Academic Senate
Agenda for the Meeting of
September 6, 2016
UCB 202A
10:00 - 11:50 am Session

1.   Call to Order and Roll Call

2.   Approval of Minutes
       A. April 5, 2016 minutes

3.   Open Forum

4.   Reports
       A. Senate President – Khagendra Thapa
       B. Senate Vice President – Charles Bacon
       C. Senate Secretary – Melinda Isler

5.   Committee Reports
       A.   University Curriculum Committee – Kemi Fadayomi
       B.   General Education – Clifton Franklund
       C.   Student Government – Dylan Tantalo

6.   Conversations with the Senate
       A. Parliamentary Procedures – Senator Melinda Isler, Senator Russ Lewis
       B. Scott Garrison – Dean of FLITE
       C. Jake Martin – Chief Technology Officer

7.   Announcements

       A. FSU President - David Eisler
       B. Provost – Paul Blake
       C. Senate President – Khagendra Thapa

8.   Open Forum

Members in Attendance: Alspach, Bacon, C., Bacon, M., Bajor, Balanda, Baran, Brecken, Briggs, Bright, Daubert, Drake, Epps, Fadayomi, Fould, Fox, Gray, Hanna, Isler, Klatt, Lewis, Maike, Mattis, Piercey, Richmond, Rumpf, Thapa, Todd, Wagenheim, Wancour, Zimmer, Zyla
Members absent with cause: Berghoef, Cronk, Dinardo, Hancock, Jenerou
Members absent: None
Ex Officio and Guests: Blake, Damari, Franklund, Garrison, Karfa, Nicol, Reifert, Schult, Teahen, Stone, Hawkins, Ing, Dawson, Marion, Cluchey, Quigley, Johnson, Schmidt, Franklund, Carrie; Haneline

1.	President Thapa called the meeting to order at 10:00 a.m.
2.	**Approval of Minutes.** Senator Brecken moved to approve the minutes. Senator Mattis seconded. The motion passed.
3.	**Open Forum.** Senator Alspach noted the recognition of the men's basketball and hockey team coming up later in the meeting and the success of all of the athletic teams and the pride that we should have for our student athletes. Secretary Isler reported on Money Smart Week and encouraged faculty to have their students participate in the "Get Real" financial awareness activity on Wednesday.
4.	**Officer Reports/Provost Report.** President Thapa recognized the men's basketball team and football teams for their athletic accomplishments in their season. Photos were taken. Vice-President Bacon reported on the Library/Historical/Archival Committee's celebration of former basketball coach Jim Wink with wife Emma Wink as the guest of honor. She was presented with a copy of her husband coaching, which she had never seen before. Secretary Isler reminded senators that they have one more day to vote on the referendum on Senate Charter changes.
5.	**Committee Reports** UCC Chair Kemi Fadayomi discussed the accomplishments of the UCC committee for the year. They include the discussion about pre-requisite changes, the pre-meetings with Academic Affairs to improve the process, 3 workshops about the process for faculty and the fast-track approval form. Senator Zyla asked if MyDegree was included as part of the new Form D. Chair Fadayomi said yes. Senator Gray asked about course caps and Fadayomi said it had been included on Form B. Vice-President Bacon asked about the content of new forms and when that would occur. Senator Marion noted that the new system should allow prepopulating information for multiple forms. General Education coordinator Cliff Franklund said he has finalized the 8 outcomes and set up the dual system for the website. Implementation will be in Fall 2017, with the old system running until all students under it have graduated. The committees worked to complete outcomes and now they must be brought back to the colleges. Senator Zyla asked if the new Form D was yet ready. Franklund said he was still working on it. Student Government was not present to give a report.
6	**Old Business. Graduate Admissions policy.** Secretary Isler moved to remove the motion to approve from the table. Senator Piercey seconded. Motion passed. Senator Balanda noted that was is most important was to determine what is not applicable to a

	professional school policy and those of a graduate program policy. Senator Baran noted that the pharmacy school does not require a baccalaureate and 3.0 may not always apply. Senator Gray said he believed there were exceptions and it was not an example. Senator Baran said it depends if the low grades were from the non-applicable classes such as general education. Senator Alspach asked why there were not two. Graduate and Professional Council chair Liza Ing said yes that it was a professional program policy allowed for exceptions. Senator Gray suggested added after 3.0 (except as specified in specific professional program). Senator Lewis noted this was for both professional and graduate program policy, which made it a not very useful policy. He cannot support this proposal. Some have nothing and other like the doctoral program have clear-cut policies. Senator Brecken called the question. Motion carried.
7	**Closure of the Bachelor of Arts in Biology** Chair Fadayomi moved to approve the closure of the Bachelors of Arts in Biology. Seconded by Senator Fox. Motion passed.
8.	**Announcements** President Eisler was absent at a WCHA conference. Provost Blake thanked the senators and the officers for their service. He also noted that the deans search is still in process and hopes to be making an announcement in the next few weeks. He also thanked all faculty for their work with students and encouraging them to have a wonderful summer.
9.	**Open Forum.** President Thapa thanked for his services. Senator Lewis congratulated the club baseball team on their successful season. Senator Fadayomi thanked the University Curriculum Committee for their services.
10.	The meeting was adjourned at 10:48 a.m.

