

Minutes of Librarian's Meeting, May 28, 2019

Present: Paul Kammerdiner, Heather Symon Bassett, Melinda Isler, Fran Rosen, Leah Monger, Stacy Anderson, David Scott, Dejah Rubel, Sela Constan-Wahl, Kristy Motz, Ann Breitenwischer, Jason Bentley

Absent: Ali Konieczny, Mari Kermit-Canfield

Call to Order (Isler)

The meeting was called to order at 11am by Melinda.

Approval of Minutes (Symon Bassett)

Minutes for the April 23, 2019 meeting were approved unanimously.

Changes in Conversation Zone Language (Scott)

The disruptiveness of video calls in FLITE's Conversation Zones was discussed. Kristy motioned, Stacy seconded, and the group agreed unanimously, to modify Conversation Zone language [of FLITE's Library Zone Policy] to indicate device speakers may not be used for video or phone calls.

Dean's Update (Bentley)

Affirmations of Accomplishments

Jason thanked FLITE librarians for recent accomplishments including offering the "Web Content for Everyone" Symposium and Dejah's planning for the Ex Libris Central Discovery Index informational session [scheduled for May 29, 2019].

Budget & Personnel Update

Jason indicated being aware of layoff notices sent last week impacting some clerical technical staff from various colleges. He expects six to seven additional layoffs and is not aware of where those might occur, though he does not anticipate them for FLITE or Retention & Student Success. He noted that the Dean's Council has not met the past three weeks and he has not had additional budget discussions with the Provost beyond what was shared previously. He will report more budget and personnel updates as he has them and plans to discuss the recent layoffs and other budget updates with FLITE's clerical technical staff as well as administrative personnel [formal correspondence sent May 29, 2019 to all administrative and CT personnel].

Emergency Preparedness

Jason indicated that he now has full access to existing emergency plans for FLITE and that there have been recent planning efforts relating to emergency preparedness. He has requested

consideration of a tabletop training for severe weather/tornados and noted Leah's coordination with police as a part of the FLITE Emergency, Safety and Security Team.

Technology Usage & Thin-Client Trial

Jason has been evaluating technology usage at FLITE from data that Leah and Rodney provided. He stated that at peak usage times, there is more desktop hardware and fewer laptops than utilized. He noted there exists an opportunity to consider more mobile types of equipment and that there would be a Thin-Client trial corresponding with replacement of some of the phased out desktop hardware. The Thin-Clients offer a cost savings. He indicated funds have been earmarked for more laptops and a purchase request processed. He is also evaluating space and cost considerations for the server room as it is possible that IT services may have interest in assuming functional use in the future. Discussions concerning the server room are ongoing.

Senate Bill 200 (Senate Bills 282 and 283 and House Bill 436) Naloxone (Narcan)

Jason discussed Senate Bill 200 which, if passed, could open the door for trained individuals at FLITE (as a library open to the public) to be able to administer Naloxone (Narcan) to individuals who have overdosed on opioids. He noted that even if it becomes permissible by law, it will still be an institutional decision at Ferris. He indicated that if employees want to be trained they can, but the University expectation for an overdose situation is to contact emergency responders.

Q&A/Feedback

A recent incident involving alcohol use by a group in a booked FLITE room was discussed. Ideas discussed to mitigate similar instances from occurring in the future included more frequent staff walks through all floors of FLITE, reconsidering types of allowable meetings in FLITE spaces and reducing room availability for portions of FLITE in the evening hours, when usage may not be as high. Follow up to that incident continues.

Alma Migration Update (Constan-Wahl)

Sela reminded the group of the timeline for the Alma migration. As related to the migration, she has been working closely with the KCAD to unify website language, discuss circulation considerations, modify interlibrary loan processes, etc. She indicated that librarians would receive an invite to a meeting to review information about what stays the same and changes with the Alma implementation, linking from Primo VE to Springshare, patron accounts in Alma, navigating Alma and other related questions librarians may have. She acknowledged that print serials will not transfer well initially and requested patience with the transition.

The meeting adjourned at 12:00 pm.

Submitted by: Heather Symon Bassett
To be Approved June 25, 2019