Minutes

University Curriculum Committee
January 26, 2015 – Noon – 1: 00 p.m.
CSS 302

I. Attendance: Fadayomi (chair), Boncher, Brecken, Gray, Hutchinson, Marion, Motz, Piercey, Roach
Excused: Holton
Ex-Officio/Senate: Dakkuri, Weller, Gramza
Administrative Assistant Hadley

II. Minutes of 1/12/2015
III. Business
A. Old Business

Proposal Number	Title	Action/Votes	Senate Action / Concerns/Reasons/Updates
15-018 Modify EHS	Modify EDUC 681 & Change name to EDUC 681 Capstone	Approved 8 Support 1 Abstain No other votes	Approved without Form UGPC Because of the 10 business days response policy
15-022 New Certificate EHS	Advanced Graduate Certificate in Career & Technical Education (CTE) Administration	Held	Long title - only 30 characters are allowed in Banner. EDLE 500 title needs to be listed as indicated in Banner. Missing checksheets for all MSCTE programs - check for overlaps or conflict with existing policy on the number of transferable credit hours from one program/concentration to another. Missing Form FIN
15-023 New Certificate	Advanced Graduate Certificate in Highly Effective CTE Instructional Leadership	Held	FIN Form & other issues

EHS			
15-031 MCC BUS	Master of Business Administration Revisions	Approved 5 Support 4 Support with Concerns 1 Not Support No other votes	Approved without Form UGPC Because of the 10 business days response policy Discrepancy between class cap on PCAF and Form F should be addressed with Academic Affairs.
15-034 New Certificate CET	New Certificate: Alternative Energy	Held	Missing names on Form A. Additional rationale for creating a new certificate beside program recognition Did any company, students or organization expressed an interest for this certificate? Benefit to non-majors? Targeted audience besides non-majors?
15-035 Delete Course CET	Removing EEET 111 from Curriculum	Held	Missing names on Form A Timeline for a replacement course development is unclear. Are students able to graduate without the course? How do you plan on fulfilling the course learning objectives Committee recommends the adoption of an existing course with similar student learning outcomes such as ISYS 105 and CPSC 130 or other

			applicable courses.
15-036 Modify Course CET	Changing Contact Hours for SURE 115	Held	Response to concerns is missing
15-037 MCC CET	Energy Systems Engineering Checksheet Cleanup	Approved 8 Support No other votes	
15-038 New Degree BUS	Bachelor of Science in Hospitality Management		
15-039 MCC BUS	Multiple Hospitality Management Certificate Modifications		
15-040 New Degree BUS	Associate of Applied Science – Restaurant & Food Industry Management		
15-041 New Certificate BUS	New Certificate – Hospitality Management		
15-043 Delete Program & Course RSS	Deletion of University College Program (UNCP) and UNCP 100 & 101 Courses		
15-044 MCC RSS	Update the locations where courses are offered. CARE 102, UNIV 101, DIST 100, READ 176 and READ 106		

IV.   Discussion

During the discussion on Proposal 15-018- modify EDUC 681, it was noted that Form B UGPC is the only document holding the proposal from approval. The committee discussed the lack of timely response from UGPC on curriculum proposals and the effect it has on proposal approval time. Several measures were suggested to help alleviate the situation including suggesting that UGPC changes its bylaws to meet multiple times, sending a written request to the chair and members of UGPC, sending a letter of concern to the senate or requesting a change in the 10 business day response policy. In the end, the committee approved Proposal 15-018 based on the existing policy that states that "failure to respond in 10 business days is interpreted as support for the proposal". It was also decided that UCC will express its concerns to the senate on this matter.

While discussing Proposal 15-031 –Master of Business Administration revisions, the committee again noted that the 10 business day response window has expired. The committee struggled with approval of a graduate program without UGPC input. While some members argued their support of Proposal 15-018 because of its relative simplicity but saw Proposal 15-031 as a more complex proposal, others argued that the 10 business day response policy did not distinguish between simple and complex proposals. In the end, Proposal 15-031 was approved with 5 votes of support, 4 votes of support with concerns over UGPC lack of timely response and 1 vote of no support. The no support vote cited 3 concerns- unsatisfactory justification of the increase in credit hours, discrepancy between class cap on PCAF and Form F, and lack of input from advisory board.

The committee found the justification for the credit hour increase acceptable. The committee was of the opinion that the discrepancy between class cap on PCAF and Form F needs to be addressed. It was recommended that the initiators resolve the issue with Academic Affairs.