

Minutes

University Curriculum Committee
October 6, 2014
CSS 302

- I. Minutes of 9/29/2014 was approved
- II. Attendance: Fadayomi (chair), Boncher, Brecken, Gray, Karnes, Marion, Piercey, Motz, Roach
Excused: Holton
Ex-Officio/Senate: Dakkuri
Ex-Officio: Weller, Gramza
Administrative Assistant Hadley
- III. Business
 - A. Current Proposals

| Proposal Number | Title | Action/Votes | Senate Action / Concerns/Reasons/Updates |
|----------------------------------|-----------------------------------------------|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15 – 014 N Certificate BUS | Dietary & Food Service Management Certificate | Approved 8 Support No other votes | |
| 15-016 Certificate HP | Lean Healthcare Certificate | Held | An accompany note for the “support with concern” vote Missing Form FIN Not all prerequisites are listed for MRIS 209 Form D needs correction Admission criteria are unclear Missing student assessment process |
| 15-017 MCC EHS | MCC – Special Education ESPN 592 | Held | Missing Form E Missing names and the numbers of individuals who voted in each category on Form A Missing consultation forms with no record of the receipt of Forms C and UGPC B. |

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|-------------------------|----------------------------------------------------|------|--------------------------------|
| | | | Also missing Form FIN. |
| 15-018 Modify EHS | Modify EDUC 681 & Change name to EDUC 681 Capstone | Held | Missing Forms E, C and B UGPC. |

Discussions

The intention and objective of Form FIN was discussed by the committee. It was shared that the form determines whether a student will receive aid towards paying for a course and that the form, like other consultation forms should be forwarded to the Director of Financial Aid and be duly noted on the proposal package submitted to the College Curriculum Committee. In the event that a proposal requiring Form FIN makes it to UCC without the form, the committee agreed to hold the proposal pending the receipt of a Form FIN.

There was much discussion on proposal #016 - Lean Healthcare Certificate. The committee noted that several forms were either missing or not completed. There were concerns on whether students who minored in Lean Healthcare can also receive a certificate without additional coursework or requirement. It was also noted that the method of student assessment in the certificate was unclear. After much discussion, it was decided to invite the initiator, Dr. Gail Bullard to our next meeting to address those concerns.

The committee expressed concerns over the number of proposals that are been forwarded from College Curriculum Committee (CCC) with incomplete forms or missing consultation forms. These forms are required before UCC can review the proposals or advance them to the next level of approval. It was also noted that the influx of incomplete proposals is slowing down the approval process considerably as we have found ourselves checking paper works instead of discussing the academic rigor/substance of the proposals. It was then decided that Chair Fadayomi will contact each CCC regarding this matter and informing them the decision to return incomplete proposals to the CCC and the initiator informed of the status of their proposal.

The meeting was adjourned until our next meeting on October 13 at noon.