

Deans' Council
Tuesday, November 6, 2001
8:30 – 10:00 a.m.
MINUTES

Present: Kevin Alexander, Barbara Chapman, Laurie Chesley, Richard Cochran, Nancy Cooley, Bruce Forintos, Greg Frazer, Matt Klein, Rod Larson, Chuck Matrosic, Dave Nicol, Tom Oldfield,

Handouts: Agenda

1. Budget Update

Dr. Chapman said we are still waiting to hear from the State of Michigan on the decision for higher education funding for this year. We are planning for a potential 5% recall of state funding for this year. This totals approximately 2.7 million dollars for the university. Within Academic Affairs, we hope to utilize central dollars. We should to have news from the state within the next few days. Dr. Chapman emphasized that we are looking to protect academic programs. The President does not believe we are in the same situation the university was in 10 years ago.

2. Search Updates

Center for Teaching Learning and Faculty Development. Laurie Chesley said they are waiting to receive approval from Affirmative Action to contact candidates to schedule videoconference interviews.

Dean, College of Technology. Greg Frazer reported they have eight candidates they plan to contact for videoconference interviews. They hope to complete these before Thanksgiving and have on campus interviews before Christmas break.

Dean, College of Education & Human Services. Dr. Chapman said the interim dean will be announced Friday of this week. She will identify a search committee for this position in the near future.

3. Deans Input for University Planning Council Homework Assignment

Dr. Chapman asked the deans' for their input on the Mission Statement and the Vision Statement for Ferris State University. She asked them to send their comments to Al Uniacke.

4. Honors Ceremony/Recognition

Students (and their parents) who have earned a cumulative GPA of 4.0 will be recognized at a dinner during the Winter Semester. Laurie Chesley reported we had 120 full time CGPA students last year that earned a 4.0. Part time students who will be recognized must have earned at least 12 credits of 4.0 cumulative GPA.

The Honors Recognition will be April 7, 2002. If the Colleges of Pharmacy and Optometry wish to be excluded from this ceremony, Laurie asked the deans to let her know.

5. Board Committee Agendas for November 7 and 8

Dr. Chapman reviewed the items for the Board of Trustees Student Affairs/Academic Affairs Committee Meeting scheduled for Wednesday, November 7, 2001 at 9:30 a.m. She also reviewed the items for the agenda for the Board of Trustees Budget Committee Meeting scheduled for Thursday, November 8, 2001 at 2:00 p.m. Both of these meetings will be held in the West Campus Community Center.

6. Other

- The memo for Deans' Council Planning Presentation will be sent later this week. Dr. Chapman said there should be no PowerPoint presentations at this initial presentation for the unit plans.
- Tom Oldfield distributed a list of faculty who did not report midterm grades for the 100 and 200 level courses for Fall Semester. Dr. Chapman asked the deans to remind these faculty to enter their midterm grades for the 100 and 200 level courses. Dr. Chapman asked the deans to give their faculty a gentle reminder of the responsibility to record midterm grades for all 100 and 200 level classes. Dr. Chapman has received two grievances from faculty in Arts & Sciences. She has received another letter from Arch Lewis with MEA. Dr. Chapman assumes the Dean's Offices are maintaining copies of the course syllabi in their offices, and they are checking these to insure faculty have an attendance policy for the class.
- Richard Cochran reported to the Council on the NCG report to the President on the feasibility of Windows Office XP on campus. The College of Business would like to install this on some of the computers in the student labs. This creates a problem with incompatibility between Office XP and other versions the remainder of the campus is using. The students will have to understand that documents done in XP may not be readable on other computers on campus.
- Richard Cochran also talked about the costs incurred by the university from internet usage and material that is downloaded off the internet. The university is trying to maintain the spending in this area the same as last year. He reviewed the strategy being utilized by IS&T to control these costs.
- Bruce Forintos is developing courses online with HVACR and Allied Health Sciences. They are reviewing the options of offering these courses on Blackboard versus WebCt to see which system is better for us to use for our online courses.