

Minutes of the Regular Meeting of the
Ferris State University Board of Trustees
Held on Friday, February 10, 2017
The University Center Building
Big Rapids, Michigan

1. Call to Order and Roll Call

A Regular Meeting of the Ferris State University Board of Trustees was held on Friday, February 10, 2017 in room 203 of The University Center Building, 805 Campus Drive, Big Rapids, Michigan. Chair Paul E. Boyer called the meeting to order at 11:02 a.m. In addition to Chair Boyer, the following individuals were present: Trustees Gary L. Granger, Lori A. Gwizdala, Robert J. Hegbloom, Ana L. Ramirez-Saenz, Amna P. Seibold, Rupesh K. Srivastava, and LaShanda R. Thomas; University President David L. Eisler; Provost and Vice President Paul Blake; University Vice Presidents David Pilgrim, Jerry L. Scoby, Shelly L. Percy and Jeanine Ward-Roof; University Vice President and General Counsel Miles J. Postema; Board Counsel Fredric N. Goldberg; Secretary to the Board of Trustees Karen K. Huisman; and members of the University and area communities.

2. Hearing of the Public

No one responded to Chair Boyer's invitation to address the Board.

Chair Boyer provided a welcome to new Trustees Amna Seibold, Robert Hegbloom and LaShanda Thomas.

3a. Consent Calendar

It was moved by Trustee Ramirez-Saenz, supported by Trustee Gwizdala, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

"RESOLVED, that the Ferris State University Board of Trustees hereby approves the items contained in the Consent Calendar as presented in the appended documentation:

a. Consent Calendar

- 1) Minutes of December 16, 2016*
- 2) Personnel Items*
- 3) Appointments/Reappointments to the Boards of Directors of FSU-
Authorized
Charter School Academies*
- 4) Professional Services Agreement, Microsoft."*

3b. Honorary Doctorate Candidates

President Eisler provided an overview of the Honorary Doctorate candidates. It was then moved by Trustee Granger, supported by Trustee Seibold, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“RESOLVED that the Ferris State University Board of Trustees hereby accepts the Administration’s recommendation to confer upon Mary Garvelink the Honorary Doctorate of Business and Industry degree at the May 2017 commencement ceremonies.

BE IT FURTHER RESOLVED that the Ferris State University Board of Trustees hereby accepts the Administration’s recommendation to confer upon Mickey Shapiro the Honorary Doctorate of Business and Industry degree at the May 2017 commencement ceremonies.

BE IT FURTHER RESOLVED that the Ferris State University Board of Trustees hereby accepts the Administration’s recommendation to confer upon Jeff Rowe the Honorary Doctorate of Health Services degree at the May 2017 commencement ceremonies.”

3c. Sabbatical Leave Requests 2017-2018

It was moved by Trustee Srivastava, supported by Trustee Ramirez-Saenz, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“RESOLVED, that the Board of Trustees hereby approves the Sabbatical Leave Requests for Academic Year 2017-2018 as recommended by the Provost/Vice President for Academic Affairs and endorsed by the Board of Trustees’ Academic Affairs/Student Affairs Committee.”

3d. New Degree: Associate in Applied Science, Information Security and Intelligence

It was moved by Trustee Srivastava, supported by Trustee Hegbloom, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, Ferris State University has a thriving Information Security and Intelligence (ISI) program; and,

WHEREAS, several students in the program are currently receiving Tuition Incentive Program (TIP) funding; and,

WHEREAS, TIP provides scholarship support to students pursuing associate degrees; and,

WHEREAS, this new degree is designed to help students continue to qualify for TIP funding; and,

WHEREAS, the curriculum for the Associate in Applied Science, Information Security and Intelligence degree program has been reviewed and recommended for approval by the University Curriculum Committee, the Academic Senate, and the Provost/Vice President for Academic Affairs, and the University President; and,

WHEREAS, it is the University’s intent to begin enrolling students requesting entry in the program beginning Fall Semester 2017; and,

WHEREAS, Board of Trustees’ approval is required to establish this degree, pursuant to Board-approved Academic Affairs – Programming Responsibilities policy, Section 3-201(1), as it relates to the inauguration of a new degree program.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves the establishment of the Associate in Applied Science, Information Security and Intelligence degree program, effective Fall semester 2017.”

