, Rumpf, Shimko, Smith, Swinkunas, Thomson, Todd, Waters, Weaver, Wolfer, Wyss, Zube, Zyla
 Members absent with cause: Calkins, Flachs,
 Members absent: Lotoczky
 Ex-Officio and Guests: Bentley, Damari Durst, Goosen, Haik, Haneline, Hawkins, Hoisington, Hawkins, Jackson, Johnson L., Johnson M., Leonard, Mudel, Nicol, Peircey, Reifert, Seiferlein

1.	President Alspach called the meeting to order at 10:02 a.m. She announced changes to the order that the Conversation was cancelled and the president submitted a written report.
2.	Approval of Minutes. Senator Todd moved to approve the minutes of January 15, 2019. Senator Wolfer seconded. Motion passed by 93% to 7% with 0% abstaining.
3.	Open Forum There were no open forum comments.
4.	Officer Reports/ President Report President Alspach reported on the legislative council which she attended and her interest in the 2018-19 expectations. She plans to have link sent out (it is part of SPARC papers). The Virtual Learning Center is a proposal in the legislative process and notes upcoming summer renovations to Ives Avenue. Concerns had been raised about identifying participation in classes and students who were dropped on the fifth day of classes. The Senate referred question to registrar and Financial Aid and who be available for discussion at the March meeting. Courses were only dropped if they were reported as not participating for all courses. Still working on the process. 90% of those reported as no have still not shown up according to the Registrars Office. Vice-President Bacon noted that this is an administrative policy and not a faculty responsibility. It has not been defined in workload policies(noting this on behalf of the faculty union position). He supports the participation of students in class. Gray noted there should be a step between the no step and the drop to reach out to students to determine what the appropriate action is. Alspach added an open forum item about basketball game on Thursday night that will be broadcast on national television. Students are asked to wear red. There are the red-out games sponsored by SportsCom and sports supporters on Saturday. Vice President Bacon deferred report until the Senate Elections Committee report in the next section. Secretary Isler had no report.
5.	Senate Committee Reports Senate Elections Committee Chair Bacon noted that the academic advisors have been added into the librarians/counselors unit. The apportionment document was shown at the meeting and will be sent to senators following the meeting. Nominations forms are due before March 6 th , the list will be presented on March 13 th and the elections will be held on March 21 st and 22 nd . Secretary Isler noted that forms must have signatures. Senator Thomson asked if electronic signatures is possible. Secretary Isler said yes. Chair Bacon will be forming an Elections Committee. University Curriculum Chair Rusty Leonard presented on a number of proposals out for signatures. He presented a list of proposals and where they currently were within the process. He encouraged proposers to make sure that the signatures were followed up on. The College of Business is still working on finishing the

	<p>signatures for the core refinements. 32 other proposals are in the pipeline. The three proposals (Public Health, Respiratory courses and Read courses) do not require a vote of the Senate and have been removed from the New Business part of the agenda. His presentation to the Senate included that list. Senator Drake asked if on the UCC website. Leonard said no, only complete proposals are on there. Other senators expressed concern about out of date material is on website. Leonard said it required approval from initial proposer before it is placed online. The RAM is currently tracking proposals but not placing that on web. Senator Emerick asked how semester by semester plans get put up. He was unsure how to get form. New checksheets Leonard said are created by MyDegree team. Sample plans can be submitted as part of proposal. Senator Gray said out for signatures sounds easy but involves discussion and work by groups that occurs. Chair Leonard said that they encourage college committees to work as fast as possible.</p> <p>Academic Program Review Chair Gary Todd said received one report and the other is due on February 15, 2019. Vice-President Bacon encouraged all to apply for the APR chair and reminded them that it included 50% release time. Applications due February 8th.</p> <p>Senator Fadayomi reported that the committee continued to work on documenting university practices and have a meeting for next month with the University Curriculum Committee. They are on target with the timeline. The plan is to report back in March for the Senate with recommendations.</p>
6a.	<p>Academic Affairs Policy: Awarding Credit Policy Secretary Epps moved to remove the Awarding Credit Policy from the table. Senator Zyla seconded. Senator Zube reported that this policy does not conflict in any way with any language in the no tenure-track faculty contract. Motion passed 100% to 0% with 0% abstaining.</p>
7.	<p>New Business The Academic Standards and Policies Committee had no proposals ready for the senate.</p>
8.	<p>Announcements / Campus Committee Reports. A report was read from President Eisler stated Legislative luncheon and higher education budget committee and he was at meetings in Lansing that day.</p> <p>Provost Paul Blake not present but responding to emails at a college level for a series of sessions about budgeting process.</p> <p>General Education Coordinator Peirce reported on a session on February 21st. He also noted that they were dealing with difficulty in the Fall 2018 assessment and the email process. It is being reviewed and completed. He continues to work with the Open Educational Resources Group and to work on a sortable list for the website. He also noted that the Honors College is reviewing a possible proposal for an honors general education minor that focuses on problem solving. President Alspach requested a written report be submitted if possible.</p> <p>Senator Thomson reported the first draft of the accreditation report has been turned in and they are in the reviewing process with the two editors. They met at Kendall College to make sure they are full integrated. Full draft will be ready for review in fall.</p> <p>Emeriti Association President Doug Haneline reported that the scholarship started in 2015 has now reached the ability to fully fund 3 scholarships. Their goal is to fund one per college.</p>
9.	<p>The meeting was adjourned at 10:50 a.m.</p>