

Deans' Council
Tuesday, September 18, 2001
8:30 – 10:00 a.m.
MINUTES

Present: Barbara Chapman, Kevin Alexander, Laurie Chesley, Richard Cochran, Nancy Cooley, Bruce Forintos, Greg Frazer, Don Green, Rod Larsen, Matt Klein, Chuck Matrosic, Dave Nicol, Tom Oldfield, Bill Potter

Handouts: Agenda
Summary of Small Group Discussion Deans' Council Retreat 2001
Academic Affairs Division Planning Priorities, FY 2003-2003 (DRAFT)
New to Ferris Faculty Transition Program Schedule, Fall Semester 2001

Dr. Chapman announced that the International Dinner Sunday evening has been canceled. The guests from Enschede are not able to come to campus at this time.

1. FSU Foundation Benefit – Laurie Chesley

Laurie Chesley has given everyone packets for the Ferris Foundation Dinner tickets. The proceeds from this dinner are used for scholarships and faculty/staff initiatives at Ferris.

2. Honors Convocation – Date & Update – Laurie Chesley

Laurie Chesley gave an update on the planning for the Honors Convocation. The Convocation will be Sunday, April 7, 2002. It will be held at the Wink Arena. The Holiday Inn is also available that day for a luncheon.

The committee has been discussing alternatives to the Honors Convocation. Bill Potter suggested the deans have more of a role during the ceremony. There was discussion about having a lunch prior to the convocation for students who have earned either a 4.0 or a 3.9 cumulative GPA. There was a discussion about how students are honored within their colleges. Richard Cochran suggested that Channel 7 could have a presentation of outstanding students. The Channel 7 presentation could also include recognition of faculty who have been awarded the Excellence awards.

3. Search Updates

- Center for Teaching, Learning, and Faculty Development – Laurie Chesley reported there are 24 applications for the CTLFD Director position. The committee will begin reviewing these. Laurie gave the deans a copy of the schedule for the Center for Teaching Learning and Faculty Development for Fall semester. She said there will be an open house in the new faculty development room on September 18, 20 and 27, 2001 between 11:00 a.m. – 1:00 p.m.
- Grants Director – Al Uniacke reported the candidate interview for last week was canceled. He hopes to reschedule this interview for the first week in October.

- College of Technology Dean – Greg Frazer is chairing this search committee. He reported that to date they have five applicants.

4. Division Planning Priorities 2003-2005

Dr. Chapman distributed two handouts: Summary of Small Group Discussion Deans' Council Retreat 2001; and Academic Affairs Division Planning Priorities FY 2003-2005 (DRAFT).

The college plans are due to the vice president November 9, 2001. The planning presentations for the Deans' Council are scheduled for all day on Monday, November 19, 2001 and the morning of Tuesday, November 20, 2001. The final plan is due December 3, 2001. The Academic Affairs Division plan is due to the President in January 11, 2002. The Planning Presentations for Academic Affairs are scheduled for January 29 – February 1, 2002.

Chuck Matrosic asked if the colleges could get the templates as soon as possible so they can begin working on the plan. It is helpful in the planning ideas to indicate if this plan requires funding resources from within the unit or outside the unit for funding.

5. Institutional Research Charges for NCS Answer Sheets

Institutional Research and Testing will charge for the NCS answer sheets. They will no longer provide scantron sheets at no cost to the college. There was a discussion by the Deans' Council on alternatives to purchasing these sheets for less than the \$.05/sheet charge from IS&T.

6. Other

Dr. Chapman distributed a summary of the UCEL and FSU/GR Incentive Payouts for 2000/2001. Dr. Chapman hopes the colleges are tracking how the departments utilize this money. Bruce Forintos suggested the department might want to establish a growth account to invest in the development of off campus programs.

Bruce Forintos announced they have hired Nancy Reddy to be the new Director of National Programs. She will start work October 1.

Enid Carlston-Nagel has been hired temporarily as Project manager.

Bruce is flying to Denver Monday and Tuesday to meet with the military on programs Ferris can offer them.

Bruce Forintos asked that the colleges maintain current course syllabi and texts for each course for adjunct faculty.

Richard Cochran reminded everyone the FLITE dedication is next Monday.

Bill Potter talked about the Remembrance Event from last Thursday. He said that many students were thankful the faculty gave them the opportunity to further discuss the recent events with faculty and staff.

Tom Oldfield said the Post-Tenure Review Evaluation Task Force is meeting immediately after this meeting. They have started to review the process, and there will be a survey instrument for faculty and evaluators to complete.

Dr. Chapman said the Post-tenure Review training is set for October. More information will be sent to the deans on this training.

Dr. Chapman also reminded the faculty the Lilly Conference is scheduled for Friday, September 21 and Saturday 22, 2001.