3e. Reauthorization, Clara B. Ford Strict Discipline Academy

It was moved by Trustee Srivastava, supported by Trustee Thomas, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date.

RESOLUTION

“WHEREAS, the Ferris State University Board of Trustees (the “University Board”) granted conditional approval to a Resolution (the “Initial Resolution”) dated March 14, 2007, for Clara B. Ford Strict Discipline Academy (the “Academy”), which conditionally authorized the execution of a contract with the Academy to charter a strict discipline academy (“Original Charter Contract”) and conditionally authorized the Chairperson of the University Board to execute the Original Charter Contract between the Academy and the University Board; and,

WHEREAS, on March 28, 2012, the Ferris State University Board of Trustees conditionally reauthorized Clara B. Ford Strict Discipline Academy for five years through June 30, 2017; and,

WHEREAS, the University Board desires to reauthorize the Academy pursuant to the terms of a new contract to charter a strict discipline academy (“New Charter Contract”) in substantially the form provided to the University Board in connection with its consideration of this reauthorization resolution (the “Reauthorization Resolution”) for a term extending until June 30, 2022; and,

WHEREAS, the University Board intends that the New Charter Contract shall supersede and replace the Original Charter Contract in all respects.

NOW THEREFORE BE IT RESOLVED:

1. The application for the reauthorization of Clara B. Ford Strict Discipline Academy (the “Academy”) for grades Kindergarten – 12 submitted to the Ferris State University Charter Schools Office (FSU CSO) for a term ending on June 30, 2022, is approved contingent upon the Academy Board approving the New Charter Contract (including without limitation the Terms and Conditions and all of the Schedules incorporated therein) and its execution, delivery and filing of the same in the name of and on behalf of the Academy.

The University Board establishes the method of selection, length of term, number of members, qualification of members, the procedure for removal of members, and other matters pertaining to the Academy’s Board of Directors, as follows:

a. Method of Selection: *The University Board shall prescribe the methods of appointment for members of the Academy Board. Ferris State University’s Director of Charter Schools (“CSO Director”) is authorized to administer the University Board’s academy board selection and appointment process (including a Public School Academy Board Member Questionnaire or School of Excellence Board Member Questionnaire or Strict Discipline Academy Board Member Questionnaire, as applicable, and required background checks), as provided below:*

- 1. The University Board shall appoint initial and subsequent members of the Academy Board of Directors by formal resolution, except as prescribed by subparagraph (4) of this subparagraph (a). The CSO Director shall recommend nominees to the University Board based upon a review of the applicable Academy Board Member Questionnaire, required background checks and each nominee’s resume. Each nominee shall be available for interview by the University Board or the CSO Director. The University Board may reject any or all Academy Board nominees.*
- 2. The Academy Board shall be provided an opportunity to nominate its subsequent members, by resolution and majority vote, except as provided herein. The Academy Board shall recommend at least one nominee for each vacancy. The Academy Board’s nominees shall submit the applicable Academy Board Member Questionnaire for review*

by the Ferris State University Charter Schools Office (“CSO”). If the University Board elects not to appoint any of the Academy Board’s nominees for a vacant position on the Academy Board or elects to make its own nomination(s), it may nominate and appoint an Academy Board member of its own choosing for that vacant position, or it may request additional nominees from the Academy Board.

- 3. An individual appointed to fill a vacancy created other than by expiration of the term shall be appointed for the unexpired term of that vacant position.*
- 4. Under exigent conditions, and with the approval of the University Board’s Chair, the CSO Director may appoint a qualified individual to the Academy Board. All appointments made under this provision must be presented to the University Board for final determination at its next regularly scheduled formal session. The University Board reserves the right to review, rescind, modify, ratify, or approve any appointments made under the exigent conditions provision.*

b. Length of Term: *Each member of the Academy Board shall serve at the pleasure of the University Board. The initial terms of the members of the Academy Board shall be staggered in a manner determined by the CSO Director, but no individual member’s term shall exceed a period of four (4) years. The subsequent term of each member of the Academy Board shall be for a period of four (4) years. The terms for each position shall begin on July 1st and end on June 30th of the pertinent year.*

c. Number of Directors: *The number of board member positions on the Academy’s Board of Directors shall be seven (7). The number of board member positions shall never be fewer than five (5) nor more than seven (7), as determined from time to time by the University Board. If the Academy Board fails to attain or maintain its full membership by making appropriate and timely nominations, the University Board or the CSO Director, may deem that failure an exigent condition.*

