

Deans' Council Meeting
Tuesday, August 07, 2001
Minutes

Present: Barbara Chapman, Tom Oldfield, Bill Potter, Chuck Matrosic, Don Green, Greg Frazer, Rod Larson, Richard Cochran, Kevin Alexander, Deb Thalner, Laurie Chesley, Al Uniacke, Sue Hammersmith, Dave Nicol, Michelle Johnston

Handouts: Agenda
Enrollment Statistics for 2001F as of 8/5/01
"Becoming a Net-Enhanced University"
"Guiding Principles of a 'Net-Enhanced University' Policy
Instructional Technology Strategic Plan
Academic Plan
Section on Information Technology from 2001-2003 Academic Plan
DRAFT Post Tenure Review Evaluation Task Force Charge & Membership
Tuition Consideration Factors
Sample Attendance Policies
Tech Tips (July 17, 2001 issue)

Dr. Chapman introduced Don Green, the new vice chancellor/dean of FSU-GR.

Dr. Chapman distributed enrollment statistics for 2001F as of 8/5/01. It was noted that there is an error on EDU; the difference should be +159, not +15. The University is up 506 in on-campus registrations as compared to last year.

1. Information/Instructional Technology – focus for 2002 and beyond

Dr. Chapman noted that a number of documents are being generated regarding instructional technology that Deans' Council members need to be aware of and need to include in planning. The following documents were distributed:

- the President's "Becoming a Net-Enhanced University"
- "Guiding Principles of a 'Net-Enhanced University' Policy"
- Instructional Technology Strategic Plan
- Academic Plan
- Section on Information Technology from 2001-2003 Academic Plan

It was suggested that President Sederburg meet with Deans' Council regarding his ideas on technology. He will be invited to the upcoming Deans' Council retreat.

A copy of the Information Technology Council (ITC) membership history was distributed. Dr. Chapman noted that the role and responsibility of the ITC will be reviewed.

2. Academic Honors Recognition – alternatives to Honor Convocation

Currently, Honors Program students with a 4.0 GPA are honored at a special recognition dinner each, but 4.0 students in other programs are not included. The President is interested in some type of recognition for them also. Dr. Chapman has asked Assistant Vice President Laurie Chesley to facilitate a small group to come up with ideas and alternatives to the Academic Honors Convocation. Bill Potter and Kevin Alexander volunteered to serve on the group. In addition, several members of the Honors Convocation Committee will be asked to serve.

3. Welcoming New Faculty – New Faculty First Impressions Initiative

Dr. Chapman noted the math department's new faculty first impressions initiative funded through the FSU Pride Committee. Each new faculty member's office is equipped with FSU items (stapler, mug, etc.). Sue Hammersmith noted that the college is also making an effort that such things as access to Lotus Notes, HRS/SIS/FRS are ready when new faculty arrive.

It was also noted that it's important that hiring packets are complete with required transcripts, letters of offer, etc., before they are sent to HRD.

4. Post Tenure Review Assessment Task Force: Membership and Charge

Dr. Chapman distributed the August 9, 2001 Draft Post Tenure Review charge. Several deans suggested that an assessment of Student Assessment of Instruction be included in the charge. Dr. Chapman and Dr. Chesley will discuss further.

5. Update CTL&FD Search, Grants Director Search

Laurie Chesley will chair the search for the Director of CTL&FD. Richard Cochran, Susan Morris, and Beverly DeMarr have agreed to serve, and a response is pending from Dan Adsmond.

There are several new candidates for the Grants Director Search, two of whom will be interviewed via phone later this week.

6. Tuition Consideration Factors – talking points related to new tuition and fees

Copies of "Tuition Consideration Factors", drafted by Sally DePew, were distributed and reviewed. The document can be shared and used to answer questions from students and faculty.

7. Deans' Council Retreat

Al Uniacke distributed a draft list of topics for the upcoming Deans' Council Retreat. The proposed date is August 30 and 31. It was suggested that the new admission standards and how those will be articulated with programs should be added as a topic of discussion.

8. Kick-Off Week Plans

The Kick-Off Week schedule has been distributed and deans were asked to urge faculty to participate. This year's activities will be at the Holiday Inn, NOT Williams Auditorium.

9. Other

Copies of sample attendance policies were distributed and deans were asked to share them with their faculty. The samples will also be placed on the Academic Affairs website.

Agenda items for the September 19th Academic Affairs/Student Affairs and Finance Committee meetings must be submitted by August 14. Please forward any agenda items to Barbara Chapman by that date.

Greg Frazer noted that he testified on Monday to the health policy subcommittee of the Supply & Utilization of Michigan's Health Care Workforce Committee, the only representative of a state university asked to do so. He noted that Representative Scranton, subcommittee chair, acknowledged FSU as educating their students to be immediately employable.

Richard Cochran distributed the most recent copies of *Tech Tips*.