

Ferris State University

Deans' Council
November 9, 1999
8:30 a.m. – 10:00 a.m.

Present: Barbara Chapman, George Waldheim, Nancy Cooley, Isabel Barnes, Jim Maas, Richard Cochran, Al Uniacke, Paul Prins, Tom Oldfield, Bruce Forintos, Bill Potter, Sue Hammersmith

Special Guests: Lana Ford, Mary Waldron

Absent: Ian Mathison, Doug Haneline

Handouts: Agenda
1999 Articulation Progress Report
Guidelines for Preparing Reports on FY99 UAPS and Three-Year Plans

1. Articulation Update – Lana Ford and Mary Waldron

Lana Ford distributed copies of the fall 1999 Articulation Progress Report and explained the data. Discussion was held on how to better present some of the data. Lana also stressed the need for a parent handbook, which will be developed in the future. Lana also noted that the Articulation Office will be administering the \$110,000 Tech Prep Grant. A Tech Prep Conference for counselors will be held on February 8 at the Holiday Inn.

Mary Waldron also noted that a representative from Red River College in Manitoba will be on campus this week to discuss an articulation agreement with Ferris. Two other out-of-state colleges are interested in articulation with Ferris also. Mary noted that community college matrices will be sent to the departments for updates.

2. Clarification of Process for Administration of Student Assessment of Instruction Instruments

The wording in the last newsletter is incorrect. A proctor from the department will NOT be available to administer the test.

3. Updated 3-year Plans and Report on FY2000 Initiatives

Copies of *Guidelines for Preparing Reports on FY 99 UAPS and Three-Year Plans* were distributed. These reports are due December 10. The question as to whether FY 99 or FY 2000 is used will be defined later this week. A reporting template will be available by the end of the week.

4. Fall Commencement – December 18, 1999

Barbara Chapman reminded deans of Commencement on December 18 and associated activities. She noted that if deans have graduates, those deans should be in attendance. Mindy will send out dates for spring commencement via Lotus Notes.

5. Other

Richard Cochran noted that the network coordinating group is attempting to define the UAP process for technology requests from colleges.

Tom Oldfield has not received minor cap information yet.

Tom Oldfield will send out summer school info by Friday.

Deans were reminded that equipment requests are due Friday.

Dr. Chapman noted that the Academic Affairs/Student Affairs Committee endorsed all the proposed new degrees presented to them. In addition they endorsed the recommended honorary degree recipients. All items will be acted on at that November 19 Board of Trustees meeting.

6. Continued Discussion of Academic Plan

The deans continued discussion on Increased Retention recommendations, as well as Increased New Enrollments on Big Rapids campus.