A vacancy may be left on the initial Academy Board for a parent or guardian representative to allow sufficient time for the Academy Board to interview and identify potential nominees.

d. Qualifications of Members: *To be qualified to serve on the Academy Board, a person shall, among other things: (1) be a citizen of the United States; (2) be a resident of the State of Michigan; (3) submit all materials requested by the CSO including, but not limited to, the applicable Academy Board Member Questionnaire which must include authorization to process a criminal background check of the nominee; and (d) submit annually a conflicts of interest disclosure as prescribed by the CSO.*

The Academy Board shall include as a member (1) at least one parent or guardian of a child attending the Academy; and (2) one professional educator, preferably a

person with school administrative experience. The Academy Board shall include representation from the local community in which the Academy serves.

The members of the Academy Board shall not include (1) any member appointed or controlled by another profit or non-profit corporation; (2) Academy employees or independent contractors performing services for the Academy; (3) any current or former director, officer, or employee of an educational management company that contracts with the Academy; and (4) Ferris State University officials or employees.

e. Oath: *Before beginning his/her service, each member of the Academy Board shall take and sign the constitutional oath of office before a justice, judge, or clerk of a court, or before a notary public. The Academy shall cause a copy of such oath of office to be filed with the CSO. No appointment shall be effective prior to the taking, signing and filing of the oath of public office.*

f. Removal of Members: *The University Board may remove an Academy Board member with or without cause at any time by notifying the affected Academy Board member. The notice shall specify the date when the Academy Board member's service ends. Any Academy Board member may also be removed by a two-thirds (2/3) vote of the Academy Board for cause.*

With the approval of the University Board Chair, the CSO Director may suspend an Academy Board member's service, if in his/her judgment the member's continued presence would constitute a risk to persons or property, or would seriously impair the operations of the Academy. Any suspension made under this provision must be presented to the University Board for final determination at its next regularly scheduled meeting. The University Board reserves the right to review, rescind, modify, ratify, or approve any suspension made under this provision.

g. Tenure: *Each member of the Academy Board shall hold office until such member's replacement, death, resignation, removal or until the expiration of the term, whichever occurs first.*

h. Resignation: *Any member of the Academy Board may resign at any time by providing written notice to the Academy or the CSO. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. Any Academy board member who fails to attend three (3) consecutive Academy board meetings without prior notification to the Academy Board President, may, at the option of the Academy Board, the University Board, or the CSO Director, be deemed to have resigned, effective at a time designated in a written notice sent to the resigning Academy board member. A successor shall be appointed as provided by the method of selection adopted by the University Board.*

i. Board Vacancies: *An Academy Board vacancy shall occur because of death, resignation, removal, failure to maintain United States citizenship or residency in*

the State of Michigan, disqualification, enlargement of the Academy Board, or as specified in the Code.

j. Compensation: *An Academy Board member shall serve as a volunteer director and without compensation for his/her services. By resolution of the Academy Board, the Academy Board members may be reimbursed for their reasonable expenses incidental to their duties as an Academy Board member.*

k. Current Members of the Board of Directors: *The University Board re-confirms the appointments of the following persons to their existing terms set forth below as members of the Academy's Board of Directors:*

*Patricia Claramunt
27721 Santa Barbara
Lathrup Village, MI 48076
Term Expiration: June 30, 2017*

*Katherine Crossley
15401 Mayfield
Livonia, MI 48154
Term Expiration: June 30, 2018*

*Gale LaRoche
Wayne County Airport Authority
LC Smith Terminal-Mezzanine Level
Detroit, MI 48242
Term Expiration: June 30, 2020*

