

Ferris State Univeristy
Deans' Council
Tuesday, December 16, 2003
MINUTES

Present: Tom Olfield, Laurie Chesley, Dave Nicol, Ian Mathison, Richard Cochran,
Matt Klein, Michelle Johnston, Chuck Matrosic, Ellen Haneline, Robbie
Teahen, Tracy Powers, Kevin Alexander

Special Guest: Beth Krueger

1. Special Guest – Beth Krueger – Benefits Expo

Beth Krueger has been polling members of the University for the comments and suggestions on the annual Benefits Expo. She noted that about 300 employees attend every spring, but HR would like more to attend. She asked deans for their comments: do you attend? If you don't, why? What improvements can be made?

2. FY05 Budget

Met with President last night – pleased with what deans had done. Still some minor tweaks. He'll call each dean today and discuss what the final plan presented to Presidents Council will be.

1 million one time right now. TO can cover centrally from salary savings.

Next year will be maximum of 5% - a significant portion will come from positions and/or supfac dollars. Will try not to eliminate positions currently filled. Still some ability to make changes. Not everyone will be hit equally. May consider VRIPs, less than 7 month retirement requests.

Thanks to the deans for the information they provided.

Pres. has asked to bring forward anything on separations – creative ways to assist faculty take the next step in their career. Workload reduction.

3. UAPs

How are you doing? Keep them simple – what you've done, address strategic directions/assessment. Stick to the form...

4. Summer Seminars for Professionals in Business and Other Areas

Dave Nicol, Robbie Teahen to be involved. Other appropriate areas? Poll your faculty, bring ideas to deans, and send them on to Robbie. Professional development for teacher packages.

International Affairs working with Japanese to bring groups over for golf, etc.

Sabbatical replacement costs due January 9.

PTR Review – done talking. Document put together by BC is the one that will be used.

Latest candidate for CTLFD has turned down an offer.

A&S will be tighter – less options. Asked colleges/counselors for their assistance. Try to save seats for upper division students.

Banner – BOT book out this week with final figures. Overall cost is approx. \$5.2 million. IN terms of implementation, replacement for campus pipeline will be the first to go live. Luminus.

All administrators will teach one course per year.