

Deans' Council
Tuesday, September 26, 2000
MINUTES

Present: Barbara Chapman, Doug Haneline, Al Uniacke, Frank Crowe, Cheryl Cluchey, Jim Maas, Sue Hammersmith, Greg Frazer, Richard Cochran, Steve Durst, Paul Prins, Sue Hammersmith, Bill Potter, Tom Oldfield, Kevin Alexander, George Waldheim, Steve Perialas

Handouts: Agenda
Academic Affairs Planning Priorities for the 2002-2004 Planning Horizon
"The Ethics of Learner-Centered Education"
"Some Thoughts on Transitioning"
FSU Information Technology Initiatives Implementation Timeline
Computer Inventory by Consortium

1. Autumn Adventure

Dr. Chapman thanked the deans and their staff for their work with Autumn Adventure held this past Saturday. According to Craig Westman, Registrar, prospect cards completed totaled 530 compared to 388 completed cards last year. Any comments or suggestions regarding Autumn Adventure should be sent to Dan Burcham and Craig Westman.

2. Administrative Program Review

The form will be sent out electronically at the end of the week. The form will be due December 1. Doug Haneline has explored the possibility of automatically adding necessary data to the forms and he determined that it isn't technologically feasible at this time. The questions on national recognition have been made clearer and questions regarding non-general revenue have been added. Deans should be reviewing the forms before they are forwarded.

3. Academic Affairs Priorities for Next Planning Cycle

A copy of the updated Academic Affairs Priorities was distributed for review and discussion. The final version will be distributed as a Lotus Note attachment later today and deans were asked to forward the document to their faculty and staff.

Tom Oldfield updated deans on a recent summer session meeting and asked for their comments. The deans noted that this past summer's sessions ran quite smoothly. Some comments/suggestions: cluster program for high school students only; target/market specific audience, e.g. secondary teachers; continue collaboration between colleges; more evening courses. The mix of 9-week and 12-week sessions was a problem in the College of Business; it was suggested that scheduling might need to be done by program. Tom indicated he would ask one or two deans to attend the summer session meetings.

The Planning Process timetable is included in the planning handbook distributed through the President's Office. Other planning dates include:

- November 3 Prioritized college and unit plans are due to VPAA.
- November 14 Deans' Council planning presentations/discussion with VPAA - 8:30-1 p.m. - West Campus Community Center
- November 15 Deans' Council planning presentations/discussion with VPAA - 8:30-1 p.m. - West Campus Community Center
- December 4 Last date to finalize and submit prioritized college and unit plans

More information regarding format, etc., will be coming at a later date.

Dr. Chapman distributed copies of the article, "The Ethics of Learner-Centered Education".

4. President's Request for Continuous Improvement Team Dealing with Course and Registration Information

The President would like a better way to communicate/provide information to students when they're registering. The info may include whether the course is web-enhanced, teaching style of the faculty (lecture, discussion, group work, etc.), instructor's name. A continuous improvement team will be established to review these and other issues - more information will be coming.

5. Technology Update – Cochran

Richard Cochran distributed and reviewed "Some Thoughts on Transitioning", as well as the FSU "Information Technology Initiatives Implementation Timelines".

He noted that Microsoft Office software is expected to arrive on campus this week.

Dr. Cochran also noted that the President has designated approximately \$450,000 ITEM monies for updating or replacing computers. After inventory, computer managers have determined that approximately 1,000 computers on campus do not meet minimum qualifications to run Office 2000 suite. Since there is not enough money to handle all the upgrades, several different options have been discussed. It was decided that approximately \$109,000 will be allocated to each consortium (excluding RNS). The consortia management committee will decide whether computers will be upgraded, replaced, etc.

6. Other

Information on Extranet White Paper open forums has been sent out via campus-wide notes. The White Paper is available on the Intranet and the open forum dates are listed on the "reminders" section of the Deans' Council agenda.

Open discussions on the Academic Plan will be scheduled for early December. More information will follow.

Tom Oldfield updated deans on the College of Business Dean Search. He noted that videoconferencing was used for initial interviews and proved to be a good experience. The cost was approximately \$275/interview. If anyone would like further information on videoconferencing interviews, please call Tom.

Al Uniacke noted that the University Planning Committee (UPC) would begin meeting in October. Cory Duckworth will co-chair the UPC with Susan Jones. The UPC is considering increasing the number of faculty representatives by three to the current committee. They are looking for faculty who are relatively new to Ferris, but who have tenure, can think strategically, and who ideally have had some faculty experience elsewhere. Deans were asked to send their recommendations to AI by September 28.