*Jeanne Martens
1536 N. Gulley Road
Dearborn, MI 48128
Term Expiration: June 30, 2018*

*Janice Rushman
Sisters of the Good Shepherd
20651 West Warren Avenue
Dearborn Heights, MI 48127
Term Expiration: June 30, 2019*

*Lisa Sasaki
7799 Charrington Court
Canton, MI 48187
Term Expiration: June 30, 2017*

(vacant)

2. *The University Board hereby approves the New Charter Contract in substantially the form provided to the University Board in connection with its consideration of this Reauthorization Resolution, and upon being presented with the counterpart of the same that has been fully executed by a duly authorized representative of the Academy Board in its name and on its behalf, the President of the University, or his designee, is hereby authorized to execute the same in the name of and on behalf of the University Board, and the New Charter Contract shall thereupon take immediate effect and supersede and replace the Original Charter Contract in all respects.*

3f. Water System Flow Through Agreement with City of Big Rapids

It was moved by Trustee Gwizdala, supported by Trustee Granger, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, the City of Big Rapids, Michigan and the Big Rapids campus of Ferris State University have a longstanding practice and informal agreement that the City will own the water distribution system in the City, and Ferris State University will own its water distribution system located on the Big Rapids campus, and that the City water supply to the University has and will continue to both flow to the University for its use, as well as flow through the University for use by other City water customers beyond the University; and,

WHEREAS, both the City of Big Rapids and Ferris State University administration have a desire to continue to have city water flow through both the City’s water distribution system as well as into and through the Ferris State University water distribution system; and,

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) is now requiring either an engineering change to the existing systems or a formal written agreement of the water flow through system, and both the City of Big Rapids and the University have deemed it in their mutual best interest to use the formal agreement approach rather than designing and engineering changes to the system.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes the Vice President of Administration and Finance to execute the joint water flow through Agreement, with the understanding that the Agreement will go into effect once signed by the last of the parties.

BE IT FURTHER UNDERSTOOD, that there are no direct charges to Ferris State University from the City of Big Rapids or from Ferris State University to the City of Big Rapids to put this Agreement in place.”

4. Administrative Reports

Academic Senate – Dr. Khagendra Thapa, Academic Senate President, welcomed the new Trustees and provided an overview of the Academic Senate's written report. A copy of the report is located in the official file for this meeting.

Student Government – Joshua Olszewski, Ferris Student Government President, provided an overview of his written report. A copy of his report is located in the official file for this meeting.

President's Report – President Eisler distributed the "Good News Items, January 2017" document, noting the outstanding work of the University's faculty and other University employees; a handout on "US IS THEM: Art from the Pizzuti Collection," describing this University-sponsored exhibition at the Urban Institute for Contemporary Arts; and the Festival of the Arts 2017 brochure, outlining arts events in the Big Rapids area from January 28 to February 26, 2017.

He introduced three new employees in the Office of the President: Michelle Rasmussen, Communications Officer; Terri Cook, Executive Assistant to the President, and Maggie Walcott, Administrative Assistant, Office of the President.

5. Hearing of the Public

Academic Senate President Thapa extended his appreciation to President Eisler for addressing the Senate regarding the University budget, as well as speaking on the issues of hunger and homelessness of our students. President Thapa also reported the Academic Senate recognized the success of the Bulldog football and volleyball teams. He expressed a concern of the faculty regarding the Higher Learning Commission's requirements regarding the qualifications for our faculty members. No one else responded to Chair Boyer's invitation to address the Board.

6. Comments from the Board of Trustees

Trustee Seibold provided comments on behalf of the Board of Trustees, including:

- Appreciation for the Jim Crow Museum being a part of Ferris State University.
- The food here is amazing!
- Appreciation for the well-organized internship programs at Ferris.
- Thank you for bringing the new Trustees up to speed.

7. Reconfirmation of Next Meeting Date

The next regularly scheduled full Board meeting will be held on Friday, May 5, 2017 in Big Rapids.

8. Adjournment

At 11:37 a.m. Chair Boyer adjourned the meeting.

Approved by

Paul E. Boyer, Chair

Submitted by
Karen K. Huisman, Secretary to the Board of Trustees