



**MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION**

www.mhsla.org

MHSLA

Executive Board Meeting Minutes, March 17, 2015

In attendance:

Keith Engwall
Melanie Bednarski
Jennifer Bowen
Mark Chaffe
Mary Hanson
Iris Kovar-Gough
Andrea Kepsel

Via AnyMeeting:

Gina Hug
Ali Konieczny
Ellen O'Donnell
Merle Rosenzweig
Stephanie Swanberg
Jill Turner

Call to order by Keith @ 10:12

Approval of minutes, motion by Andrea Kepsel, 2nd by Melanie Bednarski. Motion carries.

President's remarks –Keith Engwall – No remarks.

Bylaws – Mary Hanson –No report.

Archivist –Ali Konieczny - No report.

Treasurer –Jill Turner – Jill's full report is on the wiki. All expenses for conference have been paid. Taxes filed and audit will be done later because Marilyn is out of town. Discussion regarding audit happening later and presented at July meeting. Check book is \$22,302.17. Discussion regarding Square Cash for another option for reimbursement for meeting lunches, with consensus that check reimbursement is fine.

Review of Committee Reports

Audit – Marilyn Kostrzewski - no report.

Communications – Mark Chaffee - He has moved into controlling the board and general membership ListServe. Next newsletter will come out in May and he will be reaching out for content. Andrea Kepsel reporting - the website domain name is expiring and she is looking to move domain name company to hosting company. Discussion regarding moving from PBWorks wiki to home grown wiki to make better use of wiki for file sharing and linking. Andrea will investigate for future. Discussion regarding making correspondence on Board ListServ added to any committee report to reflect what votes are happening via the Board Listserve. Mark sent e-mail to general membership to encourage attendance via Anymeeting. Motion to change the domain host by Andrea Kepsel, 2nd Melanie Bednarski, motion carries.

Conference Planning

Local arrangements -2015 – Jeni Bluhm- Melanie reporting – preliminary budget is on the wiki. Will be using U of M catering. Thursday special event at Flint Farmers Market– Dinner by Red Wood Steakhouse. Cooking demonstration by the executive chef, and a signature drink from a mixologist from Soggy Bottom. Dessert from Crust. Cost summary for preliminary budget is \$13,000 for everything. Logo is completed. Motion to approve preliminary budget by Melanie Bednarski, 2nd by Mary Hanson, motion carries.

Education- 2015 -- Stephanie Swanberg- Committee met and discussed CE and Scholarship. Due to tightness of schedule does board want speed dating or lightening rounds. Discussion regarding positive feedback from last conference on the speed dating. Committee will survey membership on topic ideas for speed dating. Scholarships –Andrea reporting– scholarship submission by GoogleDocs to ease the process. Same scholarships: 2 student and 2 member scholarships. New this year is Diane LeBar Conference scholarship. Criteria is hospital librarian decided by lottery, with requirement to staff the conference table or write an article for the newsletter. Motion to approve the criteria for the Diane Lebar Conference Scholarship by Andrea Kepsel, 2nd by Iris Kovar-Gough, motion carries. Discussion regarding GMR professional development award – can apply for funding for a CE course instructor. Education committee will apply.

Local arrangements – 2016 – Toni Janik – No report.

Education 2016 – Jill Turner – No report.

Membership – Iris Kovar- Gough – Will make a simplified student registration form for reciprocal membership for students and give to Andrea to load on the website. Discussion regarding having student register with regional group and stress the benefit of involvement with the regional group. She will work with MDMLG to simplify registration form/process. Discussion regarding Wild Apricot software for membership/event registration. Motion by Iris Kovar-Gough to start the free trial of Wild Apricot, 2nd by Andrea Kepsel, motion carries.

Nominating – Gina Hug – On March 5th she submitted the first call for nominations to list. Discussion regarding the committee placing an emphasis on benefits of officer positions.

Outreach and Advocacy – Merle Rosenzweig – no report

Resource sharing group purchasing – Merle Rosenzweig – Keith for Merle – StatRef list is on the wiki and the committee will be meeting to discuss titles for next year.

Vendor Relations – Sandy McCarthy–Ali for Sandy – Discussion regarding conference details. Will be referred to Jeni. Discussion regarding creating a FAQ for local arrangements and vendor relations. Discussion regarding establishing a time line for vendor relations and local arrangements committees - will share to make sure deadlines are met.

Regional Groups

ERHSLA –Melanie Bednarski – see local arrangements 2015 report.

GMR – Barbara Platts - Keith for Barb – Report is on the wiki – Reminders of current funding opportunities, and upcoming education opportunities.

MDMLG – Ellen O’Donnell –the report is on the wiki – highlights are: Board met on March 4th and had a general meeting March 12th at U of D Dental Library on the MedEd Portal. The program was taped and put on YouTube. Summer luncheon June 4th speaker is Eric Norbert from Reuther Archives and at McGreagor Hall. \$10 due increase will be voted on the near future.

M- MHSLA – Iris Kovar -Gough– Mid met on March 6th – Discussion regarding board approval of the merger of Mid and Eastern. Consensus that no board approval needed and there is nothing in the by-laws regarding mergers. Eastern will pay dues in December 2015 for membership in 2016.

WMHSLA – Mary Hanson – Trying to decide when the next meeting will be. They may apply for funding for April MLA webinar. Brett Powers passed away suddenly in January.

Other Business-

Michigan SLA is hosting a tour of the Gerald R. Ford Presidential Library/Archives on March 25th at 3:00 pm. All are invited to attend.

Institutional membership in StatRef – discussed above in resource sharing report.

Reciprocal student membership – proposal to present to regional groups- discussed above in membership report.

Research project –Keith – Still working on the needs assessment – discussion regarding a survey to get ideas from hospital libraries and what can MHSLA do to support hospital

libraries. Discussion regarding survey and that university libraries want to participate in the survey as well. Contact Keith if interested in helping create the survey.

Adjourn - 12:25.