

Minutes
 University Curriculum Committee
 February 29, 2016
 CSS 302 – 12:00 Noon

- I. Present: Fadayomi (chair), Boncher, Brecken, Eklin, Marion, Motz, Pole
 Excused: Gramza, Hutchinson
 Absent: Holton
 Ex-Officio/Senate: Johnson, Piercey, Weller
 Administrative Assistant: Hadley
- II. Approved minutes of 2/22/2016
- III. New Business

Proposal Number	Title	Action/Votes	Senate Action / Concerns/Reasons/Updates
16-051 MCC BUS	MBA Minor Curriculum Clean-up	Hold	Needs Form B UGPC for MGMT 736
16-058 MCC BUS	Checksheet Alignment 2015-2016	Consent agenda: Approved 6 Support No other votes	Reposted 2/24/2016
16-059 MCC BUS	Checksheet Alignment 2014-2015		Reposted 2/24/2016
16-060 MCC BUS	Checksheet Alignment 2013-2014		Reposted 2/24/2016
16-061 MCC BUS	Checksheet Alignment 2012-2013		Reposted 2/24/2016
16-062 Nd AS	Associate in Arts in Psychology	Hold	Program outcomes missing.
16-063 MCC, NC	ISIN Course Updates November 2015	Hold	Needs clarification on why ISIN 305 is included in the proposed checksheet

III. Other Business

Citing the frustrations faced by proposal initiators when consulting with other departments , a committee member suggested (recommended) that UCC seriously consider a previous suggestion of adding “for information only” box to Form B and check the box when no response is needed from the receiving department or program. The member further explained that consultation is time consuming when they have to attend various department meetings to explain the proposed changes on Form B.

Several members opposed the suggestion of using Form B for anything other than consultation citing the following reasons:

- Logistically, it will be difficult if not impossible to decide when Form B should be used for consultation or information only. Proposal initiators will more likely check the information only box.
- Consultation with stakeholders when changes that may affect their curriculum is being proposed regardless of whether it is a general education or program specific course is essential for curriculum revision and student advising.
- Consultation through physical visit to various departments is optional. Form B is designed to be mailed electronically or through campus mail.
- Receiving department has 10 business days to respond, otherwise their lack of response is taken as a sign of support for the proposed changes, and therefore they cannot hold a proposal indefinitely by not responding.

It was then suggested that the committee finds other option to address the revision or update of general education courses that are used by virtually all of the departments at the institution.

In response, the following suggestions were made:

- Adding an information only form to the list of UCC forms
- Creating a work flow for general education courses different from program specific courses.

The new suggestions will be discussed further at the upcoming meetings as time permits.

The meeting was adjourned until our next meeting on March 14, 2016 at noon.