

Deans' Council Meeting  
Tuesday, October 24, 2000  
Minutes

Present: Barbara Chapman, Doug Haneline, Al Uniacke, Sue Hammersmith, Greg Frazer, Richard Cochran, Bruce Forintos, Ian Mathison, Paul Prins, Richard Hawkins, Nancy Cooley, Bill Potter, Kevin Alexander, Chuck Matrosic, Jim Maas

Handouts: Agenda  
Campus Pipeline Agenda (October 18, 2000)  
Library & Instructional Services "Tech Tips"  
Campus Pipeline Info  
Academic Affairs Web Content Developers/Coordinators  
Business Policy Letter 2000:17 - Grants and Contracts Procedures  
Minor Capital Improvement Project Requests FY 2000-2001  
Finance Committee Agenda for November 1, 2000  
Academic Affairs/Student Affairs Committee Agenda for November 1, 2000

Dr. Chapman welcomed Nancy Cooley back to Deans' Council meetings after medical leave and a trip to Australia. Dean Cooley, President Sederburg, Bruce Parsons and Paul Landen met with representatives of Eastern Institute of Technology in Napier, New Zealand and Edith Cowan University in Perth, Australia. Many areas of potential partnerships with each school were explored and discussed.

Dr. Chapman indicated there are many international activities underway. Representatives from the Netherlands visited Kendall recently and another group from Hogeschool Deventer will be visiting our campus in early November. Hogeschool Deventer will be merging with Enschede. In addition, the agreement with the University of Finland is almost completed. There are also approximately 9-11 study abroad programs being developed. Dr. Chapman will ask Paul Landen to update the deans on international activities at a future Deans' Council meeting.

Dr. Chapman distributed a copy of the 2000 National Recognition Awards program from the College and University Professional Association for Human Resources (CUPA-HR) Conference. Mindy Britton, Jimmie Rodgers, Adam Wetherell and Dale Hobart were recently awarded the SCT Technology award in recognition of the electronic hiring approval and posting process. The award is sponsored by Systems & Computer Technology Corporation (SCT) and recognizes technological innovation that advances the human resource profession. In addition to the award, SCT provided a \$3,000 cash award to FSU's endowment fund.

#### **1. Campus Pipeline – Al Uniacke**

In his role as Assistant to the VPAA for Planning, Dr. Chapman has also asked Al Uniacke to be the Academic Affairs point person on technology. In this role, Al serves on both the Web Advisory Committee and Campus Pipeline Committee.

AI distributed copies of the agenda from the October 18, 2000 Campus Pipeline Committee meeting; Campus Pipeline notes; and, Library and Instructional Services "Tech Tips" article on "Portals in Higher Education".

A Campus Pipeline representative will meet with Deans' Council members on November 7.

Dr. Chapman asked deans to consider how the Academic Affairs Division wants to use Campus Pipeline. Live rollout of Campus Pipeline is set for January 1.

## **2. Web Content Developers/Coordinators from Academic Affairs**

A list of Academic Affairs web content developers/coordinators was distributed. Training is scheduled for October 30 from 1-3 p.m. in IRC 2. Dr. Chapman urged deans to attend.

## **3. Grants and Contracts Procedures**

Dr. Chapman distributed copies of the new Business Policy Letter - Grants and Contracts Procedures. She asked deans to keep in contact with Cory Duckworth before contacting alumni, foundations, etc. University Advancement and Marketing is drafting a process for a systematic approach to alumni, foundations, etc.

## **4. College/Program Specific Admissions Standards and Proposed Admissions Standards Task Force Recommendation**

Dr. Chapman reviewed the responses to her memo requesting information on college, department/program plans to institute specific admission requirements. She also reviewed the proposed Admission Standards Task Force recommendations regarding direct admission to programs. This is a need for coordinated planning and decision making, especially for the impact on University College. Dr. Chapman will share preliminary college proposals with the Task Force.

## **5. Minor Capital Improvement Project Requests**

Dr. Chapman distributed the procedure for minor capital improvement requests. Requests are due to the VPAA January 25.

## **6. Extranet White Paper Discussions, Academic Senate Net-Centered Campus Task Force, Intellectual Property Policies**

An Extranet White Paper Open Forum will be held today at 11 a.m. in RC 208. Dr. Chapman noted that the Senate E-Board discussed the White Paper with her last week. Several members of their Senate ad hoc committee will work with Bruce Forintos, Doug Haneline, AI Uniacke and Henryk Marcinkiewicz to review and refine the White Paper. Dr. Chapman would like their response by 12/1/00.

AI Uniacke is working on the intellectual property piece with Miles Postema. He indicated he has collected intellectual property policies from all the 15 Michigan higher education institutions, which deans are welcome to review.

## **7. Conduct Review Committee names**

Dr. Chapman reminded deans of the Colleges of Technology, Arts and Sciences, Education and Human Services, Allied Health Sciences and Business to send their faculty representatives to the Conduct Review Committee to Mindy by tomorrow.

## **8. FY02-04 Planning Process**

The deans were reminded of upcoming deadlines for the FY02-04 Planning Process. Draft planning templates should be sent to Mindy (not Sally DePew) by November 1.

Hard copies of goals and objectives for 3-year planning should also be sent to Mindy by November 1.

## **9. November 1 Board Committee Agenda**

Copies of the agendas for the November 1 Finance and Academic Affairs/Student Affairs committee meetings were distributed. The Finance committee meeting may be conducted by conference call. Dr. Chapman will be updating the Academic Affairs/Student Affairs committee on discussions with the Medical Education Resource Consortium (MERC).

The proposed academic calendar for 2002-04 was reviewed by Cabinet and will be shared with the Board, then announced campus-wide.

## **10. Other**

Dr. Chapman has discussed a Summer Task Force with the President. President Sederburg would like the task force's charge to include a broader scope – credit, non-credit, campus, use of facilities during summer, etc. Dr. Chapman is currently working on broadening the committee membership.

Dr. Chapman is also developing the charge for a focus group on planning/management information. Some questions include: what is the data that deans need? How do the deans want to manipulate/use the data? Some suggested members are: Mitzi Day, Chris Vodry, Nancy Cooley, Sue Hammersmith, Bruce Forintos, Gina Knight and Tom Oldfield. Dr. Chapman is also considering bringing in a consultant.

Sue Hammersmith indicate that complimentary tickets to "Once Upon a Mattress" performances later this week are available.

Al Uniacke indicated that NAPSTER is causing "the internet slows" during the afternoons. FSU tries to block the use of NAPSTER as much as possible.

Richard Cochran noted that at its last meeting, ITC distributed the first draft of a strategic plan with seven recommendations. More information will be coming.

Foundation Dinner/Dance ticket sales are going well, but there are still about 90 more tickets to sell. Deans were asked to follow through with any outstanding commitments.

Bruce Forintos indicated that discussions are underway to link all off-campus data including Grand Rapids. He has also been working with CMU in taking classes out of state.

Nancy Cooley mentioned that she recently attended a legislative luncheon where the proposals on the upcoming ballot were discussed. She urged deans to become informed prior to November 7.