Minutes
Ferris State University
Academic Senate Meeting

April 26 2016- 11:00 a.m.

Members in Attendance: Alspach, Bacon, C., Bacon, M., Bajor, Balanda, Baran, Briggs, Bright, Cronk, Drake, Epps, Fadayomi, Foulk, Fox, Gray, Hanna, Ing, Isler, Klatt, Lewis, Maike, Marion, Mattis, Piercey, Rumpf, Shimko, Stone, Thapa, Todd, VanLent, Wancour, Zimmer, Zyla
Members absent with cause: Berghoef, Dinardo, Hancock, Jenerou
Members absent: None
Ex Officio and Guests: Blake, Damari, Franklund, Garrison, Karfa, Nicol, Reifert, Schult, Teahen, Haneline, Dawson, Schmidt, Hawkins, Quigley, Franklund, Carrie.

1.	Elections Committee Chair Jim Rumpf called the meeting to order at 11:00 a.m.
2.	**Election of President.** Senator Marion was nominated for President and accepted. Senator Thapa was nominated for president and accepted. Senator Thapa was elected President.
3.	**Election of Vice-President.** Senator Alspach was nominated for Vice-President and accepted. Senator Bacon was nominated for Vice-President and accepted. Senator Bacon was elected Vice-President.
4.	**At-Large Executive Committee Members Election.** Senator Alspach was nominated for Executive Committee and accepted. Senator Baran was nominated for Executive Committee and accepted. Senator Cronk was nominated for Executive Committee and accepted. Senators Alspach, Baran and Cronk were elected as at-large members of the Executive Committee.
5.	The meeting was adjourned at 11:50 a.m.

Faculty Learning Community

Free the Textbook

All Ferris faculty are welcome to join a faculty learning community about Open Educational Resources (OERs). The purpose of this community is to learn about OERs and investigate alternatives to traditional textbooks, including their quality and potential impact on student debt. This learning community will meet three times during the Fall 2016 semester, and participants can engage fully at a distance.

- Faculty will utilize different approaches for identifying open resources
- Faculty will develop criteria or best practices for reviewing open textbooks in their field
- Faculty will complete a written review of an open textbook and present reviewed material to their department.

Workshops for participating faculty will be held September 28, October 26, and November 30, 2016 (12—1 PM) in FLITE 405

Professional Development Incentive (PDI) of $300 will be awarded for full participation in all sessions, a written review of OER textbook, and a presentation to peers on the content reviewed.

Application Criteria:

- Course name and number
- Estimated students enrolled in your section(s) in a single semester
- Estimated number of sections being taught at Ferris during a single semester
- College and discipline
- Availability to attend three workshops in-person or online

Applications due to fctl@ferris.edu by Monday, September 12 at 5 PM. Participation is limited to 20 faculty.

PARLIMENTARY PROCEDURE AT A GLANCE
Based on Roberts Rules of Order

TO DO THIS	YOU SAY THIS	MAY YOU INTERRUPT THE SPEAKER	MUST YOU BE SECONDED	IS THE MOTION DEBATABLE?	WHAT VOTE IS REQUIRED:
Adjourn the meeting	I move the meeting be adjourned	No	Yes	No	Majority
Recess the meeting	I move the meeting be recessed until	No	Yes	No	Majority
* Complain about noise, room temp., etc.	Point of privilege	Yes	No	No	No Vote
* Suspend further consideration of something	I move to table the motion	No	Yes	No	Majority
End debate	I move the previous question – Call for question	No	Yes	No	2/3 Vote
Postpone consideration of something	I move this matter be postponed until	No	Yes	Yes	Majority
Have something studied further	I move this matter be referred to a committee	No	Yes	Yes	Majority
Amend a motion	I move that this motion be amended by	No	Yes	Yes	Majority
Introduce business (a primary motion)	I move that	No	Yes	Yes	Majority
* Object to a procedure or to a personal affront	Point of Order	Yes	No	No	No Vote Chair Decides
* Request Information	Point of Order	Yes	No	No	No Vote
* Ask for a vote by actual count to verify a voice vote	I call for a division of the house	No	No	No	No Vote
* Object to considering some undiplomatic matter	I object to consideration of this question	Yes	No	No	2/3 Vote
* Take up a matter previously tabled	I move to take from the table	No	Yes	No	Majority
Reconsider something already disposed of	I move to reconsider the action relative to	Yes	Yes	Yes	Majority
* Consider something out of its scheduled order	I move to suspend the rules and consider	No	Yes	No	2/3 Vote
Vote on a ruling by the chair	I appeal the chair's decision	Yes	Yes	Yes	Majority

* Non-amendable

Taken from the official publication of the Junior League of St. Joseph, MO