

**Ferris State University
Deans' Council
Tuesday, August 12, 2003**

MINUTES

Present: Tom Oldfield, Laurie Chesley, Dave Nicol, Eric Jarvi, Bill Potter, Chuck Matrosic, Jacque Hooper, Michelle Johnston, Robbie Teahen, Richard Cochran, Kevin Alexander, Matt Klein, Don Green

Handouts: Agenda
Proposed Post-Tenure Review (PTR) Revisions – August 11, 2003

1. Three-Year Contracts vs. Tenure

Tom Oldfield noted that a discussion regarding three-year contracts vs. tenure for vice presidents, deans and department heads was held at a recent President's Council meeting. Now that the FFA contract includes provisions for tenure for vice presidents, deans, and department heads, it may be redundant to have both tenure and a three-year contract. The deans agreed.

2. Board Academic Policies

General Counsel is reviewing Board policies for possible review, including the academic policies. Any comments or suggestions regarding Board academic policies should be referred to Laurie Chesley.

3. Opening Convocation of Kick-Off Week

This year's opening convocation has been streamlined with each VP introducing new faculty and staff, and President Eisler speaking. Tom indicated that he will introduce each of the Deans, who then will introduce new faculty and staff. New faculty and staff are defined as anyone who began at FSU since last September, including full-time temporary positions.

4. Consortia Update

Richard Cochran indicated that he has reviewed the consortia reorganization with President Eisler. Consortia are preparing for the start of the semester. He noted that there have been a few problems with the network. If anyone experiences problems with the network, please contact your consortia manager or let Richard know.

5. Recruitment Activities

No new recruitment activities reported.

6. Other

Tom reminded deans of the Academic Senate Retreat scheduled for next Tuesday, August 19. The agenda includes discussion of the Senate Charter in the a.m. and discussion of the work of the general education task force in the p.m. Tom encouraged deans to attend at least part of the retreat at The Bungalow.

Tom updated deans on the status of the FFA's demand to bargain on Post Tenure Review (PTR). It was suggested that newly tenured faculty develop a plan to be reviewed at their first PTR evaluation in five years and that wording be included in the policy. Much discussion followed.

Eric Jarvi reported that the new Pharmacy website is up and running.

Laurie Chesley noted that the President is planning a reception for new faculty (tenure track and one-year temps). Deans and appropriate department heads are also invited to the reception scheduled for August 20 from 5:30-7 p.m. Laurie distributed lists of invitees by college to the appropriate deans and asked for review for omissions as well as appropriate department heads. The lists should be returned to her ASAP.

Dave Nicol noted that he will be asking his faculty and staff to sign a document acknowledging that their university computer will be operated with software for which they have legal rights. Much discussion followed regarding the Computer Software Business Policy Letter currently in force, its enforcement and periodic notification to faculty and staff. Dave Nicol, Michelle Johnston, and Matt Klein will work with Richard Cochran on a synthesis of the discussion.

Don Green thanked the deans and their staff for coming down to FSU-GR to work with students this summer semester.

Jacque Hooper indicated that a second meeting with Munson and UCEL has been scheduled to further discuss offering the radiography program in the Traverse City area.

Michelle Johnston noted that special activities honoring the 100th anniversary of Helen Ferris' birth are planned for September 7. She also commented about the recent FSU alumni outing at the Detroit Lions football game and the chance to meet and talk with alumni.

Robbie Teahen reported that professional development activities for off-campus faculty have been scheduled each month during the academic year at various sites. Also, plans are underway for President Eisler to visit the off-campus offices in Traverse City, Flint and Dowagiac on October 9, 15 and 29. Deans are invited to join the visits. She also noted that a draft version of incentive payouts to the colleges has been prepared for Tom's review.

Richard Cochran noted that the Board received an informational review of the proposed replacement of the SCT+ system with the Banner upgrade. The President's Council will be discussing the upgrade and financial implications at their next meeting.

Matt Klein indicated that the College of Arts and Sciences should have room for all new students registered; however, the schedules may not be the most desirable.

Tom noted that WebFocus should be fully implemented by the middle of October, with training beginning soon.

Mindy Britton noted that PDF's of program sheets are now available on the Intranet, per her August 11 e-mail. In addition, she and Tom recently met with DDM and discussed enhancements to the current on-line catalog.